



Meeting Notes Spinal Cord Injury (SCI) Advisory Committee

Friday, March 4, 2016
 10:00 – 12:00 pm

MS Society, 900 S. Broadway Suite 200, Denver CO 80209

Attendees

Chanda Hinton	Samantha Saxe	Tsilat Petros
Christiana Vonu	Jan Ruscio	Andre Lang
Lisa Bullis	Lisa Dutkiewicz	Brittani Garcia
Lindsey Westlund	Jill Karno	

I. Welcome & Introductions

II. Approval of February notes & Follow-up from February’s Meeting

- a. Meeting notes from February’s meeting were approved by the group.
- b. Sam followed up with Jan’s provider referrals and they have not called her back yet.
- c. Sam researched the Wellness Center and Whole Health Center as possible SCI providers but has not contacted them. Sam decided to focus on the three pending center-based providers.
- d. Sam and Chanda followed up with Candy Tefertiller at Craig Hospital and they have not made a decision yet. Sam will follow up again.
- e. Integrative Health in DTC has starting their provider application process.
- f. The Chanda Plan Foundation application has been submitted.
- g. Chanda will continue to compile FAQ’s from her provider enrollment process and billing experience as a new provider.
- h. Sam will continue to compile FAQ’s from provider’s enrollment and billing experience.
- i. Chanda and Joby (massage therapist) attended a transfer training and CNA course at Colorado Community College. The majority of the training was not applicable for SCI Waiver providers. However Chanda felt that a group could design a curriculum and training down the road.
- j. In meantime, Jeff B. from Craig Hospital have agreed to work with Chanda and Bevin to develop a curriculum for SCI providers and providers within the community and families.
- k. Sam finalized the billing manual and sent it to her supervisor. Her supervisor will let her know if the document will need to be cleared by leadership.



- l. Chanda recommend and the group agreed to two possible candidates for a data related subcommittee that could review and analyze the data collected by the independent evaluator. Julie Reiskin and Josh Winkler from Colorado Cross-Disability Coalition. They both have background with Medicaid policy and analyzing numbers. Sam and Chanda will also be part of the subcommittee. Chanda already set up time for the subcommittee to meet.
- m. Sam updated the independent evaluator's contract based on discussions in the last meeting and the legislative section approved the updates. The contract was sent out to the vendor but it cannot be executed until the waiver is approved by CMS.
- n. Sam updated the Medical Director's qualification on the statement of work.
- o. Chanda sent the new Medical Director's job description to Lisa Corbin. She has a lead for the position. Sam will follow up.
- p. Chanda followed up with Dave Meyer.
- q. Chanda followed up with Barry Martin and he did not get back to her yet.
- r. Andre is still trying to connect with Dr. Yarnel.
- s. Sam verified that it is possible to temporarily operate the waiver without a Medical Director.
- t. **ACTION:** Sam and Chanda will follow up with Brandee at Unity Health. She has a big clinic and is interested in becoming a provider. She currently only provides acupuncture but is looking to add massage therapy.
- u. **ACTION:** Sam will follow Candy Tefertiller and Lisa Corbin.

III. **SCI Waiver Update**

- a. The waiver has not been approved yet but it's very close. The Department doesn't anticipate any major holdup.
- b. The Department received an additional Request for Information (RAI) 2/29/16 and the Department's response is in the clearance process with leadership.

IV. **Provider Resource Guide – Wheelchair safety & Emergency Transportation**

- a. Andre and Chanda drafted the wheelchair safety section. The group discussed and made suggestions to this section.
- b. In addition to specific safety related recommendations, the group suggested to:
 - i. Add page numbers to the document.
 - ii. Add a checklist of things to be mindful of with wheelchair.
 - iii. Add a checklist of question/items to discuss with client regarding wheelchair at every visit.
 - iv. Emphasis open communication regarding wheelchair between provider and client.
 - v. Have a paraplegic and quadriplegic look at wheelchair safety section for additional suggestion.



- c. Sam added emergency contact recommendations in the transportation section for transportation related emergencies.
- d. The group discussed ways to involve accessible cabs, Uber, or Lyft as emergency transportation options. Uber or Lyft have limited accessible vehicles, and cabs have a really long wait time.
- e. The group discussed the possibility of involving other transportation companies such as Performance Mobility, Lucky You, and Caring Hands.
- f. The group discussed ways to recruit private transportation companies that work after hours and have accessible vehicles that could be listed as preferred providers.
- g. The cost of emergency transportation will be the responsibility of the client.
- h. **ACTION:** Chanda and Andre will continue to work on wheelchair safety section and send it out to the group for review before the next meeting.
- i. **ACTION:** Brittney will send her checklist to Chanda.
- j. **ACTION:** Chanda will ask Craig Hospital and CCDC if they have a checklist.
- k. **ACTION:** Chand will look into Performance Mobility.
- l. **ACTION:** Sam will research if NMTs could work after hours and if they could be used on demand in emergency cases and how billing would work in such cases.
- m. **ACTION:** Sam will search for private transportation companies that could be listed as preferred providers.

V. **Waitlist Enrollment/Implementation Discussion**

- a. The group discussed the waitlist enrollment process.
- b. There are approximately 50 clients on the waiver and 30 people on the waitlist. The cap will increase to 120 when the waiver is approved; all clients on the waitlist will be able to enroll if they are still eligible and interested.
- c. The group suggested to enroll new clients in waves and to take geography of client and provider into consideration.
- d. The group discussed and agreed to start service for new clients before the vendor starts collecting data. The vendor has 60 days to develop a study plan and it has to be cleared by leadership before they can start collecting data.
- e. The group discuss the care plan forms and the welcome packet. The welcome packet has basic waiver information, information about the study and client responsibility to the study, self-evaluation form, and contact information.
- f. **ACTION:** The Department, the Chanda Plan, and April Kelly will meet off line to discuss and outline the enrollment process. The outline will be sent out to the group for review before the next meeting. Sam will set up meeting and send out an agenda for the meeting.
- g. **ACTION:** Sam will check with NRC to see if providers could continue using old forms to collect data until new study is in place.
- h. **ACTION:** Sam will update care plan forms and welcome packet and send it to the group for review before the next meeting.



- i. **ACTION:** Sam will send invite for the March 15th billing training to Jan and send the finished billing manual to those that are attending the training.

VI. **April Meeting**

- a. April's meeting will be moved to the 2nd Friday of the month so NRC could join and discuss the study with the group. It will be 4/8/16, from 10:00-12:00 at the MS Society.
- b. The majority of this meeting will be focused on the Evaluative Study with NRC.

VII. **Public Comment**

- a. No public comment were made

VIII. **Review Next Steps, Meeting Evaluation & Adjournment**

- a. Updated wheelchair safety section, outline of enrollment process, updated welcome packet and care plan will be sent out for the group to review and send feedback before the next meeting.
- b. Sam will send out the action items, meeting minutes and waiver updates.
- c. The group will continue outreach efforts for Medical Directors and Providers.
- d. **Next meeting will be held at MS Society on April 8, 2016.**

