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BASIS AND PURPOSE FOR RULE 17

The purpose of Rule 17 is to establish drop and count procedures and statistical record-keeping procedures related to slot machine gaming in compliance with section 44-30-302 (1) (q). The statutory basis for Rule 17 is found in sections 44-30-201, C.R.S., 44-30-203, C.R.S., and 44-30-302, C.R.S.

RULE 17 MINIMUM PROCEDURES FOR DROP AND COUNT FOR SLOT MACHINES

30-1701 Slot drop procedures.

At a time previously designated to the Division, the drop team must remove the drop bucket and/or bill validator from all slot machines and transport them directly to the count room or other secure area for counting. If not counted immediately, the drop buckets and/or bill validators must be locked securely until the count takes place. (amend perm 09/30/01) *Amended 12/15/13*

30-1702 Slot count procedures.

The count of the slot drop must be performed by the count team members. Each slot drop bucket and/or bill validator must be counted individually. Immediately after all drop buckets are counted all coins must be wrapped or bagged. When coins are bagged, the bags must be sealed and tagged. Variances between the count and wrap must be calculated. Large, unusual variances must be investigated and documented. (amend perm 09/30/01) *Amended 12/15/13*

30-1703 Procedures outlined in the internal control minimum procedures.

The procedures for drop and count for slot machines are defined in more detail in the internal control minimum procedures established by the Division. (amend perm 09/30/01) *Amended 12/15/13*

30-1704 Statistics and analysis of data from slot machines.

Licensees must generate reports on the performance of slot machines. The reports must be analyzed to ensure the slot machines are operating properly. The reports and the documentation generated to investigate any problems must be retained for a period established by the Division. Meter information for statistical reporting purposes can only be changed or altered if the meter reading was incorrectly captured or if a data entry error in recording the meter reading occurred. Changes to meter information must have adequate supporting documentation as outlined in the internal control minimum procedures. Changes to actual information on statistical reports must have adequate supporting documentation as outlined in the internal control minimum procedures. (30-1704 amended perm. 10/30/99 amend perm 09/30/01)

30-1705 Hopper fills.

Hopper fills must be made with moneys received from the cashier cage or slot route operator's bankroll. Hopper fills from the slot drop bucket are prohibited.