

COLORADO CULTURE CHANGE ACCOUNTABILITY BOARD

Minutes of meeting 17 May, 2013

The meeting was held at Amberwood Court nursing facility.. It was called to order at 10:22AM. Board members present were Beth Irtz, Chair, Paul Phillips, Cindy Webb, and Candace Kramer. Absent were, Carolyn Mickey, Vanessa Carlson, Beverly Hirsekorn, Dana Solomon, Jane Garramone, and Gary Pauli. Also attending was Anthony Satariano, Contracts Specialist, Contracts Performance Management Team, HCPF, and starting at 10:45, Penny Cook and Miguel Valdez from the Colorado Culture Change Coalition (CCCC), provider of administrative assistance. Attempts to connect Gary Pauli by telephone were unsuccessful.

Names in bold type indicate assignments.

Approval of minutes for the April meeting was deferred pending presence of a quorum.

FOURTH CYCLE GRANTS.

1. Brookshire House (\$4,000 Aromatherapy). The Board heard a report from Emily Schmick, who has taken over the project. Most of the aromatherapy kits at Brookshire are used for an hour three times a week in the activities center. Measurement of results is based on both a 1-27 geriatric depression scale and anecdotal stories of effects from residents, staff, and family. She reported the therapy is also being used in hospice near-death cases where in one instance it benefited the son of the decedent. Separate kits have also been distributed to about 10 other *Vivage* homes, but the plan for these is to report only anecdotal results since no base line was established before the project began. The end result will be a written report covering the entire project. Emily stated that: all of the grant money will be expended and that she is requesting a line item in future budgets for aromatherapy materials and training.

2. Amberwood (\$10,000 Reduction of Medication/Psycotropic agents). In the absence of Jane, there was no report. Attempts to have the project director (Dr. Gregory Gahm, M/D.) address the Board at the meeting were unsuccessful and **BETH** will attempt to have him at the next Board meeting. Based on past reports, the Board was comfortable that Dr. Gahm is deeply interested and involved in the project, even spending some of his own money to make it a success.

3. QP Health Partners (\$29,820 Design a Culture Change "How To" Handbook for Nursing Home Administrators.) Beth reported that the project is on schedule, data are being collected that show improved staff acceptance, and improved staff morale. **Beth** will arrange for the project manager to brief the Board at the June meeting.

4. Good Samaritan (\$4,300 Classes by Alzheimer educator) In the absence of Dana, no oral report was received. The Board was satisfied that the written report indicated that the project is on track and will be completed on time with all grant money expended.

The Board noted that the Budget to Expenditure Sheet needs to be redesigned along with an explanation as to how it is to be used by grantees. Two imperatives are that space must be provided for the name of the grantee and the column showing the originally approved budget must be filled out *without change* unless re-programming of funds has been approved by the Board. **MIGUEL** volunteered to draft these for Board approval.

NEW PROCEDURE : The following from the April meeting is repeated for emphasis.

If a Board member anticipates not being at a Board meeting, that member will provide electronically to the Chair the text of any report to the Board for which she or he is responsible.

FIFTH CYCLE GRANTS. The Board noted that the caveats, including reduced funding for six of the seven approved grants have been accepted by grantees and that some of these were received in late April. (See attached Table).

Beth appointed the following as project officers for the Board for the six approved grants: **Paul**--Arapahoe Community College; **Cindy**—CO VA Hospital, Walsenberg; **Beth**—Life Quality Institute; **Dace**—Exempla Lutheran; **????**--Aspen House.

ANTHONY will now have until about 8 July (estimated date at which size of CMP funds will be known) to draft contracts with sponsors of the 6 approved and accepted grants.)

The Board noted that preliminary estimates of CMP fund availability will almost certainly cover the first three grants totaling \$58,800 and possibly the fourth which would bring the total to \$80,000. However, given the possibility that the 4th grant will not be fully funded, there is also some probability that the sponsor (Exempla Lutheran) will refuse the lesser amount. For that reason, contracts for the fifth and sixth priority grants (Both Aspen House) should also be ready.

This schedule would permit grantees a full year less about one week for their projects. **PENNY** will provide Anthony all the telephone numbers, addresses and ID numbers he needs to start the contracting process with sponsors of approved projects.

PAUL will draft for the July meeting a time line for the 6th cycle.

LETTER TO SUE BIRCH. Beth reported having sent the Board-approved letter requesting support for altering the legislation (House Bill 09-1196) on 16 May, both e-mail and hard copy.

LEGISLATIVE REPORT FOR FY 2012. Anthony reported this report due 1 October 2012 has now been signed and sent to the Legislature and the Governor.

NEXT MEETING: 10:00 A.M., 28 June, Fitzsimons NOTE CHANGE TO 4th FRIDAY

The meeting adjourned at 11:42 A.M.

CCAB 17 May 2013