

**Steamboat Lake Water & Sanitation District
February 3, 2009 Board Meeting Minutes**

Board Attendees: Kathleen Titus Jim Standish
 Bob Hulton Lisa Rubidoux
 Hal Franke

Called to order: 7:00 PM Adjourned: 9:15 PM

Review of Financials

A review of the accounts receivable report showed a few accounts that were > 90 days overdue. Per District guidelines, our accountant will send certified letters to these property owners asking them to pay their assessments or risk having their water shut off.

Executive Session

The Board launched into an Executive Session from 7:40 to 7:50 PM in order to discuss the status of condemnation proceedings for Lot 78. Following the Executive Session, a motion was unanimously passed to authorize our District attorney to present the owner of Lot 78 with an offer to purchase said property.

Maintenance Issues

After receiving reports of a sewer odor near where Longfellow intersects with Jupiter Place, the Board has asked our water engineer will come up to Steamboat from Denver in mid-February to conduct an investigation. Due to the heavy snowpack, it will be difficult to do much until Spring, but the engineer will develop a course of action for the Board to approve.

A potential sewer issue also may exist in the vicinity of Saturn Court, and the engineer will make recommendations there as well.

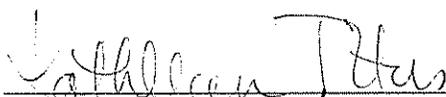
Updates to Rules & Regulations

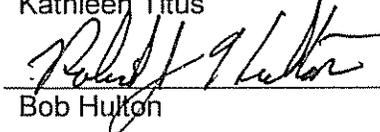
In an effort to update the District's Rules & Regulations with the goal of getting them all posted to the website, the Board discussed proposed changes to two sections.

- Section 4: under Rates & Charges, the Board will document procedures for collecting late fees, as well as procedures for shutting off the water to delinquent accounts.
- Section 7: under Records Retention, the Board will document a specific policy for handling email correspondence.

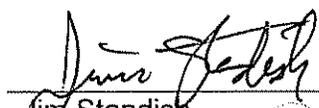
Next Meeting

7:00 PM, Tuesday, March 10, 2009 @ Steamboat Lake Visitor Center



Kathleen Titus


Bob Hulton



Jim Standish


Lisa Rubidoux