

H8M– TAX COMPLIANCE AGENT

July 1, 2009

Title/Class Code	Education/Experience/Licensure/Certification	Substitutions
TAX COMPLIANCE AGENT INTERN H8M1IX	Graduation from an accredited college or university with a bachelor's degree which included at least nine semester hours in accounting courses AND one year of experience in investigations, collections, accounting or business administration.	Work experience which provided the same kind, amount, and level of knowledge acquired in the required education may be substituted on a year-for-year basis for the bachelor's degree.
TAX COMPLIANCE AGENT I H8M2XX	One year of experience in the collection of state revenues by contacting and assisting delinquent taxpayers and their representatives.	Work experience which provided the same kind, amount, and level of knowledge acquired in the required education may be substituted on a year-for-year basis for the bachelor's degree.
TAX COMPLIANCE AGENT II H8M3XX	Four years of experience in tax compliance work including at least three years of full operating level experience.	Work experience which provided the same kind, amount, and level of knowledge acquired in the required education may be substituted on a year-for-year basis for the bachelor's degree.
TAX COMPLIANCE AGENT III H8M4XX	Two years of experience supervising Tax Compliance Agents responsible for contacting and assisting delinquent taxpayers to ensure the collection of state revenues.	Work experience which provided the same kind, amount, and level of knowledge acquired in the required education may be substituted on a year-for-year basis for the bachelor's degree.