

ADAM SEWELL

2417 CLARK STREET STEVENS POINT, WI 54481 | 612-499-3695 | ADAMJAMESSEWELL@GMAIL.COM

Education

Pima Community College, Tucson, Arizona

- Associates of Liberal Arts, Administration of Justice
- GPA 3.5
- Coursework: General Biology (w/lab), General Chemistry (w/lab), Marine Biology (w/lab), Statistics, Calculus

University of Arizona, Tucson, Arizona

- Bachelor of Science in Conservation Biology, May 2010
- GPA 3.4
- Coursework: General Chemistry (w/lab), Animal and Plant Genetics, Natural Resources Ecology, Natural Resource Policy and Law, Natural Resource Measurements, Natural Resource Management Practices, Field Botany, Wildland Water Quality, Scientific Writing, Outdoor Recreation Management, Conservation Biology, Introduction to Wildland Fire, Fire Mapping, Rainwater Harvesting

Skills

- Chromatography, Spectroscopy, Chemical Separation, Chemical Synthesis, Autoclaves, Centrifuges, UV-Visible Spectra, pipettes, and titration.
- Computer software proficient in: Macintosh Leopard, Windows XP, Microsoft Word, Office, Power Point, Excel.
- Introductory skills with MODIS, BEHAVE (FCS-1), Arcview, PRESENCE, MARK, and ERDAS IMAGINE.

Extracurricular

- Volunteer work at Reffkin Tennis Center
- Volunteer work at Continental Elementary School
- Volunteer work with Sky Island Alliance

Employment

- Ameripride Services Minneapolis, MN- Customer Service Manager 02/15-current. Supervisor: Jeremy Sanders.
- G&K Services Wisconsin Rapids, WI- RSR 09/14-02/15. Supervisor: Paul Rasmussen
- Ameripride Services Minneapolis, MN- Customer Service Representative 10/10-09/14. \$20.00/hr. Supervisor: Jeremy Sanders.
- Jim Reffkin Tennis Center Tucson, AZ- Attendant 5/07-07/10. Supervisor: Jim Reffkin- phone# 520-791-4896.
- University of Arizona- Tucson AZ- Research Assistant 10/09-05/10. Supervisor: Danielle Ignace- phone# 520-621-1889.

References

- Jim Reffkin phone # 520-791-4896 email: jimreffkin@reffkintenniscenter.com
- Paul Rasmussen phone # 715-421-1137 email: prasmuss@gkservices.com
- Jeremy Sanders phone # 612-331-1600 email: Jeremy.sanders@ameripride.com

CITY OF CREEDE, COLORADO

Employment Application

We are an Equal Opportunity Employer

City of Creede City Promotes a Drug and Alcohol Free Workplace

Please mail or bring your completed application to: City of Creede Town Hall, 2223 N. Main
PO Box 457
Creede, CO 81130

- Do not change the format or layout of this form.
- Type application or print neatly.
- Answer all questions completely and sign the application and all other forms.
- Resumes may be attached but will not be accepted in lieu of a completed application.
- Read all information/disclaimers on this application.
- If you have any questions or need assistance, please contact Clyde Dooley at (719-)658-2276.
- Please use your full, legal name each time you submit an application.

Job Data			
Job Title: <u>Parks and Recreation Director</u>		Date you will be available for employment: <u>October 1, 2016</u>	
Personal Data			
Name: Last: <u>Sewell</u>		First: <u>Adam</u>	Middle Initial: <u>J</u>
Address: <u>2417 Clark St. Lower</u>			
City: <u>Stevens Point</u>		State: <u>WI</u>	Zip: <u>54481</u>
Phone	Days: <u>612-499-3695</u>	Evenings: <u>SAME</u>	Alternate:
All applicants who are offered employment must provide documents which establish their identity and employment eligibility for authorization to work in the U.S. Are you a U.S. citizen? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, do you have the legal right to work in the U.S.? Please explain:			
Date of birth: <u>07/02/1986</u>			
Have you ever worked or volunteered for the City of Creede? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please give dates:			
Driver's License No. & State: <u>[REDACTED] WI</u>		Class: <u>D</u>	Expiration: <u>7/2/18</u>
Have you had any traffic convictions or accidents in the last three years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please list:			
Conviction or Accident		Date	
Conviction or Accident		Date	
Commercial Driver's License No. & State:		Class:	Endorsements:
Expiration:			
Have you been convicted of any crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please give details including dates, charges, and disposition. Convictions are not an absolute bar to employment. Consideration is given to the offense and its relationship to the position for which you are applying.			
Have you ever been discharged from a position or resigned to avoid being discharged? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please explain:			

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Education Note: Complete this application in its entirety; an incomplete application will not be accepted. Resumes may be attached but will not be accepted in lieu of a completed application.

Did you graduate from high school or do you have a G.E.D.? Yes No High School Name: West High School
 Location: Sioux City, IA

Name of School, College(s) or University	Major	Credit Hours	Degree	Year*
<u>Pima Community College</u>	<u>Administration of Justice</u>	<u>60</u>	<u>Liberal Arts</u>	<u>2008</u>
<u>University of Arizona</u>	<u>Natural Resources</u>	<u>60</u>	<u>Bachelor of Science</u>	<u>2010</u>

*Proof of degrees from an accredited College/University will be required upon hire.

Name of Trade/Technical/Business or Other School(s) Attended	Course of Study	Diploma & Year

List license (date & number), professional registrations (date), certificates and professional memberships:
N/A

List honors, awards, fellowships:
N/A

Skills Overview

Approximate typing speed in words per minute: 40

List computer software with which you are familiar: Macintosh, Leopard, windows XP, Microsoft Word, Office, Power Point, Excel

Fluent in a language other than English: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Language(s):	Speak:	Read:	Write:
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Please summarize relevant skills and experience that exemplify your qualifications for the above position: Customer Service skills to work well with wide range of people, organizational skills, manage people to complete tasks, Computer skills in all Microsoft Applications.

Tools and machines you can use and operate: Chain Saw Four Wheeler Lawn mower / Trimmers

Light or heavy motor vehicle equipment you can operate: 4x4 Vehicles 26 Foot Step Van

Summarize volunteer services work including dates: Kids camp at Reffken Tennis Center - Summer 2008
 Taught math/science at Continental Elementary School Fall 2009 - Spring 2010
 Field work with Sky Island Alliance Spring 2010

Summarize leadership roles: Manage 5 employees day to day.
 Taught math/science to grade school kids.
 Taught tennis to grade school kids

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Employment History <i>Note: Complete this application in its entirety; an incomplete application will not be accepted. Resumes may be attached but will not be accepted in lieu of a completed application.</i>			
Current or most recent employer: AmeriPride Services		Phone: 612-331-1600	
Address: (street, city, state) 700 Industrial Blvd NE, Minneapolis, MN 55413			
Your title: Customer Service Manager			
Employment dates	From (month/year): November/2010	To (month/year): current	
Supervisor's name/title: Jeremy Sanders / Customer Operations Manager			
Starting salary: 19.00/hr	Present/Ending: 52,000/year	Hours per week: 40-50	
Work performed: Proactively manage day to day activities and supervision of customer service reps. Responsible for results in areas such as customer retention, route sales, and A/R collection.			
Reason for leaving: N/A			
May we contact this employer if you are considered for the position? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Employer: G&K Services		Phone: 715-421-1137	
Address: (street, city, state) 2111 Industrial St. / Wisconsin Rapids / WI			
Your title: Route Sales Representative			
Employment dates	From (month/year): 9/2014	To (month/year): 2/2015	
Supervisor's name/title: Paul Rosmusson / Service Manager			
Starting salary: 40,000/year	Ending: 40,000/year	Hours per week: 40-50	
Work performed: Develop sales and marketing for existing customers. Resolve customer issues. Build relationships with decision makers and renew service contracts.			
Reason for leaving: Took management position at Ameripride			
May we contact this employer if you are considered for the position? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Employer: Jim Reffkin Tennis Center		Phone: 520-791-4896	
Address: (street, city, state) 505 Alvarado Way / Tucson / AZ			
Your title: Pro Shop Attendant			
Employment dates	From (month/year): 5/2007	To (month/year): 7/2010	
Supervisor's name/title: Jim Reffkin / owner			
Starting salary: 8.00/hr	Ending: 9.00/hr	Hours per week: 15-30	
Work performed: Handle all calls and walk-in customers. All closing duties. Manage cash register.			
Reason for leaving: Took Ameripride position in Minneapolis			
May we contact this employer if you are considered for the position? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

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Military Service		
Have you ever served on active duty in the U.S. armed forces? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Dates:	From:	To:
Branch:		
Primary duties:		

Conditions of Consideration for Employment

All information contained on the application is subject to verification. The City of Creede may conduct background checks including, but not limited to, credit history, work references, driving records, criminal background records and educational attainment.

I understand an employment offer is may be contingent upon successful completion of a pre-employment alcohol/drug test, any applicable medical examinations, review of work references, and result of a background check.

I understand that specific positions at the City of Creede may require me to provide evidence of an acceptable driving record.

If employed, I agree to provide proof of identity, relevant licensure or credentials, and authorization for employment in the United States.

If employed, I agree to abide by all policies, regulations and guidelines established by the City of Creede.

When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the recruitment process (Americans with Disabilities Act of 1991).

I certify that all the information provided herein is true and complete to the best of my knowledge. I agree and understand that omissions, misstatements, and falsifications will cause forfeiture on my part of all eligibility to any employment with the City of Creede and may be cause for rejection of this application, removal of my name from eligibility lists, or discharge from Town service.

In addition, I give the City of Creede the right to investigate and verify any information obtained through the application process. Permission is granted, and I release from any and all liability any employer, agency or individual providing the City of Creede relevant, job related information that will assist in this process.

I have read and understand the "Conditions of Consideration for Employment." Please acknowledge by checking the box:

Yes No

Signature: <i>Adam Sewell</i>	Date: <i>August 30, 2016</i>
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