

CCPD Guidance to adapt Appendix A language to Scope of Work language

This document is meant to provide guidance on how terminology used in the CCPD RFA -- Appendix A, which was created to provide implementation guidance on the strategies, can be applied to the required categories and terms in the Statement of Work Template, which was created by our CDPHE administrative division. CDPHE's Administrative Division requires that all work groups in the department use the same contracting template for all scopes of work and it comes with standard terms. Applicants who are awarded grants by the review committee will undergo a negotiation process with CDPHE staff on the Statement of Work Template -- where final determinations about the priority, order and descriptions of work will be made.

SOW terminology:	Goal	Deliverables or Primary Tasks	Target Population	Measurements	Activities and Sub-tasks (as needed)	Goal provisions
Appendix A terminology: <i>*Please note the information to the right is general guidance. Please see the strategies below for more specific information.</i>	Strategy: <i>Please note, applicants are expected to reword the strategy language so it is written in terms of a goal.</i>	Objectives, Outcomes, Intervention strategies, and Activities	Intended population (not included in all strategies)	Process measures, Outcome measures, Reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention strategies, Activities (Required, Recommended, Optional)	No additional text is required.
HEAL Strategies:						
#1: Built Environment Regional, county, or municipal policies that lead to the development of enhanced access to walking, biking and other physical activity.	Strategy (reword as a goal) - e.g. "Enhance access to physical activity through built environment policies to reduce chronic disease ."	Objectives	Intended population (e.g. County, Municipal)	Process measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies; Activities (Required, Optional)	No additional text is required.
#2: Breastfeeding-Friendly Environments Policies and programs (regional, municipal, private sector) that protect, promote and support breastfeeding-friendly environments	Strategy (reword as a goal)	Objectives	Intended population	Process measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies; Activities (Required, Optional)	No additional text is required.
#3: Healthy Food Retail Technical assistance at the county and municipal level that supports access to healthier food retail in underserved areas.	Strategy (reword as a goal)	Objectives	Intended population	Process measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies; Activities (Required, Optional)	No additional text is required.
#4: Healthy Food and Beverages Regional, county, municipal, and/or private institutions will adopt and implement policies that support the consumption of healthy foods and beverages in government settings, hospitals, and other public venues.	Strategy (reword as a goal)	Objectives	Intended population	Process measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies; Activities (Required, Optional)	No additional text is required.
#5: Comprehensive Worksite Wellness Regional, county, municipal, and/or private employer adoption of comprehensive worksite wellness that combines physical activity and healthy eating.	Strategy (reword as a goal)	Objectives	Intended population	Process measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies; Activities (Required, Optional)	No additional text is required.

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Cancer Strategies:						
<p>#6: Provider/Clinic-based Cancer Prevention Provider communication (PC) and clinic policy (CP) Interventions that increase uptake and adherence to nationally recognized colorectal and lung cancer screening; HPV vaccination; cancer genomics; and cancer survivorship. PC interventions include: systems for feedback, patient/provider reminders, compliance rate assessments, tracking and recall, and care coordination. CP interventions include: enhancements to written policies, clinic hours and standing orders.</p>	<p>Strategic objective: Reword Strategic objective language to apply to topic area (lung, colorectal, HPV, survivorship) Propose separate goals for each topic area</p>	<p>Objectives (objective 1 may be either lung OR colorectal or both, if proposing more than one cancer/vaccine, please write separate deliverables)</p>	<p>Intended population</p>	<p>Process Measures, outcome measures, reporting metrics (choose all that apply to related activity or intervention strategy)</p>	<p>Intervention Strategies; Activities</p>	<p>No additional text is required.</p>
<p>#7: Individual-level Cancer Prevention Client-focused interventions that increase uptake and adherence to nationally recognized colorectal and lung cancer screening and HPV vaccination.</p>	<p>Strategy: Reword strategy language to apply to topic (lung, colorectal, HPV) Propose separate goals for each topic area</p>	<p>Objectives (may be colorectal lung cancer or HPV vaccination, if proposing 2 or 3 topic areas, please write separate deliverables for each and align with corresponding goal)</p>	<p>Intended population Choose appropriate intended population based on strategy and objective</p>	<p>Process Measures, outcome measures, reporting metrics (choose all that apply to related activity or intervention strategy)</p>	<p>Intervention Strategies; Activities</p>	<p>No additional text is required.</p>
<p>#8: Community-based Cancer Prevention Combination of approaches in non-clinical settings including education, promotion, awareness, and policy/systems interventions for HPV vaccination, skin cancer prevention, and/or reduction of radon exposure.</p>	<p>Strategy: Reword strategy language to apply to topic (lung, colorectal, HPV) Propose separate goals for each topic area</p>	<p>Objectives</p>	<p>Intended population Choose appropriate intended population based on strategy and objective.</p>	<p>Process Measures, outcome measures, reporting metrics (choose all that apply to related activity or intervention strategy)</p>	<p>Intervention Strategies; Activities</p>	<p>No additional text is required.</p>

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CVD Strategies:						
#9: Self-measured Blood Pressure Monitoring Regular measure of blood pressure by the patient outside the clinical setting either at home or elsewhere; additional support includes one-on-one counseling, web-based or telephonic support tools and educational classes.	Strategy (reword as a goal)	Intervention Strategies; Activities	Intended population or the population related to the Deliverable or Primary Task	Outcome Measures, Reporting Metrics	Intervention Strategies; Activities	No additional text is required.
#10: Team-based Care (MTMS) Provision of health services to individuals, families and/or their communities by at least two health providers who work collaboratively with patients and their caregivers-to the extent preferred by each patient-to accomplish shared goals within and across settings to achieve coordinated, high quality care.	Strategy (reword as a goal)	Intervention Strategies; Activities	Intended population or the population related to the Deliverable or Primary Task	Outcome Measures, Reporting Metrics	Intervention strategies; Activities (Required, Recommended and Optional)	No additional text is required.
#11: Clinical Systems Quality Improvement Provide point-of-care guides in primary care settings to increase the likelihood that providers adhere to recommended guidelines	Strategy (reword as a goal)	Objective, Intervention Strategies and Activities	Intended Population or the population related to the Deliverable or Primary Task	Process Measures, Outcome Measures, Reporting metrics	Intervention strategies; Activities	No additional text is required.
#12: National Diabetes Prevention Program (DPP) CDC-recognized, group-based program which is proven to prevent type 2 diabetes; can be taught by trained non-professionals in community-based settings; currently only offered by two health plans, and not covered by Medicaid. This strategy should include policy and system change activities.	Strategy (reword as a goal)	Objective, Intervention Strategies and Activities	Intended Population or the population related to the Deliverable or Primary Task	Process Measures, outcome measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies and Activities	No additional text is required.
#13: Diabetes Self-Management Education (DSME) DSME is an accredited program which has proven to significantly decrease hemoglobin A1C levels, has a return on investment of \$4.34:1, and decreases hospitalization rates. Group-based classes are recommended and can be taught in the community setting under clinical supervision. Currently not reimbursed by Medicaid. This strategy should include policy and system change activities.	Strategy (reword as a goal)	Objectives, Intervention Strategies and Activities	Intended population or the population related to the Deliverable or Primary Task	Process Measures, outcome measures, reporting metrics (choose all that apply to related activity or intervention strategy)	Intervention Strategies and Activities	No additional text is required.

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Chronic Pulmonary Disease Strategies:						
#14: School-Centered Asthma Management Primary (preferably) and middle school focused asthma management programs, including asthma and self-management education, asthma action plans, asthma monitoring, and care coordination with families and health care providers	Strategy (reword as a goal)	Outcomes, Intervention Strategies	Intended Population or the population related to the Deliverable or Primary Task	Reporting metrics, Measures	Activities	No additional text is required.
PN/CHW Strategies:						
#15: Patient Navigator Programs Strategies that use PNs as part of the health care team within health care systems to reduce barriers to screening and treatment. These include: guiding individuals and families through complex health care systems, linking them with appropriate services, information and resources, helping them interact with their providers and supporting the continuum of care.	Strategy (reword as a goal)	Objectives --adapt to match specific outcomes proposed	Intended Population	Process Measures, Outcome Measures, reporting metrics	Intervention Strategies, Activities	No additional text is required.
#16: Community Health Worker Program Strategies that use CHWs to act as connectors to health care systems (providers, hospitals, community health programming, etc.). CHWs can do outreach work, health screening and education, community advocacy/empowerment and connect/refer to resources. It is important that the CHW is a trusted member of the community or target population.	Strategy (reword as a goal)	Objectives --adapt to match specific outcomes proposed	Intended Population	Process Measures, Outcome Measures, reporting metrics	Intervention Strategies, Activities	No additional text is required.
#17: Patient Navigator and Community Health Worker Training Standardized training programs for patient navigators and/or community health workers.	Strategy (reword as a goal)	Objectives	Intended Population	Process measures, reporting metrics	Intervention Strategies, Activities	No additional text is required.