



**COLORADO**

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STATE OF COLORADO

CLASS SERIES DESCRIPTION

JULY 2015

**STUDENT TRAINEE I-IV**

H4T1IX TO H4T4IX

**DESCRIPTION OF OCCUPATIONAL WORK**

This class series uses four levels in the Professional Services Occupational Group and describes the work of students serving as assistants to professional staff for the work experience portion of an educational program. Work is performed for periods of limited duration and is related to the student's degree program any may only be used while the student is enrolled in a degree program.

**ENTRANCE REQUIREMENTS**

Minimum entry requirements and general competencies for classes in this series are contained in the State of Colorado Department of Personnel web site.

For purposes of the Americans with Disabilities Act, the essential functions of specific positions are identified in the position description questionnaires and job analyses.

**CLASS SERIES HISTORY**

Updated and removed the purpose of contact 6.30.2015

Revised 9/1/98 (CVC). Change class code due to PS Consolidation study.

Effective 9/1/93 (KKF). Job Evaluation System Revision project. Published as proposed 5/10/93.

Revised 7/1/82. Changed grades.

Created 1/1/75. Student Assistant I through IV (A1032 through A1035).

**SUMMARY OF FACTOR RATINGS**

Do not apply.

ISSUING AUTHORITY: Colorado Department of Personnel/General Support Services