

RECORDS MANAGEMENT SERVICES

<http://www.colorado.gov/dpa/doit/archives/rm/rmman/index.htm>

If you need more in-depth assistance, please email us at archivesrm@state.co.us with your question. Please be sure to write "Records Retention Question" in the subject/title box.

E-Registers ↓ <http://www.colorado.gov/archives/RecordsManagement/eregister>

Records Management

The Colorado State Archives is authorized by statute to prepare retention and disposition schedules for state agencies, cities and counties, school districts and special districts in Colorado. These schedules authorize legal destruction of records that are no longer of value to the agency, and they advise agency officials as to which records must be retained permanently.

County Records Management Manual [archives/recordsmanagement/county](#)

State Agency Records Management Manual [archives/recordsmanagement/stateagency](#)

Municipal Records Management Manual [archives/recordsmanagement/municipal](#)

School District Records Management Manual [archives/recordsmanagement/school](#)

Special District Records Management Manuals [archives/recordsmanagement/specialdistrict](#)

Many records management questions can be answered on our [Frequently Asked Questions](#) page.