



Provider Web Portal – Training Schedule

Course Descriptions

- Provider Portal Session #1 (Accessing the Portal, Provider Registration, Logging in, Basic Navigation, Editing a Profile, Adding Delegates, Changing Provider Enrollment Information, EFT/ERA Enrollment, Disenrolling)
- Provider Portal Session #2 (Searching for Member Information, Eligibility Information, Portal Communications, Uploading/Downloading Files, Reviewing Resources)
- Provider Portal Session #3 (Searching/Reviewing Payment History, Accounts Receivable Records, Making a Payment, Care Management-Authorizations, Searching/Submitting Claims, Searching Payment History)

[Click Here for Registration Instructions](#)

Group Code = PROV

Which Trainings Should You Take?

Highly Recommended - R Supplemental - S

If you are a...	You should take these training sessions	#1	#2	#3	Bridge
County Department providing services as a...					
	11 – Case Manager (or Single Entry Point – SEP)	R	R	R	R
	16 – Clinic (or Local Public Health Agency)	R	R	R	S
	13 – Emergency Medical Transportation and Air Ambulance (EMS)	R	R	R	S
	36 – HCBS Provider – CHRP Specialty 618	R	R	R	S
	73 – Non-Emergent Medical Transportation (NEMT)	R	R	R	S
MCO or BHO		R	R	R	S
PACE		R	R	R	S
RCCO		R	R	R	S



October 2016

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
9am Provider Portal Session #1 11am Provider Portal Session #2 1pm Provider Portal Session #3	9am Provider Portal Session #1 11am Provider Portal Session #2 1pm Provider Portal Session #3 3pm Bridge	9am Provider Portal Session #1 11am Provider Portal Session #2 1pm Provider Portal Session #3 3pm Bridge	9am Provider Portal Session #1 11am Provider Portal Session #2 1pm Provider Portal Session #3 3pm Bridge	9am Provider Portal Session #1 11am Provider Portal Session #2 1pm Provider Portal Session #3 3pm Bridge
17	18	19	20	21
24	25	26	27	28
Recorded Sessions Available	Recorded Sessions Available	Recorded Sessions Available	Recorded Sessions Available	Recorded Sessions Available
31				
Recorded Sessions Available				

