Stakeholder's Suggestions on the Adminstration of the Senior Dental Program

Item	Current Process	Provider Comments	Provider Suggestions	Does suggestion require a change to rule/legislature or addt'l resources? *(For the Department's Use)*	Website Links OR Tabs
Submission of Grant Application	Potential grantee will obtain grant application from Department website and submit to Department via email, mail, or in person				SDP Grant Application
Contract	PDF Contract is sent via email - grantee makes three copies, original signature on all documents, and is mailed back to Department				N/A
Eligible Seniors - checking status on web portal	Grantees check the older adult's Medicaid status on the Department's web portal and also DentaQuest				Heath First Colorado Web Portal
Eligible Seniors - Verifying income	Grantees check the current FPL of older adults to ensure they are not over 250% FPL				Current FPL
Eligible Seniors - verifying lawful presence	Grantees have older adult fill out lawful presence form and submit photo documentation				Lawful Presence Form
Eligible Seniors - verifying age is 60 or over	Grantees have older adult submit photo ID that verifies age				N/A
Invoices	Grantees fill out SDP invoice for all procedures completed				N/A
Invoice Submittal	Invoices are submitted through secure SharePoint Site				N/A
Auditing - Chosen Files	The Department randomly selects 10% client files and notifies grantees				N/A
Auditing - File submittal	Grantee submites files within ten business days via SharePoint, mail, or in person				N/A
Auditing - Notification of audit findings	Department will notify grantees of audit findings and Correction Action Plan (CAP), if applicable				N/A
Auditing - CAP submittal	Grantee required to submit CAP, if applicable				N/A

Annual Report	Grantee required to submit annual report on or before September 1st				N/A