



**Women's Wellness Connection  
Breast and Cervical Cancer Screening Program (BCCSP) Advisory Board**

**July 15, 2015**

- Location:** Board Room, 5<sup>th</sup> Floor, Building A  
Colorado Department of Public Health and Environment  
4300 Cherry Creek Drive South, Denver, CO 80246
- In attendance:** Linda Archer, RN, MSN, CNS - Registered Nurse Volunteer  
Christine Fisher, MD, MPH, University of Colorado Hospital - **Vice Chair**  
Jane Lose, CNM, ANP, MSN, Metro Community Provider Network  
Largressa Munnerlyn, WWC Consumer  
Gladys Brown Jones Turnbough, BA, MPA  
Jamie Vader, PA-C, Metro Community Provider Network - **Chair**
- State representation:** Emily Kinsalla, WWC Section Manager  
Ivy Hontz, WWC Program Coordinator  
Kris McCracken, WWC Program Coordinator  
Angela Fellers LeMire, WWC Nurse Consultant  
Marina Milzer, WWC Data Manager  
Sara Jestrab, WWC Program Assistant
- Public attendance:** Sadia Abdulle  
Fatuma Farah  
Brenda Toliver-Locke  
Samantha Orozco  
Virginia Rizo  
Julia Quinonez  
Claire McArdle
- Absent:** Sue Tompkins, Community Volunteer  
Rosalina Roacho, Metro Community Provider Network

## **Minutes**

- I. Call to Order at 1:15 pm (Jamie Vader, Chair)  
Ms. Vader called the meeting to order and verified that a quorum was present. Introductions were made for all Board members and state representatives. No email inquiries were made to the Board since the last meeting which was held in April 2015.
- II. Welcome to the new WWC Data Manager, Marina Milzer  
Marina Milzer is taking Kieu Vu's position as the WWC Data Manager.
- III. Presentation by Special Guests: Somali American Community Center of Colorado (SACCC)  
SACCC is funded by WWC under the Targeted Outreach Program. Fatuma and Sophia work as community health workers to help African immigrant community members branch out and access



the services that they need and would benefit from. This can include civil rights services. The SACCC is continuously trying to find the best way to educate the community about breast and cervical cancer screening in a culturally sensitive way. They also have a community health worker that specializes with the Ethiopian and Sudanese communities.

Sophia finds holding events at libraries works best. Connect for Health Colorado has an annual clinic at SACCC since there are many families with work schedules that don't allow for scheduling medical appointments.

#### IV. BCCSP Advisory Board Member Orientation

The annual BCCSP Advisory Board Member Orientation was conducted. The purpose is to provide Board members an understanding of the Women's Wellness Connection, the Breast and Cervical Cancer Screening Program Advisory Board and their roles and responsibilities as Board Members. Emily Kinsella conducted a PowerPoint presentation to present this information.

The Board meetings are staffed by Emily Kinsella, Sara Jestrab and Ivy Hontz. Other WWC staff will join meetings throughout the year for applicable topics. The mission and history of WWC were covered.

WWC has been broadening its focus since the implementation of the Affordable Care Act (ACA) to not only include clinical services, but also care coordination clinic quality improvement and awareness and education (targeted outreach). WWC includes 45 agencies that provide clinical services, 14 agencies that provide care coordination, 11 agencies that provide WISEWOMAN, and 7 agencies that provide targeted outreach.

In order to avoid a conflict of interest or the perception of a conflict of interest, going forward, WWC will be no longer recommend that any staff members from agencies funded by WWC be selected as board members. The board discussed the value of obtaining the perspective about the impact of policies and program changes from WWC-funded agencies and suggested the possibility of having an agency liaison that could be consulted if needed.

#### V. Shirley Hass Schuett Quality Award Presentation - Statewide Winner

The Shirley Hass Schuett Quality Award Statewide Winner was presented to Sunrise Community Health Center.

#### VI. Revisions to Bylaws

It was decided by Board members to suggest edits to the bylaws through comments and edits on a Google Document by July 29, 2015. The Board will vote on changes to the Bylaws at the next meeting on October 21, 2015.

#### VII. Recruitment Planning

- Jane Lose's term is over in September 2015. She would be happy to be a liaison and consultant to the Board once her term ends.
- Largressa Munnerlyn's term is over in January 2016.
- Sue Tompkins' term is over in March 2016.
- The Board will need new members in January and March. The Board currently has 8 members, so will still be in compliance when Jane's term ends in September.
- Due to past difficulties in recruitment, the Board suggested that WWC create a rolling application process, allowing applicants to apply at anytime and keeping unselected applications until the next selection period.
- WWC will note the opening dates for board membership in announcements and have individuals indicate which one they would like to apply for.
- Who are WWC looking for as a board member?



- LGBT community member
- Preferably outside of Denver
- Western slope
- WWC will add additional language in the recruitment announcement that if your organization is funded by WWC you are not eligible to apply.
  - The recruitment announcement will be more purposeful by adding “Send to your connections and qualified individuals.”

#### VIII. Meeting Schedule and Format

Board members felt it is easier to participate in the meetings live rather than in webinar/conference call format. Live meetings also build camaraderie. Board members expressed the need to meet in person, with the option of calling in if a member is not able to attend in person. Lunch will be provided at the meetings.

#### IX. Open forum

Board members requested an update from CDPHE’s HPV work group at the meeting on October 21, 2015.

Adjourned meeting at 4:00 pm

Next meeting October 21, 2015 at the Colorado Department of Public Health and Environment, 4300 Cherry Creek Drive South, A-4, Denver, CO 80246 or via Century Link Webinar.

