

**Town of Bayfield
Regular Town Board Meeting
November 3, 2015
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Erin Dunavant (Finance Director), Joe McIntyre (Marshal), Jeff Robbins (Attorney)

Media Present: Carol McWilliams with the Pine River Times.

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from October 20, 2015 as presented. Trustee Nyberg seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Salka made a motion to approve the bills dated October 21 through October 29, 2015, as presented. Trustee Davenport seconded.

Roll call: 6 – 0 (Mayor Smith abstained from voting on the bill from Data Safe Services)

Motion passed unanimously.

General Public Input: No comments

Town Updates: No comments.

Action Agenda Item #1: Consideration of Purchase of Police Vehicles, Partially Funded Through Colorado Justice Assistance Grant (JAG)

Town Manager La May stated that, through Marshal McIntyre's diligent work, the Marshal's Office was awarded \$40,000.00 through a Justice Assistance Grant (JAG), to use toward the purchase of two new vehicles. Marshal McIntyre has received an estimate of \$52,716.00 for both vehicles. This estimate is below the Colorado State Bid. The additional cost to outfit the vehicles is not to exceed \$37,284.00. Total authorization requested is \$90,000.00. The price quote came from West Mesa Emergency Products, the same company that the Marshal's Office purchased their last vehicle from. Staff is recommending approval of the purchase of two 2016 Dodge Chargers.

Marshal McIntyre stated that he is allowed through the grant, with the permission of the State, to use a single source, if we can show reason to do so. The savings of \$3,000.00 per vehicle is a justifiable reason to use a single source.

Trustee Davenport asked what the useful life of a patrol vehicle is.

Marshal McIntyre stated that a useful life varies. Some agencies replace their vehicles at 60,000 to 80,000 miles. The last vehicle that Bayfield Marshal's Office replaced had over 100,000 miles. The two vehicles that we are looking to replace now, have over 80,000 miles.

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Trustee Davenport asked what the Marshal's Department does with the retired vehicles.

Marshal McIntyre stated that in the past, retired vehicles are given to another department or sold through a sealed bid process.

Trustee Sanders asked if the vehicles being replaced were four wheel drive and if so, don't we want to replace them with another four wheel drive.

Marshal McIntyre stated that the vehicles being replaced are four wheel drive. The new vehicles are all wheel drive and are approximately \$10,000.00 cheaper than a four wheel drive.

Trustee Nelson asked if the Town would be spending the total \$90,000.00 or does that amount include the \$40,000.00 grant.

Marshal McIntyre stated that the cost to the Town would be \$50,000.00.

Trustee Nelson stated that she would like to see the Town receive more for the vehicles that are retired. She asked if it would be possible to look into sending them to a local auction.

Marshal McIntyre and Town Manager La May stated that they would look into the possibility of sending the vehicles to auction.

Trustee Nelson made a motion to authorize the purchase of two 2016 Dodge Chargers including the additional expenditures in an amount not to exceed \$90,000.00. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #2: Discussion and Possible Action – Park Facility Impact Fees and Cash In-lieu of Park Land Dedication Fees

Town Manager La May stated that, while researching Park In-Lieu and Park Facility Impact Fees, he discovered that these fees should have been established by an ordinance or resolution and they were not. Staff believes it would be advantageous to ratify the decision made in 2005, regarding these fees, with a formal document.

The Board agreed to have staff bring back a resolution establishing and ratifying Park Development Fees.

Action Agenda Item #3: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nelson stated that SWCCOG will meet this Friday.

Trustee Salka stated that LPCEA met yesterday and recapped the Economic Summit.

Trustee Davenport stated that RHA will meet tomorrow.

Town Manager La May stated that SWTPR will meet in December.

Trustee Sanders stated that Region 9 will meet in January.

Trustee Nyberg stated that the Planning Commission will meet next week.

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Carol McWilliams stated that the Senior Board will meet tomorrow. She also stated that the Seniors will be hosting the Annual Craft Bazaar on November 14th from 9:00 am to 2:00 pm.

Action Agenda Item #4: New/Unfinished Business

Town Manager La May stated that he had received an email informing him that Black Hills Energy is acquiring Source Gas.

Town Manager La May stated that Downtown Colorado Inc. has 20 Vista Volunteers to help communities with their downtown efforts. Staff has inquired to see if the Town of Bayfield could get a volunteer to help with some projects.

Town Manager La May stated that Volunteer Recognition is this coming Friday at the Senior Center.

Carol McWilliams stated that the Thanksgiving Dinner at the Senior Center is on November 20th.

Trustee Nyberg thanked the Marshal's Office for their participation in the Halloween event in Forest Lakes.

Trustee Nelson stated that the Board might consider discussing the transient population and how to help the community deal with it.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(f) for the Town Manager's Performance Evaluation, to include Town Manager La May. Trustee Nelson seconded.

Roll call: 6 – 0

Motion passed unanimously.

The Board went into Executive Session at 7:28 pm.

The Board came out of Executive Session at approximately 8:01 pm.

Mayor Smith stated that no decisions were made during the Executive Session.

The meeting was adjourned at approximately 8:02 pm.