SIPA Board of Directors
Minutes of Meeting
September 6, 2018
12:00 - 1:30 p.m.
Ralph Carr Judicial Center, 1300 Broadway,
Room 1F (1st Floor), Denver, Colorado 80203

1. Call to Order

Vice-Chairman and Acting Chairman Gregg Rippy called the meeting to order at 12:02 p.m.

Present in person: Irv Halter, Michael Hartman, Bryan Smith (for Mindy Masias), Hannah Parsons, Gregg Rippy, Chris Myklebust (for Marguerite Salazar), Simon Tafoya, Rep. Kevin Van Winkle, Suzanne Staiert (for Secretary of State Wayne Williams), and Senator Rachel Zenzinger.

Present by phone: Brenda Berlin (for Suma Nallapati), Mary Kay Hogan, Gilbert Ortiz, and Rep. Mike Weissman.

Excused: Mindy Masias, Suma Nallapati, Marguerite Salazar, Senator Jack Tate, and Secretary of State Wayne Williams.

With 14 voting members or designees present, a quorum was established.

2. Meeting Business

Irv Halter moved to approve the minutes of the Board of Directors meeting on August 2, 2018. The motion was seconded by Rep. Kevin Van Winkle. The motion was approved unanimously.
3. Cost of Switching Portal Integrators Report - Recommendations

MOTION: Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b) and (4)(e), I move that the Board of Directors move into executive session to discuss with SIPA’s legal counsel the Portal Integrator Contract.

Suzanne Staiert moved that the Board of Directors move into executive session. The motion was seconded by Irv Halter. The motion was approved unanimously. The Board of Directors moved into executive session at 12:06 p.m.

The SIPA Board of Directors public meeting resumed at 1:12 p.m. following the executive session.


Senator Rachel Zenzinger moved that Statewide Internet Portal Authority enter into negotiations with Colorado Interactive/NIC for the purpose of amending the portal integrator contract and extending its term. The motion was seconded by Rep. Kevin Van Winkle. The motion was approved unanimously.

5. Election of Officers

- **Chair - Michael Hartman**

  Gregg Rippy nominated Michael Hartman for Chair. He then moved that the nominations be closed and that Michael Hartman be elected Chair by acclamation. The motion was seconded by Irv Halter. The motion was approved unanimously.

- **Vice-Chair - Hannah Parsons**

  Gregg Rippy nominated Hannah Parsons for Vice-Chair. Irv Halter moved that the nominations be closed and that Hannah Parsons be elected Vice-Chair by
acclamation. The motion was seconded by Simon Tafoya. The motion was approved unanimously.

- **Treasurer - Secretary of State Wayne Williams**

  Gregg Rippy nominated Secretary of State Wayne Williams to continue as Treasurer. He then moved that nominations be closed and that Secretary of State Wayne Williams be elected Treasurer by acclamation. The motion was seconded by Michael Hartman. Senator Rachel Zenzinger asked for clarification on the vacancy that would exist if Secretary of State Wayne Williams is not re-elected. It was clarified that, if this occurs, the vacancy rules would apply for this position after the completion of Secretary of State Wayne Williams’ term. The motion was approved unanimously.

- **Secretary - Mary Kay Hogan**

  Irv Halter nominated Mary Kay Hogan to continue as Secretary and moved that nominations be closed and that Mary Kay Hogan be elected by acclamation. The motion was seconded by Rep. Kevin Van Winkle. The motion was approved unanimously.

  Gregg Rippy relinquished his position as Acting Chair at 1:18 p.m., and Michael Hartman assumed the position as Chair of the Board.

**6. Executive Director Report**

Executive Director Jack Arrowsmith and Colorado Interactive Director of Portal Operations, Martin Hartley, introduced Mike Ansley, the new General Manager of Colorado Interactive. Mike noted that he has been serving as the General Manager for NIC’s state portal in Pennsylvania and that he previously worked for Colorado Interactive as the Director of Portal Operations. Mike advised the Board that his transition will be fluid over the next few months. On behalf of the Board, Chair Hartman welcomed Mike in his new position.
Jack Arrowsmith reported that he recently attended the summer conference of the Colorado County Clerks Association and heard feedback about the county clerks’ experiences with the launch of the Colorado DRIVES system. Mr. Arrowsmith commented that the Department of Revenue deserves praise for their successful implementation of such a large program.

Mr. Arrowsmith called to the Board’s attention a report in the Board’s Dropbox that was issued by the Information Technology & Innovation Foundation entitled “Benchmarking State Government Websites”. The report evaluated state government websites for mobile friendliness, page-load speed, security, and accessibility. The report ranked Colorado fifth overall among all 50 state government websites.

Mr. Arrowsmith advised that the Board Dashboard has no significant issues. He reported that the MyBizColorado program did not have an outage; instead, the Department of Revenue’s GenTax service, operated by FAST Enterprises, had an outage.

Mr. Arrowsmith commented that Colorado.gov is surpassing the number of views experienced one year ago. While the general trend is for citizens to look at websites less, tax information is a driver due to citizens’ need to obtain tax forms and view the “Where is My Refund?” page.

7. **Colorado Interactive Report**

   In the interest of time, there was no oral report. The regular General Manager’s Report is in the Board’s Dropbox folder.

8. **Adjournment**

   There being no other business, Hannah Parsons moved that the meeting be adjourned. The motion was seconded by Simon Tafoya. The motion was approved unanimously. The meeting was adjourned at 1:34 p.m.