

Request form example

SAMPLE SITE

PWS ID: **CO0** -

System Name: Jones family Cabin

Address: 1234 Mountain View Drive

Foothills Hill CO 12345
City County State Zip

Description: Bathtub Well
Location Source

SPECIMEN INFORMATION

Collected: - Time a.m. p.m.

Collected by: Jones Water Type: Well

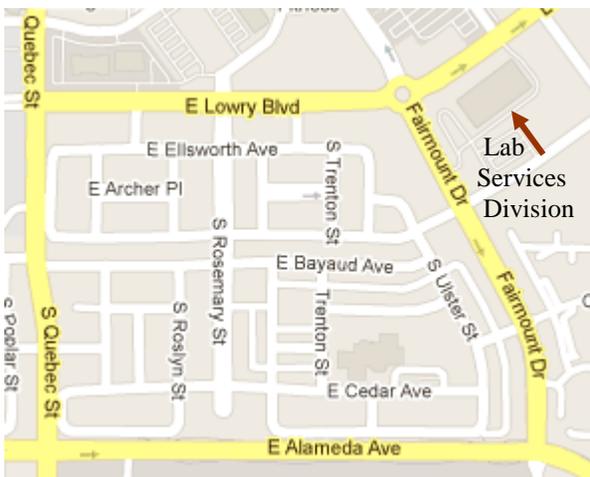
Purpose: Routine Special Purpose Repeat
 Compliance Personal Information

Chlorine residual: mg/L Water Temperature F

Fluoride mg/L

Temperature at Receipt: **LAB USE ONLY**

Comments: Please email results:
JonesFamily@madeup.com



I:\Customer info\Instructions\Chemistry\INST-DrillingBaseline-R0.doc

Laboratory Services Division

Water sampling instructions for the Drilling Baseline Package



- 1-250 mL Nutrient bottle
- 1- 1 liter Neutral bottle
- 1- 250 mL Metal bottle
- 2-40 mL VOC vials
- 2-40 mL Trip Blank vials
- 1 HCl acid dropper



Colorado Department
of Public Health
and Environment

8100 Lowry Boulevard
Denver, CO 80230

Phone (303) 692-3048
Fax (303) 344-9989
<http://coloradostatelab.us>

Sample Collection

- Run cold water tap for 3-5 minutes to flush pipes
 - ~ Collect sample from non-swivel, non-aerated tap
 - ~ Bathtub faucet works well
- Slow the water flow before collection
- Take care not to flush away any preservative in the bottles/vials
- Fill the VOC vials nearly full (to the bottom of the neck)
 - ~ Add 2 drops of HCl from the dropper bottle to each VOC vial
 - ~ Finishing filling vial so that no air remains when capped and inverted. If bubbles are present remove cap and slowly add more water, but do not overfill
 - ~ Do not open the Trip Blanks



- Fill the other bottles to the base of the neck.
- Do NOT add acid to any other bottle besides the VOC vials

Bottle labels

- Write the customer name and collection date and time on each label and affix one label to each bottle
- If submitting bottles for more than one sample site/location please describe the location so we can tell the samples apart

Request for Analytical Services Form

- Verify that the customer address is correct and that the address can accept mail
 - ~ Record an email address if you want the results emailed
- Ignore the PWS ID as this is only for public water systems
- Record any relevant sample site information
 - ~ See back page for example
- Record the date and time that the sample was collected
- Record the water type. For example: well, public, surface/pond/stream, or other (include description)
- Record the temperature of the water if known

Submitting samples to the laboratory

- The laboratory is not open on weekends or state holidays, so plan your sampling accordingly
- Ensure that the included ice packs are frozen so the samples will remain cold in transit
- Plan to overnight or hand deliver the samples to the laboratory as the samples must remain cold
- Either hand deliver or overnight the samples to:

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