

**STRATEGIC ACTION PLANNING GROUP ON AGING**  
**Monday, November 9, 2015**

**1:00 p.m. – 4:00 p.m.**  
**1290 Broadway**  
**First Floor Independence Conference Room**

**Planning Group Members present:**

Rob Andresen, Steve Child, Jennifer Schufele, Karen Brown, Barbara Raynor, Sharron Williams, Dale Elliot, Donna Baros, Jean Nofles, Susan Franklin, Vicki Rogers (P), Wade Buchanan, Eliza Lanman, Claire Anderson, Mindy Kemp, Ben Moultrie, Christian Itan, Dave Norman, Doug Farmer, Jim Riesberg, and Linda Mitchell.

**Action Items/Follow-up:**

- Keystone will share the website information once launched, so Planning Group Members can share with their constituencies;
- Will review committee operating principles and charge at the next meeting;
- Share lists that can be used in communications about the work of the Planning Group with Jim Riesberg
- Share experts and resources with the Technical Advisory Committee;
- Committees need to meet before the next Planning Group meeting on November 23<sup>rd</sup> to refine outcomes, identify data needs and additional members. Staff with work with chairs to get those scheduled; and
- Keystone will share the latest Health Elevations with the Planning Group.

**Next Meeting:** Monday, November 23<sup>rd</sup>, 9:00 – 12:00PM at DRCOG, 1290 Broadway

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**Meeting Summary:**

- I. The agenda was approved by unanimous consent.
- II. Minutes for October 26 were amended and then approved. Ben moved and Steve seconded. Unanimous approval.
- III. Public Comment – Ed Shackelford commented that membership for the committees should be extended beyond the Planning Group members to ensure outside perspectives are obtained.

It was explained that initial charge of the committees was to refine the outcomes, identify data needs and additional members with an eye towards diversity and perspectives not currently represented on the Planning Group.

Jim Riesberg recognized Rich Mauro for all his hard work in supporting the Planning Group.

- IV. Keystone talked about its role and the staffing of the committees. Lisa Carlson was introduced and made a few comments. Updated the Planning Group on the status of the website – will be launched on evening of the 10<sup>th</sup>. Keystone will share with members when the site is live so it can be shared with constituencies. The website of the new site: [www.colorado.gov/agingstrategy](http://www.colorado.gov/agingstrategy).

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V. Committees shared their work to date.

- a. *Executive Committee*: Set regular meetings for the Wednesdays following the Planning Group Meetings. Talked about progress to date. Creating a structure around effective committee and charges that will be shared at the next meeting. There needs to be a minimum of 3 Planning Group Members on all of the committees with at least one serving as Chair. Committees will report out on its work at the monthly meetings. First recommendations are due to the legislature in 2016, but need to be looking towards 2030.
- b. *Communications*: Focus was on communication strategies, opportunities, capacity, experience, etc. Jim Riesberg asked for members to share or make him aware of any lists that they had that could be used to push information out. Several lists were identified:
  - i. HCPF LTSS list
  - ii. Office of Behavioral Health – counties and agencies
  - iii. Colorado Counties Inc.
  - iv. AAAs
  - v. Ben Moultrie raised the question of how we reach beyond our lists to county level governments, diverse chambers, CACI, and Colorado Municipal League (CML)
    1. Elizabeth Garner talked to CML and will forward issues along – they have a bi-monthly newsletter that can be used for this purpose.
- c. *Technical Advisory Committee*: will be creating a resource document of what is important to the Planning Group and will have multiple tiers of documents for different audiences and needs. Karen Brown asked for names of technical experts and reports that should be a part of this resource.
- d. *Workforce*: Refined the outcomes that were shared at the meeting. The revised outcomes are:
  - Older adults have the skills, education and training necessary to have employment that contributes to financial security.
  - Older adults have the skills, education and training necessary to have volunteer opportunities that provide engagement with their communities.
  - There is a skilled, educated, and trained workforce for industries that serve older adults (including but not limited to: health, social services, long term care, housing, transportation, etc.).
  - Each economic sector is prepared to address the aging transitions in workforce generations.

The Workforce committee has been working to identify additional members for the committee representing community colleges, volunteerism, workforce and economic development, business sectors, and employment programs. The committee also identified data needs related to its charge.

- e. *Training*: There will be a training next month on Google docs and drives

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VI. Work Plan and Committees

- a. Updates from Claire Anderson and Jerry Stigall
  - i. Presented a mission and vision – some minor changes were made and supported by the Planning Group:
    - 1. *Mission:* We exist to produce a comprehensive strategic action plan on aging, in order to prepare our state for the wide-ranging effects of the demographic shift in Colorado's older adult population, so that all Coloradans will age with dignity and a maximum quality of life.
    - 2. *Vision:* Colorado will be a place where all residents can maintain a healthy, mobile and vibrant life as they age.
  - b. Planning Group reviewed current committees and outcomes. Issues were raised to identify which committees would cover employer perception around older adults, families as caregivers/ employment flexibility related to caregiving, workplace versus workforce, social infrastructure and how it accommodates more aging adults, hospice and palliative care.

VII. Public Comment

Ed Shackelford – need to look at the impact of technologies and look at the different models of home health care. Raised questions related to engaging people in the work of the Planning Group. Made a presentation and identified interested parties. How do ensure that we get back to them in a timely manner and engage those that want to be engaged.

Dave Norman reminded committees to think about representation from around the state – keep in mind to reach other parts of the state as we develop this statewide plan. Raised the importance of outreach in the work of the Planning Group.

VIII. Next two meetings:

November 23, 2015 9 a.m. - 12 p.m.

December 7, 12:30 p.m. - 3:30 p.m.

IX. Adjourned at 3:29 p.m.