

Rule 13-3 Report Submissions

Ask yourself these questions

- ___ Did I provide a brief synopsis of the injury?
- ___ Did I **summarize** their **treatment** for the injury?
- ___ Did I **describe** my **physical examination** for each body part examined?
- ___ Did I provide a clinical **diagnosis**?
- ___ Did I discuss **why** they have reached **MMI** and provide a **date of MMI**?
- ___ Did I **describe** my **impairment rating** including numbers of tables, pages and figures?
- ___ Did I apply **apportionment**? If so did I:
 - Describe previous injury?
 - Provide previous rating if available?
 - Determine if it was work related?
 - If not work related was it independently disabling?
- ___ Did I complete my worksheets and include them with my report?
(Including: WC-164, DIME summary sheet, LE, UE, Spine summary sheet etc.)
- ___ Did I describe any **maintenance** treatment and future work **restrictions**?

Tips

- You do not need to black out the names of your patient. They will be shredded when we are done with them!
- Using **headings** and **paragraphs** for each section above helps to organize the report for all legally involved parties.
- **Call** if you have questions while completing impairment ratings.

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