



**COLORADO**  
**Department of Revenue**

Division of Motor Vehicles

Physical Address:  
1881 Pierce Street  
Lakewood, CO 80214

Mailing Address:  
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Denver, CO 80217-3350

May 16, 2016

To whom it may concern,

Re: Senate Bill 15-090 – New Temporary Registration Document Standards and Process

Senate Bill 15-090 Temporary Registration Document Standards (temporary permits) became effective January 1, 2016, with an implementation date of **July 1, 2016**.

This legislation creates a required new electronic issuance process and new temporary permits with mounting board for use by dealers and counties to issue temporary permits. The department has worked with counties, law enforcement, tolling authorities, dealers, and other stakeholders to ensure the new temporary permit and systems meets their needs. Additionally, the department and working groups ensured that national standards and guidelines were followed and incorporated into the temporary permits and systems.

Benefit of the New Temporary Permit

- The new temporary permit and mounting board design (see below) will tie the permit to a specific vehicle, making it less of a target for theft.
- The new temporary permit will be generated through a vendor-hosted system, for both counties and dealers. For this new system, the Title and Registration Section has selected Fairfax Imaging. Fairfax will be conducting a series of trainings statewide during the month of June. Please see below for a complete list of the trainings. Computer based on demand web training will also be available starting May 16, 2016.
  - Dealers can attend training either in person or online; in person training is not mandatory.
- The need to return the permit stubs and have data manually entered will go away—important vehicle registration data will be available daily to law enforcement.

Temporary Permit Design

- The current temporary permit and dealer stub will be discontinued and no longer valid for issuance on and after July 1, 2016. Any remaining inventory should be returned to the Department for proper destruction. Refunds cannot be granted for current temporary permits and dealer stubs already purchased by your dealership.
- The new temporary registration permit will be printed after entry of vehicle-specific information into the vendor-hosted system. The temporary permit will print along with a vehicle registration receipt on any laser or ink-jet printer at a dealership, on regular, 8.5x11 paper (black & white).

- The mounting board is designed to be weather-resistant and durable for a short period of time after the expiration date of the temporary permit. There are also security features that will assist law enforcement in detecting fraud.
- The department approved mounting board is the only mounting board allowed. No other mounting board shall be used.
- A sample mounting board and temporary permit are shown below and a video demonstrating affixing the temporary permit to the mounting board is available at [www.colorado.gov/dmv](http://www.colorado.gov/dmv), click on “Senate Bill 15-090 Temporary Registration Permit Document Standards” under Timely Topics.
- There is one size available – for vehicles, motorcycles, and powersports.

#### Permit Placement Changed: Rear of Vehicle Only

The previous temporary permits were placed in various areas on the vehicle. The new temporary permit is statutorily required to be mounted to the rear of the vehicle where a license plate would be, using the mounting board.

#### Training - Vendor Hosted and Online System

- The department, along with the temporary permit vendor, will be doing a series of statewide dealer trainings throughout the month of June. These trainings will be in the following cities:
  - Denver
  - Pueblo
  - Durango
  - Greeley
  - Steamboat Springs
  - Grand Junction
- A complete schedule of the trainings is listed below. All training classes require a minimum of 10 attendees or the class will be cancelled.
- Dealers can sign up for these trainings in the following ways:
  - Online at [www.colorado.gov/dmv](http://www.colorado.gov/dmv)
  - Emailing the Title and Registration Section at [DOR\\_TnR\\_Management@state.co.us](mailto:DOR_TnR_Management@state.co.us)
  - By phone 303-205-5608
- Computer-based on demand training is available at [www.colorado.gov/dmv](http://www.colorado.gov/dmv) beginning May 16, 2016.
  - The onsite and computer based training will cover the same topics and you can attend either one. Attendance at the onsite trainings is not required to obtain your access and logons to the system.
  - At the onsite training or upon the first login to the system your dealership will need to designate an administrator that will create your sales staff and/or agents for the dealership log on and set up your payment plan with the vendor.

#### Implementation

- The Title and Registration Section has worked with three counties: Denver, La Plata and Mesa to run a pilot issuance program, beginning May 23, 2016. This pilot

program will prevent the counties from selling temporary permits to dealers in these counties on and after May 23. If your dealership is located in Denver, La Plata or Mesa, please visit your county motor vehicle office prior to May 23 to ensure adequate temporary permits.

- The Title and Registration Section has worked with the following 5 dealerships to run a pilot issuance program for the temporary permits:
  - Stevinson Toyota East – Arapahoe County
  - Davidson Gebhardt Chevrolet – Larimer County
  - Planet Honda – Jefferson County
  - Auto Trek – Arapahoe County
  - Auto Search – Denver County
- Dealers should begin issuance of the new temporary permits following the regional training. This will allow for both dealers and counties to begin issuance of the temporary permits at the same time and allow for a staggered implementation around the state.
- The new system will print the temporary permit and registration receipt at the dealership and upload all transactions performed to the department, law enforcement, tolling authorities, and parking authorities daily.
  - The temporary permits will be issued through the system at the following url:  
<https://co.quickcartag.com/>
- A dealership may designate anyone as an administrator. The administrator will setup access for the sales staff and/or agents for the dealership.

#### Mounting Board Vendors

- All mounting boards are required to be purchased through vendors that have been approved by the department. A complete list of vendors can be viewed by visiting [www.colorado.gov/dmv](http://www.colorado.gov/dmv). Only department approved vendors may sell the mounting boards and only the department approved mounting boards may be used.
- If you have not done so yet, you will need to initiate purchase of the mounting boards prior to your dealership implementation date.

The previously issued temporary permits will be valid until they expire, with the new temporary permit being the only temporary permit issued on and after dealerships goes live and on and after July 1, 2016. Dealerships should not use or issue the old temporary permit after implementation. Law enforcement has been informed of the regional implementation.

For more information, please visit [www.colorado.gov/dmv](http://www.colorado.gov/dmv).

We understand this is a large implementation effort with a lot of information. If you have additional questions or would like more detailed information please contact Kyle Boyd with any questions at 303-205-8353 or [kyle.boyd@state.co.us](mailto:kyle.boyd@state.co.us).

Date	City	Location	Room	Time
Monday, June 06, 2016	Pueblo	Courtyard Marriott 110 West City Center Drive Pueblo, CO 81003	Mercy Sitter	9-11 a.m.
Monday, June 06, 2016	Pueblo	Courtyard Marriott 110 West City Center Drive Pueblo, CO 81003	Mercy Sitter	1-3 p.m.
Tuesday, June 07, 2016	Pueblo	Courtyard Marriott 110 West City Center Drive Pueblo, CO 81003	Mercy Sitter	9-11 a.m.
Tuesday, June 07, 2016	Pueblo	Courtyard Marriott 110 West City Center Drive Pueblo, CO 81004	Mercy Sitter	1-3 p.m.
Wednesday, June 08, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	9-11 a.m.
Wednesday, June 08, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	1-3p.m.
Wednesday, June 08, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	4-6 p.m.
Thursday, June 09, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	9-11 a.m.
Thursday, June 09, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	1-3 p.m.
Thursday, June 09, 2016	Denver	CADA 290 E. Speer Blvd Denver, CO 80203	Bud Wells Board Room	4-6 p.m.
Thursday, June 16, 2016	Greeley	Weld County Training Room 1104 H Street Greeley, CO 80631	Training Room	9-11 a.m.
Thursday, June 16, 2016	Greeley	Weld County Training Room 1104 H Street Greeley, CO 80632	Training Room	1-3 p.m.
Friday, June 17, 2016	Greeley	Weld County Training Room 1104 H Street Greeley, CO 80633	Training Room	9-11 a..m.
Friday, June 17, 2016	Greeley	Weld County Training Room 1104 H Street Greeley, CO 80634	Training Room	1-3 p.m.
Monday, June 20, 2016	Durango	1101 E. 2nd Avenue Durango, CO 81301	Training Room	9-11 a.m.
Monday, June 20, 2016	Durango	1102 E. 2nd Avenue Durango, CO 81301	Training Room	1-3 p.m.
Tuesday, June 21, 2016	Durango	1103 E. 2nd Avenue Durango, CO 81301	Training Room	9-11 a.m.
Tuesday, June 21, 2016	Durango	1104 E. 2nd Avenue Durango, CO 81301	Training Room	1-3 p.m.
Thursday, June 23, 2016	Grand Junction	Mesa County Workforce Center 512 29 1/2 Road Grand Junction, CO 81301	Training Room	9-11 a.m.
Thursday, June 23, 2016	Grand Junction	Mesa County Workforce Center 512 29 1/2 Road Grand Junction, CO 81302	Training Room	1-3 p.m.
Thursday, June 24, 2016	Grand Junction	Mesa County Workforce Center 512 29 1/2 Road Grand Junction, CO 81302	Training Room	9-11 a.m.
Thursday, June 24, 2016	Grand Junction	Mesa County Workforce Center 512 29 1/2 Road Grand Junction, CO 81303	Training Room	1-3 p.m.
Wednesday, June 29, 2016	Steamboat Springs	Routt County DMV 522 Lincoln Avenue Steamboat Springs, CO 80477	Commissioner Hearing Room	9-11 a.m.
Wednesday, June 29, 2016	Steamboat Springs	Routt County DMV 522 Lincoln Avenue Steamboat Springs, CO 80478	Commissioner Hearing Room	1-3 p.m.
Thursday, June 30, 2016	Steamboat Springs	Routt County DMV 522 Lincoln Avenue Steamboat Springs, CO 80479	Commissioner Hearing Room	9-11 a.m.
Thursday, June 30, 2016	Steamboat Springs	Routt County DMV 522 Lincoln Avenue Steamboat Springs, CO 80480	Commissioner Hearing Room	1-3 p.m.

Temporary

**COLORADO**

Registration

<b>VIN</b>	8790878978907		<b>COLOR</b>	MULTICOLORED		
<b>YEAR</b>	2014	<b>MAKE</b>	FORD		<b>BODY</b>	COUPE
<b>EXPIRES</b>	<b>AUG</b> MONTH		<b>22</b> DAY		<b>16</b> YEAR	
<b>021826N</b>						