

Steamboat Lake Water & Sanitation District  
Minutes of Meeting  
September 20, 2010

Board Members attending: Jim Standish, Bob Hulton, Rusty Baker, Kathleen Titus  
Guest: Jim Hillman

The meeting was started at 7:00 pm at the North Routt Fire Station #2. Minutes from the previous July 13<sup>th</sup> and August 24<sup>th</sup> meetings were reviewed and approved.

1. Financials: those in the 90 day+ column will receive letter from Scott Colby
2. New Member: Jim Hillman was present and expressed a willingness to become a Board member. Jim Standish made a motion to make Jim a Board member, contingent on a review in three months after the Board has a chance to get to know him. Motion was seconded by Rusty Baker and approved unanimously.
3. Water Telemetry from Bob: Ralph Gobel is planning to update our telemetry system within the next two weeks. Jim will sign his proposal so that he can proceed to purchase the necessary equipment and schedule the work.
4. Water Storage Tank update from Kathleen: The tanks were cleaned as planned with a \$400 change order to cover additional sediment removal from the walls of one of the tanks. Sediment in the tanks was not significant or in excess of the original proposal except for this one change order. We have a video of the work and will be receiving a written report. Because of the lack of sediment, it was agreed that we would not need to clean the tanks for another five years.
5. Valve replacement from Bob: Jon Subr, Inc 8 replaced a valve on Jupiter and installed a new one that will allow us to isolate the south end of Jupiter and all of Saturn Court. He also replaced a valve, as planned, at Saturn Court/Upper Neptune.
6. Maintenance for 2011: The Board discussed Ron Dvorak's recommendations for 2010. Based on what we have accomplished this summer, Kathleen will contact Ron to get his recommendations for 2011 to have at the October meeting.
7. Future maintenance: Jim made a motion that invoices for all special projects for the District be first reviewed by the Board member who is managing and

then by one additional Board member. Rusty seconded and it was approved unanimously. Routine invoices will continue to be approved by the Board President.

Rusty recommended we look at the service taps both on the north portion of Jupiter and on Saturn Court, where I&I videos have indicated problems. Kathleen will confirm with Ron Dvorak (and our Rules and Regulations) who is responsible for replacing service taps – the homeowner or the Board.

8. Snow Removal: Jon Subr, Inc 8 confirmed that the \$5,700 quote we received from the Association Board includes snow removal at all hydrants, the Guest Well, the Doubec Well, the water and wastewater treatment plants.
9. Request from Jill Johnson for waiver of service fees to compensate her for volunteer work for the Board: Jon Subr says that he has paid Jill for any work that she did for him. It was agreed that Jill never received authorization from the Board to do any work, so that we do not feel obligated for compensation, which has not yet been documented. Jim will send her a written response.

The next meeting was set for Monday, October 25<sup>th</sup>, and the meeting was adjourned.

Minutes of meeting by Kathleen Titus