



### ROOFING PERMIT APPLICATION

This application is intended for roofing projects that do not require structural changes. Please use the **Building Permit Application with Plan Review** if you plan on making structural changes to your roof.

Owner_____	Contractor/Agent_____
Address_____	Address_____
Phone_____	Phone_____
Email_____	Email_____

Project Address\_\_\_\_\_

Valuation of described project—Include labor and materials \$\_\_\_\_\_

*\*Projects with a total valuation of \$50,000 or more require a detailed schedule of valuation. See “sample documentation required for schedule values” on the website \_\_\_\_\_ Initial*

**Bow Mar has adopted the 2015 International Building Code and the 2014 National Electric Code**

#### Roofing Details

Please describe material used including brand and color. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Required Documents to process permit:

Signed Contract with Homeowner                       ACC Approval

*All and any exterior modifications on property requires ACC approval , The Town of Bow Mar will not process permit without ACC approval*

Per Town of Bow Mar Ordinance 18-5 (e.) , outdoor construction shall be limited to 7:00 a.m. to 7:00 p.m. Monday through Friday and 8:00 a.m. to 5:00 p.m. on Saturday, Sunday and Holidays. *Initial* \_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_



## **Town of Bow Mar Roofing Requirements**

- **Insulation**—Insulation above roof decking shall be a continuous R25. Insulation in an attic or closed cavity shall be R38.
- **Roof Ventilation**—Enclosed attics and enclosed rafter spaces where a ceiling is directly applied to the underside of the rafter shall have cross ventilation. The minimum net free ventilating area shall be 1/150 square feet of the area of the vented space.
- **Drip Edge Metal**—Drip edge shall be provided at eaves and gable ends of roofs. Drip edge shall extend a minimum of 0.25 inch below the roof sheathing and extend up the roof deck minimum 2 inches onto the roof decking
- **Ice Barrier**—Ice barrier shall be used in lieu of normal underlayment and extend from the lowest edge of all roof surfaces to a point at least 24 inches inside of the building envelope.

## **When to call for inspections during your project**

- **Mid-Roof Inspection**— When no more than 25% of roof covering is installed
- **Final Inspection**— When your project is complete
- A ladder is required on site for all inspections
- Call the Bow Mar Building Inspector, Terry Weiss at 303-522-3331 to schedule your inspection