

JOB DESCRIPTION

Job Title: Public Works Worker / Water
Department: Public Works
Reports to: Public Works Supervisor
FLSA Status: Non-Exempt
Salary Range: \$33,280 - \$49,920 / year
\$16.00 - \$24.00 / hour
Approved By: Town Manager
Approved Date: April 2018

SUMMARY

To safely operate equipment and function as a laborer in the construction, maintenance, and repair of municipal streets and parks, water distribution system, sanitary and stormwater collection systems.

DUTIES AND RESPONSIBILITIES:

1. Operation of all equipment owned by the Town of Parachute.
2. Performance of routine maintenance on vehicles and equipment.
3. Performance of light mechanical duties on vehicles and equipment.
4. Performance of maintenance, construction and operation of water and wastewater plants.
5. Performance of maintenance and construction of water distribution and wastewater collection systems.
6. Performance of maintenance and upkeep of parks.
7. Reading and maintenance of water meters.
8. Provide information to supervisors and peer employees regarding equipment conditions when repairs are anticipated and/or needed.
9. Always work in a safe manner.
10. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

SKILLS:

Public relations, equipment operation, safety, and mechanical.

EXPERIENCE:

Experience in the operation of equipment; knowledge of operation and maintenance of mechanical and electrical devices (pumps, motors, etc.).

EDUCATION:

High School graduate or GED certificate required.

WORKING CONDITIONS:

Normal shift; on-call for snowplowing, plant operation and emergencies requiring shift work – days, nights and weekends and holidays. Inclement weather; dust; noise; exposure to and operation of equipment in all kinds of weather and other uncomfortable conditions.

PHYSICAL DEMANDS:

- Endurance/moving about: frequently (1/3 to 2/3 of the time). Move from location to location on foot.
- Endurance/overall strength: heavy work. Exerts force and/or lifts or carries objects weighing up to 100 pounds occasionally.
- Walking: constantly (up to 2/3 of the time) on level and variable terrain.
- Sitting: frequently (1/3 or more of the time).
- Lifting/carrying: periodic. Lift by manually raising or lowering an object from one level to another (including upward pulling), and/or carry transport an object, usually holding it in the hands or arms, or on the shoulder.
- Pushing/pulling: periodic. Push by exerting force on an object so that it moves away from the force or employee (including slapping, striking, kicking and treadle actions); and/or pull by exerting force on an object so that it moves toward the force or employee (including jerking).
- Controls: frequently (1/3 to 2/3 of the time). Use one or both arms and/or hands and/or one or either feet of legs to move controls on machinery or equipment.
- Climbing: periodic. Ascend or descend ladders, stairs, scaffolding, ramps, poles, ropes and the like using the feet and legs and /or hands and arms.
- Balancing: periodic. Maintain body equilibrium to prevent falling when walking, standing, crouching, or running on narrow, slippery or erratically moving surfaces.
- Bending/stooping: periodic. Stoop by bending the body downward or forward, and/or by extending the spine backward from side-to-side.
Kneeling/crouching: periodic. Kneel or crouch by bending the legs at the knees to come to rest on the knees.
Crawling: periodic.
- Reaching: constantly (2/3 or more of the time). Extend hands and arms in any direction.
- Handling: constantly (up to 2/3 of the time). Seize, hold, grasp, turn or otherwise work with the hands.
- Rotation: frequently (1/3 to 2/3 of the time). Twist and turn the spine or a ball and socket joint.
- Talking: constantly (2/3 or more of the time). Express or exchange ideas by means of the spoken word to impart oral information to others accurately, loudly and quickly.
- Hearing: constantly (2/3 or more of the time). Must be able to listen to others in noisy environments.
- Seeing: constantly (2/3 or more of the time). Must be able to pass CDL B drivers testing.
- Reading: regularly. Must be able to read technical equipment manuals, graphs and charts and instructions.
- Writing: regularly. Must be able to accurately record technical information on charts and summarize events.
- Working conditions and locations include inside and outside work, extreme cold and heat, wet conditions, periodic extreme noise and vibration, smells will include fumes from chemicals, toxic substances, fuels and oils.

SPECIAL REQUIREMENTS:

Valid Colorado Driver's License - CDL Class "B" preferred. Must possess Water C license and be able to obtain Water B license within one (1) year.

SUPERVISION RECEIVED:

Works under the general supervision of the Public Works Director and/or Public Works Superintendent.

APPROVED BY: _____
Town Manager

DATE: April 30, 2018