



Sample – Operations Plan

School-Based Health Center Program Sustainability

Instructions:

- Application score will be reduced for surpassing the word limit for any item below.
- Do NOT use the “Submit” button on the top right-hand corner. Instead, save this PDF form and include it with all other application materials as one RFA email submission.

Name of Lead Applicant Agency:	
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1. Provide your agency's mission statement:	
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2. Provide your agency's top three (3) strategic objectives and corresponding measures related to the SBHC(s):	
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3. Describe your business model, including diversified financial strategy, for the SBHC(s) to ensure long-term sustainability with limited reliance on any single source of funding, including CDPHE’s SBHC Program: <i>(CDPHE funding will decrease in years 2 through 5 of this RFA's five-year funding period to provide funding to new sites.)</i> <i>(250 word limit)</i>	
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4. **Describe the** billing system, including charge capture, coding and claims processing for all SBHC sites for which funding is requested:
(250 word limit)

5. **Describe** your specific quality assurance action steps to ensure the highest level of SBHC quality, patient-centered care, and patient satisfaction in meeting comprehensive health needs.
(250 word limit)



6. **Specify** how the Lead Sponsoring Agency and the Medical Sponsor Agency (which may be one and the same organization) are assuring the **long-term** support for and operation of the SBHC(s).
(250 word limit)

7. **Specify** how the host school(s) and school district(s) administrators are assuring **long-term** support for and operation of the SBHC(s).
(250 word limit)



8. **Specify** how SBHC users, parents and the broader community are helping to ensure the **long-term** support for and operation of the SBHC(s).
(250 word limit)

A large rectangular box intended for the user's response to question 8. The box is currently empty, except for a large, light gray watermark that reads "SAMPLE" diagonally across the page.