

**Town of Bayfield
Regular Town Board Meeting
October 21, 2014
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Erin Dunavant (Finance Director), Jeff Robbins (Town Attorney) Joe McIntyre (Marshal)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 6:58 p.m.

Roll Call: 5 present 2 absent (Trustee Davenport arrived at 7:20 pm)

Pledge of Allegiance:

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from October 7, 2014, as presented. Trustee Salka seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Nelson made a motion to approve the bills dated October 8 through October 16, 2014 including the additional bill for Crossfire that was sent to the Board by email. Trustee Nyberg seconded.

Roll call: 5 – 0

Motion passed unanimously.

General Public Input: No comments were offered.

Proclamation – Childhood Cancer Awareness Week: Mayor Smith read the proclamation and proclaimed November 2nd through November 8th, 2014 as Childhood Cancer Awareness Week in the Town of Bayfield, Colorado.

Town Updates: No comments were offered.

Action Agenda Item #1: Discussion and Possible Action – Road Runner Transit

Town Manager La May stated that Mr. Peter Tregillus, Program Developer with SUCAP, is attending tonight's meeting to provide the Board with some additional information regarding the non-profit funding application from Road Runner Transit.

Mr. Tregillus provided the Board with a revenue history, for Road Runner Transit, from 2008 through 2015. He also provided a trip history, from October 2006 through September 2014. Mr. Tregillus stated that the overall coalition with the Town of Bayfield has helped provide public transit from the East side of La Plata County to Durango. This program has been sustained, through contributions, since 2006. Depending on the funding, sometimes the transit is operating 4 runs a day and other times it is only operating 3 runs a day. At this time, Road Runner Transit is currently operating 4 runs per day.

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Mr. Clayton Richter, Division Director, stated that when the 4th run is dropped, ridership decreases. The more frequently the Transit runs, the better the ridership.

Trustee Nyberg asked if Road Runner Transit operates 365 days per year.

Mr. Richter stated that the Transit only operates Monday through Friday and is closed most holidays.

Mr. Tregillus stated that he is looking for other funding sources, besides Municipal Government Funds.

Mayor Smith asked if the rate that is charged to riders, has ever been increased.

Mr. Tregillus stated that several years ago the rate was increased from \$2.00 to \$3.00.

Ms. Mary Graziano, 380 Pearl Street, stated that she has been a rider on the Road Runner Transit since it began service in 2006. She also stated that for economic and environmental reasons she believes Road Runner Transit is a beneficial service that she greatly appreciates. Ms. Graziano stated that she appreciates the Town of Bayfield contributing to Road Runner Transit and hopes that will continue.

Mr. Gram Wohlust, 671 E. Cedar Drive, stated that he has been a rider of Road Runner Transit for two years. He believes that Road Runner Transit provides a reliable and safe method of travel. He also stated that he appreciates the Town's contributions to the Transit and he would like to see the contribution continue.

Mr. Tregillus stated that no funds, contributed by the Town of Bayfield or any of the other coalition partners, are used for the Durango to Grand Junction bus route.

Mayor Smith thanked Mr. Tregillus and Mr. Richter for their presentation.

Action Agenda Item #2: Discussion and Possible Action – Bayfield Family Center

Town Manager La May stated that Roseann McDermott, Executive Director of the La Plata Family Center Coalition, is attending tonight's meeting to provide the Board with some additional information regarding the non-profit funding application from the Bayfield Family Center.

Ms. McDermott stated that with her is Pam Wilhoite, Program Director, Amy Davlin, Program Director for the After School and Summer Enrichment Programs and Becca Conrad-Whitehead, Board President. Ms. McDermott stated that La Plata Family Center Coalition has seven different programs in four locations.

Ms. Davlin stated that the After School, Delayed Start and Summer Programs serve 5 to 15 year old children. Currently 105 students are being served in the After School Program, 51 children are being served in the Delayed Start Program and 82 children were served in the Summer Program this past year. Staff to children ratio is 1 – 10. Ms. Davlin provided the Board with a copy of some quotes by parents that use the above mentioned programs.

Ms. Willhoite stated that Bayfield Family Center along with parents in the community started meeting in January of 2013. Families were invited to work together with the Bayfield Family Center to implement strategies to help with health and thriving ability issues in our community. The Bayfield office for the La Plata Family Center Coalition was opened in August 2013. Bayfield Family Center now offers assistance in applying for health insurance, parent education, parent support, supervised visits and exchanges and nutrition programs. The Pine River Shares program was developed by a group of parents identifying ways to help support this community. Last year, 121 parents committed to 2500 hours in leadership activities by developing the Backpack Program, the Community Garden and the Community Dinners. This organization is looking at long term Economic Development as a strategy for creating a healthy community.

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Ms. McDermott stated that in 2013 the expenses for the After School Program were \$128,000.00 and \$91,000.00 on Pam's programs, totaling \$219,000.00 of a budget of \$870,000.00. One half of the organizations employees live and work in Bayfield.

Mayor Smith thanked all of the ladies for their presentations.

Action Agenda Item #3: Consideration of Approval of Award of Contract to Layne Inliner, LLC for the 2014 Sanitary Sewer Rehabilitation Project

Town Manager La May stated that the Town of Bayfield has \$600,000.00 in loan funds received from the Colorado Water and Power Resource Development Authority. This was matched with a \$30,000.00 grant from the Department of Local Affairs through their Energy and Mineral Impact Assistance Program. Staff accepted bids in July or August of 2014 for a Sewer Line Replacement Project, which is almost complete. This is the second phase of addressing the infiltration problems with the Sanitary Sewer System. This project would entail lining the existing sanitary sewer lines. This project was advertised for bid early in the year. Layne Inliner LLC submitted a bid at that time for an amount that was significantly higher than what was budgeted. The project was restructured and was advertised for bid. One bid was received from Layne Inliner LLC, in the amount of \$324,370.00 with an alternative bid for chemical grouting and pressure testing. Staff is recommending approval of the bid, from Layne Inliner LLC, in the amount of \$324,370.00 and to include a contingency of 20%, which is roughly \$65,000.00.

Trustee Nelson asked if the \$389,244.00 was within the original budget.

Town Manager La May stated that \$389,244.00 is within the budget for both sewer projects.

Trustee Nelson made a motion to award the 2014 Sanitary Sewer Rehabilitation Project to Layne Inliner LLC, in an amount not to exceed \$389,244.00 which includes a 20% contingency. Trustee Davenport seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #4: Presentation – Storm Water Master Plan

Town Manager La May gave a Power Point Presentation, outlining the Storm Water Master Drainage Plan completed by Souder Miller and Associates.

Action Agenda Item #5: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nyberg stated that the Planning Commission meeting was canceled.

Carol McWilliams stated that the seniors are preparing for their Craft Fair on Saturday, November 8, 2014.

Trustee Nelson stated that SWCCOG has not had a meeting.

Mayor Smith stated that the discussion at LPCEA was regarding the Economic Summit, tomorrow at the Sky Ute Casino.

Trustee Davenport stated that RHA has not had a meeting.

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Trustee Salka stated that SWTPR will meet on December 5, 2014.

Trustee Sanders stated that Region 9 has not had a meeting.

Action Agenda Item #6: New/Unfinished Business

Town Manager La May stated that the Economic Summit is tomorrow at the Sky Ute Casino.

Town Manager La May stated that the Southwest Drug Task Force received a Certificate of Merit. A copy was included in the Board Packet.

Town Manager La May asked if the Board was ok with the Marshal's Office issuing warnings the last week in October and encouraging people to donate to Breast Cancer Awareness.

The Board agreed that they liked Marshal McIntyre's idea.

Town Manager La May stated that the Sunrise Storm Water project started today. He also stated that crews are wrapping up the concrete diamonds today and the Sewer Replacement Project is almost completed. Source Gas is almost done and the Environmental Company on Mill Street is done, with the exception of resurfacing.

Trustee Nyberg asked if there was a contingency plan, if the tax increase does not pass.

Trustee Sanders stated that he would like to thank the staff at the Pine River Times, for the article regarding the Sales Tax Increase.

Trustee Sanders stated that he was contacted by a teacher regarding the School Resource Officer and the presence in the Primary and Elementary Schools.

Mayor Smith stated that he would like to remind the Board that it is important how you represent yourself in public. A Trustee cannot present themselves as a Board Member unless the Board has collectively decided that you are representing their interests.

Meeting was adjourned at 7:59 pm.