

**DRAFT**

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Monday, September 14, 2015  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 7:42. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Jody Schiffers, Caleb Brent and Marcella Flores. Will Rowe and Karen Kovar were absent.

**Pledge of Allegiance** was led by Trustee Troy McCue.

**Public Audience** included: Sandra Borden, Jeff Fike, Gerald & Carolyn Steinsiek, Ted Grundmeier, Michael Shirley, Maria Root, Lindsey Michal, Jay Spurling, Jerry Norris, Bob Schooner, Ed E. Schiffers, LaRita Sawyer, Sandy Borden, Pat Price, Rod & Dianne Child, Marilyn Lightsey, Louise Skipper, Beverley Langley, Jake Michal, Tom & Deanette Knight, and Dave Churchwell.

Carolyn Steinsiek said if everything was in ordinance #131 except for a few words, why does the Town want to go through the expense of the changes.

Mayor Flores said that the original ordinance was very vague and they wanted to update and clarify more stuff. Mayor Flores said that he felt the ordinance was not ready to adopt. He said that there would be rewriting of the proposed ordinance #140 and another hearing for it.

Ted Grundmeier said he thinks the ordinance is necessary, but that it does need to be clarified and needs to be worked over. He said he appreciates the work that the Board put into this.

Rod Child said that he owns an RV and he would prefer not to have to pay a permit for it. Mayor Flores said that any existing RVs would be grandfathered in.

Jeff Fike asked how changing a few items in Ordinance #131 came to adding a section about RVs and other structures into a mobile home ordinance. He said that something this encompassing should be put to a ballot vote. He said that something was taken from a simple change into an all-encompassing, get a permit for every single thing. He suggested taking each one, mobile homes, RVs, and other structures as their own thing to keep it simple.

Mayor Flores said that it would be simpler to lump it all together into one ordinance because each ordinance would have to be done separate and would cost more.

Ed E. Schiffers said it was nice to see people being civil to one another and actually bringing something out instead of cutting people up. He said he thinks that something is going to get done because some good ideas came from this group of people.

Jay Spurling said on the KC Electric franchise 5% was pretty high and a bit much. He said he felt it should be more like 3%. He understands everyone needs to pay their fair share to keep the lights on and all these things, but the Town is losing people from lack of jobs. He said that we need to look at the big picture of how long we want to keep this town sustainable. He said there's issues with the water tower, its leaking and listing. He said that he doesn't mind paying a tax if it's justifiable.

**Approval of Agenda** Trustee Schifferns moved to approve the agenda, Trustee McCue seconded and the motion passed unanimously.

**Approval of Minutes** Trustee McCue moved to approve the minutes of the August 17 Special Meeting and the August 19 Regular meeting minutes. Trustee Brent seconded and the motion carried unanimously.

### **Approval of Accounts Receivable and Payable**

The Board reviewed the Receivables and Payables for August.

Trustee McCue moved to approve the accounts Receivable and Payable for August.

Trustee Schifferns seconded and the motion carried unanimously.

### **Approval of Bills**

The Board reviewed the September bills.

Trustee Schifferns moved to approve paying of the September bills. Trustee McCue seconded and the motion carried unanimously.

### **Revise Mobile Home Ordinance**

Items that would need to be changed or added to the proposed ordinance were: fee schedule, possible building code according to the UBC code, Board discretion in the ordinance, non-conforming structures for human occupancy.

Clerk Hart suggested checking with Flagler as she had heard they only allow RVs for residential purpose on designated areas, and that they are strict with anyone violating this. Mayor Flores said that the proposed ordinance was not ready to adopt yet.

Trustee McCue moved to table this item, Trustee Schifferns seconded and the motion passed unanimously.

**Franchise Agreement with KC Electric** David Churchwell with KC Electric said that he had a waiver of notice the Board needed to sign, he also presented the Board with the proposed franchise agreement ordinance. He said there were no changes in it. He said that the next step would be the posting and the publishing of it, and it was a lengthy process. Jeff Fike explained that KC Electric charges Arriba residents a 5% tax and pays it back to the Town. He said that 5% is the highest in the state. Dave Churchwell said he didn't know if 5% was the highest in the state, but that Arriba isn't the only Town with KC Electric that has a 5% franchise agreement.

**311 Colorado Sewer Tap Issue** Jeff Fike said that Marie Daniel and Mike Becker both had to work and had asked him to request that the Board tables this item to the next

meeting.

Trustee McCue moved to table this item until the next meeting, Trustee Brent seconded and the motion passed.

**Communication Policy** Trustee Schifferns moved to adopt the Unsolicited Communications Policy, Trustee McCue seconded the motion. Trustees McCue, Schifferns and Flores voted yes. Trustee Brent voted no. The motion passed.

**Code Enforcement –Property Cleanup** Trustee Schifferns said that the Bowens would be working on their property. She said that the property on Pine Street has been mowed. Mayor Flores said that he has heard people say that Arriba is looking good. Trustee McCue said that he thought there wasn't anything that the Board needed to take action on at this time.

**Beverly Langley Tap Fee** Clerk Hart explained that in December of 2008 Beverly Langley had written a letter to the Town saying she would not be paying water and sewer at the Oak Street property. Beverly Langley interjected say because she was not the owner. Clerk Hart said Beverly had wanted the water turned off at that time. Clerk Hart said that in October of 2010 the Town has a letter on file from Beverly Langley requesting that the bill not be sent to her and stating that Josephine Cameron would be dealing with the account. Clerk Hart said that somewhere in that time Beverly Langley tried to sell that property and requested the water be turned on and that was when the issue with the sheriff was. Clerk Hart said that no lien had ever been filed on the property but, when the property did sell the Town received a check in the amount of \$1500, the sewer tap fee, from Hedland Abstract. She said that before the property had sold they had inquired about the sewer and she had told them that a sewer tap fee would need to be paid since there was a \$1500 charge on the account. Clerk Hart said that Beverly Langley is requesting that the Town pay that \$1500 back to her mom's estate because she feels it is owed her. Beverly Langley said that the water was held hostage so the people couldn't know that it worked, and it was the Board's decision.

Beverly Langley stated that her mother (Josephine Cameron) was never sent a bill from the Town, it always went to her, when the Town quit sending it to her that was all that was ever heard.

Clerk Hart said that the account stop getting paid in 2008, and there are copies on file of letters that the Town sent to Josephine Cameron but she never did reply or contact the Town. Clerk Hart said she couldn't remember if the letters had been sent certified or not. She said she thought the property sold either the end of 2011 or the beginning of 2012. Mayor Flores said that since there was an unpaid sewer bill on the account he would not agree to pay anyone back.

Trustee McCue asked Beverley Langley if the house sold in 2012 why the delay in bringing this issue up. Beverly Langley said that she found out the Town wasn't charging everybody. Trustee McCue said that he has paid a couple sewer tap fees.

The Board was in agreement that the Town would not pay Beverly Langley the \$1500.

**Water Pipestand Leak** Clerk Hart said that quote from Engineering America to repair the sidewall leak is \$5,485.00. The tank water level will need to be lowered to an inch above the leak. The quote does not include cleaning the tank.

Mayor Flores said that the tank has leaked since it was built, and the Town has told Engineering America about the leak, and now it is no longer covered under warranty. He said he thought the Town should sue the company. Trustee McCue wanted to know if Bethune or Vona has had problems with their tanks as they have water tanks exactly like Arriba's. Leroy King said he thought Bethune was having problems with theirs. He said he had been told that the problems with the tank will probably continue. Clerk Hart said Seibert has had leaks on their water tank that they supposedly were able to repair themselves. Trustee McCue said they had fixed the leaks with a caulk product, but their water tank is a lot shorter than Arriba's. Mayor Flores wondered how safe the caulk was for the water. Trustee McCue said with cold weather coming the leak needed to be fixed but, he would be in favor of bringing a claim against Engineering America.

Clerk Hart commented that last winter the ice on the tank from the leak had been bad. Trustee McCue moved to accept the quote for repairs to the tank sidewall in the amount of \$5,485.00. Trustee Schiffers seconded. Trustees McCue, Schiffers and Flores voted yes. Trustee Brent voted no. The motion passed.

Trustee Brent said he wanted to see if there were other ways to repair the leak. Trustee McCue suggested he talk to Town of Seibert's maintenance man.

**New Aerator for Wastewater Plant** Clerk Hart read a letter from Pat Parker. In the letter Pat Parker says he wasn't sure how much life the Town would get out of the current aerator. He suggested the Town budget for a new one. He said they were about \$10,000 but the Town couldn't afford to go without one for 3 weeks if the aerator failed. He said the Town had this issue in 2006 and it caused multiple effluent violations. He said he had thought the Town had a viable backup aerator but that is not the case. Clerk Hart said that for the Town to purchase a new aerator it has to get approval through a department, she wasn't sure if that would be GMS or a state department, but that it would be quite the process to get the aerator. The quote for the aerator was \$9,535.63 from MISCO Water out of Golden, Colorado.

Ted Grundmeier said that the Town had bought 2 backup aerators from Rifle. Leroy King said that there was nothing out at the wastewater plant. He said that there was an eaten up motor and a float deal out there but no aerator. Clerk Hart said that they may have burned up from all the electric surges out at the wastewater plant. Leroy King said he wasn't sure how long the current one will last, sometimes it will blow fuses.

Clerk Hart said that she would have a proposed budget ready for the next meeting so at that time the Board can see what funds are available.

Mayor Flores said he would like to try to get grants to help cover the cost.

Leroy King said that the little refrigerator out at the wastewater plant died, he needed to replace it. He said he uses it to put water samples in, it would be about \$200 to get a new one. Trustee McCue moved to allow Leroy King to buy a replacement refrigerator for out at the wastewater plant for samples, not to exceed \$225.00. Trustee Brent seconded and the motion passed unanimously.

**CIRSA 2016 Quote** Clerk Hart said the property/liability quote for 2016 was \$5,890.00 which is about \$900 more than it was in 2015. For workman's comp the 2016 quote is \$2,570.00 which is about \$80 more than it was in 2015. Trustee McCue moved to accept both CIRSA quotes for 2016. Trustee Schiffers seconded and the motion passed unanimously.

**Maintenance** Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Leroy King said he ordered metal for the debris holder he is building.

Leroy King said he would not working Friday of this week.

**Clerks Report** Clerk Hart gave the Board the Petty Cash report and requested \$100 for petty cash. Trustee Schiffers moved to approve \$100 for petty cash. Trustee McCue seconded and the motion passed unanimously.

Clerk Hart said that Wilma Henry had reported a loose dog on Curtis Street when she was walking her dog on Wednesday, September 2<sup>nd</sup>. The loose dog was shorthair, with brown and white coloring. Wilma Henry said that the dog got a little rough with her dog, it didn't draw blood or leave any marks on her dog but she was very shook up about it.

Clerk Hart said it might have been Wes Rand's dog. Mayor Flores said to just make Wes Rand aware that the incident happened since there is no proof of whose dog it was.

Clerk Hart said that the Jayhawk utility billing software and the Quickbooks software will need to be updated next year. She said the billing software could be as high as \$2000 but she doesn't know for sure yet.

Clerk Hart said that there was a set of 2013 Colorado State Statutes books that anybody can have, she said she has 2 other sets.

Clerk Hart said that there was a complaint about the trees in the park along East Park Street and the roads going into the park, the branches hang low and hit the tops of cars. She said Leroy King is planning on working on that but has to address the trees around the playground first for CIRSA.

Clerk Hart said that there is another dog that has been at large that goes and poops in front of the ambulance shed doors.

Clerk Hart asked the Board if a change needed to be made to Pam Koehn's pay. She explained that at first the Town paid Pam Koehn \$75 a month to reconcile the Town's bank statements, then added Leisure Pines bank statements to be reconciled and increased her pay to \$100 a month. Pam Koehn is no longer reconciling Leisure Pines statements. Trustee Schiffers moved to decrease Pam Koehn's pay to \$75. Trustee McCue seconded and the motion passed unanimously.

Clerk Hart said she would be gone Tuesday through Friday of this week and would not be at Town Hall on Wednesday or Friday.

Clerk Hart said the CML meeting in Hugo is on October 6<sup>th</sup>, any Board member wanting to go needs to RSVP by September 26<sup>th</sup>. Trustee McCue said he would be out of town and would not be able to attend. He encouraged the Board to go to it.

**Treasurers Report** Trustee McCue gave the Board the Leisure Pines reconciliation as done by Heather Witt at High Plains Bank. He also submitted a report on Leisure Pines (this report is attached to these minutes). Trustee McCue explained that the people at CHAFFA reviewed the privacy rules and looked at how the reconciliation was being done and they made the call to have it done where Leisure Pines banks. Trustee McCue said that they were looking for a couple people who would be interested in getting on the Leisure Pines Board. Trustee Flores said she would be on the Board. Mayor Flores suggested advertising for it. Jeff Fike volunteered to be on the Leisure Pines Board. The Board reviewed the Town's Treasurers report, everything looked good.

**Trustees Report** Trustee Brent said he had been thinking of some zoning ideas for Arriba and a possible growth plan for Arriba. He asked Trustee McCue if he could get the data for the projected growth for Arriba. Trustee McCue said that he could get the latest projected report but, Lincoln County has actually shrunk in the last year. Arriba is at a population of about 193.

Trustee Brent asked if the Town had an agreement with the Town of Flagler for trash service or how that worked. Trustee McCue said that there was no agreement, it was on an individual basis.

Trustee Schifferns said that Dumcum's have had Leroy King flush their sewer lines several times in the past few months. She asked if their property would be in the next round of sewer line cleaning in the spring. Clerk Hart said they should be.

Trustee Schifferns said she would like to see the Arriba representative that is on the Tourism Board at a Town meeting. She said she would like to see what is going on with that.

Trustee McCue asked what was going on with the trailer house in the camp ground. Leroy King said that they (Rush's) were tearing it down. Trustee McCue commented that he had been unsuccessful in contacting Gloria Wright the owner of the camp ground. Trustee McCue said that someone else would be taking over the LCEDC reports for Hugo so he should be able to make it to Arriba's meetings on time now.

Trustee McCue said that he wasn't sure when the new Taco Bell in Limon would be open. He said they should be breaking ground anytime.

Trustee McCue said the new pharmacy at the old Family Dollar building should be opening in November. He said that the owner would like to lease out some of the building space to other vendors.

Trustee McCue said that if Arriba ever wanted to look into providing a sight for a foreign company that would come in and move their goods here duty free until it entered the US market, and that is a possible tool for economic development. He said if Arriba decided that they don't want to participate in Foreign Trade Zone that's not a problem either, it

does not over lay local control, it's just another tool the Town could use if, for instance, someone wanted to buy the campground and bring stuff in on rail, warehouse it, have some manufacturing and then ship it on. He said these were just options. He said that the bank he uses for office space for LCEDC has been sold. He said he wasn't sure if he would be able to keep his office there or have to move.

**Mayors Report** Mayor Flores said that he would like to add LCEDC Report as an item on the Agenda for future meetings.

Mayor Flores apologized for missing the last couple of meetings, and said he has been awfully busy.

The Board decided not to have an Action meeting in September. The next Board meeting will be October 12<sup>th</sup>.

It was mentioned that October 12<sup>th</sup> will mark one year since Gene Ostrander went missing. Mayor Flores suggested contacting the media and ask them to bring it up again.

**Adjournment** Trustee McCue moved to adjourn the meeting, Trustee Schiffers seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8.52pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

**Approved by the Board on:**

Town of Arriba  
Board of Trustees Public Hearing &  
Regular Meeting  
Monday, September 14, 2015  
7:00pm

Sign In Sheet

*Chris Pearce*  
*Karl Anderson*  
Sandra Borden  
*LaBeta Sawyer*  
Gerald & Carolyn Steiner &  
Jerry Norris  
Jay Sparks  
Marl Kent  
Suevely Langley  
Michael Shirley  
M Louise Skipper  
Bob Schaner  
Ed P. Schifano  
Don W

*AKD*

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE GRANTING A FRANCHISE TO K.C. ELECTRIC ASSOCIATION, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, OPERATE AND MAINTAIN AN ELECTRIC SYSTEM IN THE TOWN OF ARRIBA, INCORPORATED, AND TO USE THE STREETS OR ALLEYS OF THE TOWN FOR SUCH PURPOSES, AND IMPOSING A SURCHARGED FRANCHISE FEE OF FIVE PERCENT, THE ORDINANCE DOES REPEAL ORDINANCE NO. 107

WHEREAS, K.C. Electric Association, a cooperative corporation, organized and existing under the laws of the State of Colorado, hereinafter termed the "Cooperative" has heretofore and is now operating and maintaining an electric system within the Town of Arriba, Incorporated, hereinafter termed the "Town" under an electric franchise and subsequently assigned to this cooperative; and

WHEREAS, the said cooperative has made or may make extensive additions, alterations and improvements in the said system for the maintenance of the electric lines and facilities within said Town; and

WHEREAS, it would be to the mutual benefit of the Town and the cooperative to have the electric system of the Town maintained and would further be to the mutual benefit of the Town and the cooperative for the Board of Trustees to grant a franchise to the cooperative to construct, operate and maintain an electric system on terms that will assure the full control and use of the streets or alleys to the public, the safety of the persons and property of the public so far as the maintenance of the system is concerned and the continuity of service upon the same classifications of service in the Town as the classifications of service in other towns served by the cooperative and upon the same rates and charges for electric service to consumers and users in the Town in each classification as the rates and charges of the cooperative in other towns of the same class served by it; and

WHEREAS, the cooperative has duly published its intention of applying for a franchise as provided by law,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF ARRIBA, INCORPORATED, STATE OF COLORADO:

That K.C. Electric Association, its successors and assigns, is hereby granted a franchise:

(a) To construct, operate and maintain an electric system with all fixtures and appurtenances necessary or advisable for the proper operation and maintenance of said system within the limits of the Town in order to supply power for public and private use within the Town and for the transmission of electricity through and beyond the Town,

(b) To use the streets and alleys and public places of the Town for such purposes; and

(c) To cut and trim all trees and shrubbery insofar as may be necessary to keep them clear of the poles and wires of the electric system and to make all necessary excavation in the public streets, roads, alleys or other public thoroughfares;

(d) To furnish electric energy for public and private use within the Town and to transmit electricity through and beyond the Town.

This franchise is granted upon the following terms:

First: The electric system shall be constructed, operated and maintained in a proper workmanlike manner so as to afford all reasonable safeguards to the public.

Second: All poles, wires, transformers, substations and other facilities of every kind and nature, forming a part of said electric system, shall be so erected, operated and maintained so as not to interfere with traffic on the traveled portions of the streets or alleys; and the cooperative, after the construction or reconstruction of said electric system, or any part thereof, shall restore as close to their original condition the streets or alleys on which said poles, wires, transformers, substations and other facilities have been erected, operated and maintained insofar as this is practicable. If the Town desires to relocate any electric system, such relocation shall be done at the sole expense of the Town.

Third: The Cooperative will comply with all reasonable rules and regulations of the municipality and with all ordinances now in effect or which may hereafter be passed insofar as they do not conflict with the terms or purposes of the franchise herein granted.

Fourth: This franchise shall be effective for a period of twenty-five (25) years, measured from the date of the final passage of the Ordinance granting this franchise.

Fifth: The Board of Trustees of the Town, as a condition for granting this franchise by Ordinance, have heretofore determined that the best interest of the Town and its inhabitants and consumers will be best served by imposing a franchise fee on the gross revenue derived by the cooperative from the sale of electric power to the inhabitants and consumers of the Town, the Town being exempt from such franchise fee.

Therefore, there is hereby imposed a franchise fee equal to five percent (5%) of the gross revenue derived by the cooperative from the gross sale of electric power to the inhabitants and consumers of the Town, excluding the gross revenue derived by the cooperative from the sale of electric power to the Town.

The payment of the franchise fee being surcharged to the inhabitants and consumers of the town and imposed upon the gross revenue received by the cooperative from the sale of electric power to the inhabitants and consumers of the Town shall be paid to the Town on a quarterly basis. At the time such

quarterly payment is made, the cooperative shall file with the quarterly payment a certification of such revenue. The effective date of the imposition of the franchise fee shall be the effective date of this franchise by Ordinance.

In the event any applicable legislation or final Order of Court were to subsequently prevent the payment of the franchise fee, the parties agree to revise this agreement so as to otherwise allow for compensation to be paid to the Town for the use of its streets, alleys, and public ways in an amount comparable to the historical sum paid as a franchise fee.

Sixth: The classification of service in the Town will be the same as the classification of service in other towns served by the cooperative and the rates and charges for electric service to consumers and users in the Town in each classification will be the same as the rates and charges of the cooperative in other towns of the same class served by the cooperative.

Seventh: The Cooperative shall hold the Town harmless from any and all claims, actions, litigations or damages proximately caused by the negligence of the Cooperative, its agents or employees in construction, reconstruction, service when needed, maintenance or operation of the Cooperative's electric distribution system located with the boundaries of the Town.

Eighth: This Ordinance was considered passed and adopted in accordance with the provisions of the Colorado Revised Statutes 31-32-101 through 105 and shall be in full force and effect upon its passage and the cooperative filing its written acceptance with the Town.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Alex Flores, Mayor

Attested:

\_\_\_\_\_  
Josie Hart, Town Clerk of the Town of Arriba

## Maintenance Report

- 8-11 Picked up trees branches at corner of Elm and Elbert  
Mowed weeds at wastewater plant
- 8-12 Jury duty  
Sprayed mosquitos at 6 pm
- 8-13 Started mowing the park  
Cut a fallen tree limb off park building and power line
- 8-14 Finished mowing park  
Hand sprayed weeds at park and wastewater plant  
Started water on park
- 8-17 Worked at wastewater plant  
Mowed around water tank  
Filled chlorine tank at wastewater plant
- 8-18 Started collecting samples to go to lab on 19 th.  
Worked at wastewater plant
- 8-19 Sent samples to the lab  
Took chlorine and ph. Tests
- 8-20 Worked at wastewater on an aerator
- 8-21 Mowed park
- 8-24 Started water on park  
Filled chlorine tank at wastewater plant  
Work on breaker box in town hall and swing sets at park
- 8-25 Worked in shop  
Ordered 4 -15 gallon containers of hypochlorite from DPC  
Sprayed part of town for mosquitos at 6 pm
- 8-26 Worked in shop  
Took chlorine and ph. Tests
- 8-27 Worked on swing set at the park  
Sprayed mosquitos at 6 pm
- 8-28 Worked at wastewater plant
- 8-31 Read well meters  
Filled chlorine tank at wastewater plant  
Read water meters
- 9-1 Work at wastewater plant  
Started mowing park  
Sprayed mosquitos at 6 pm

## Maintenance Report

- 9-2 Finished mowing park and around town hall  
Took chlorine and ph. Tests  
Hauled DPC delivery out to wastewater plant  
Sprayed mosquitos at 6 pm
- 9-3 Graded College and Lincoln streets  
Mowed weeds along streets  
Sprayed mosquitos at 6 pm
- 9-4 Mowed weeds along streets  
Work at wastewater plant
- 9-8 Mowed around water tank  
Filled chlorine tank at wastewater plant  
Mowed at wastewater plant  
Sprayed mosquitos at 6 pm
- 9-9 Took chlorine and ph. Tests  
Worked at wastewater plant  
Mowed weeds along streets  
Sprayed mosquitos at 6 pm
- 9-10 Worked in shop  
Sprayed mosquitos at 6 pm
- 9-11 Worked at wastewater plant  
Moved water on park
- 9-14 Mowed park

## **Report on Leisure Pines**

**September 14, 2015**

### **Status on Units:**

- All units are full except for #1, and there are two people applying for the spot.
- May need to start a waiting list, first time in 15+ years
- Carpet is being cleaned in #1 to see if is satisfactory for new tenant. May need replaced.

### **Reconciliation Report**

- Josie is in possession of High Plains Bank reconciliation of account – Heather Witt

### **Credit Card**

- Current balance on Capitol One credit card account: \$419.66
- Items routinely charged: CBI Background checks, office supplies, pest services
- Card was paid in full in August

### **Board Members**

- Currently seeking 2 more board members to serve