

**TOWN OF PARACHUTE, COLORADO
RESOLUTION NO. 2016-17**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, ESTABLISHING A REMOTE PARTICIPATION POLICY FOR MEETINGS OF THE BOARD OF TRUSTEES AND OTHER TOWN COMMISSIONS AND BOARDS

WHEREAS, the Parachute Board of Trustees desires to specify circumstances under which a member of the Board of Trustees may participate in regular and special meetings and work sessions by phone, video, or other similar remote means;

WHEREAS, the Board of Trustees finds and believes that the ability to occasionally participate remotely serves a valuable purpose when a Board member is unable to attend a meeting in person;

WHEREAS, remote participation necessarily involves the constraints of current technology, including the efficiency of audio and video transmission and the increased difficulty in viewing presentations and information as well as evaluating non-verbal communications;

WHEREAS, the limitations of remote participation make it inappropriate for quasi-judicial matters and executive session attendance; and

WHEREAS, the Board of Trustees, therefore, desires to adopt the Remote Participation Policy set forth herein.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. A member of the Board of Trustees may participate in a regular or special meeting or work session of the Board by phone, video, or other similar remote means, pursuant to the following terms:

1. The ability to participate remotely is a privilege and not a right. Therefore, the lack of adequate audio or video equipment or the denial of a Trustee's request to participate remotely shall not give any Trustee any right to participate in any Board meeting or work session in excess of the right she or he has to attend the meeting or work session in person.

2. Remote participation is intended to be an infrequent, occasional alternative to attending in person.

3. A Trustee may not participate or vote remotely in a quasi-judicial public hearing, but may maintain a remote connection and monitor or listen to the hearing.
4. No Trustee may attend or participate in an executive session remotely.
5. By majority vote of those attending in person, the Board of Trustees may discontinue the remote participation by one or more Trustees when the participation results in delays or interference with the meeting, such as when the connection is repeatedly lost, or the quality of the connection is poor.
6. A Trustee may participate remotely pursuant to the following procedures:
 - a. Request to participate remotely is made to the Town Manager, Mayor, or Town Clerk reasonably sufficient in advance of the scheduled meeting or work session, preferably 48 hours in advance.
 - b. Approval to attend remotely shall be deemed automatically granted, unless those Trustees attending in person vote to deny the request to attend remotely.
7. This Remote Participation Policy shall also apply to meetings of the Town of Parachute Planning Commission, as well as other boards or commissions.

INTRODUCED, PASSED, ADOPTED, AND APPROVED by a vote of 6 to 0 of the Board of Trustees of the Town of Parachute, Colorado at a regular meeting held at Town Hall in the Town of Parachute, Colorado, on the 18 day of August, 2016 and approved by the Mayor on the 18 day of August, 2016.

**BOARD OF TRUSTEES OF THE
TOWN OF PARACHUTE, COLORADO**

By Roy B. McClung
Roy B. McClung, Mayor

ATTEST:

Amy Cordova
Town Clerk