

STATE OF COLORADO

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Executive Director and Chief Medical Officer

Dedicated to protecting and improving the health and environment of the people of Colorado

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Colorado Department
of Public Health
and Environment

State Emergency Medical and Trauma Services Advisory Council Public Policy and Finance Committee Meeting Minutes Oct. 23, 2013 - DRAFT

Public Policy & Finance Committee Members: Jim Felmlee, Commissioner Lew Gaiter, Chief John Hall, John Harney, Rob Hudgens, Commissioner Linda Joseph, Chief Randy Leshner, Chief Rich Martin, Fred Morrison, Travis Polk, Carl Smith, Jimmy Taylor.

EMTS Section Staff: Jeanne-Marie Bakehouse, Tamara Hoxworth, Art Kanowitz, Randy Kuykendall, Mattew Paswaters, Grace Sandeno, Andre Smith, Marschall Smith, Bill Voges.

SEMTAC and Members of the Public: Peggy Berkey, Sean Caffrey, Brandon Chambers, Dee Crump, Tim Dienst, Josh Eveatt, Gail Finley, Terri Foechterle, Nancy Frizell, Cheryl Gilmore, Kim Greene, Rick Hartley, Steve Hilley, Scott Lenn, Cheryl Lindstrom, Dawn Mathis, Lori McDonald, Melody Mesmer, Jon Montano, Chris Montera, Kim Schallenberger, Jeff Schanhals, Eric Schmidt, Mary Shelton, Dwayne Smith, Mel Stewart, Shirley Terry, Linda Underbrink, Phyllis Uribe, Kevin Weber.

Call to order:

10:05 a.m. A quorum was established.

Introduction, meeting overview and election of chair and vice chair:

Randy Leshner welcomed everyone to the Public Policy and Finance Committee meeting. Elections were held, and **Lew Gaiter nominated Randy Leshner to continue as chair of this committee. Travis Polk seconded. Motion passed unanimously. Fred Morrison nominated Dr. David Dreitlein to continue as vice chair and Rich Martin seconded. Motion passed unanimously.** Randy Leshner asked for a volunteer from the committee to serve on the Pediatric Emergency Care Committee. Rich Martin volunteered.

Old Business

Review of minutes:

The committee reviewed the July 2013 meeting minutes. **Lew Gaiter made a motion to accept the meeting minutes and Rob Hudgens seconded. Motion passed unanimously.**

Fiscal Year 2014

The placemat was distributed and Jeanne-Marie indicated that no changes have been made since the last release of this document in July. Jeanne-Marie reported that the Colorado Resource for EMS and Trauma Education (CREATE) grant program was operating with all approved changes from July, and that all purchase orders for the special one-time funding awards had been distributed to the RETACs.

Fiscal Year 2015

Jeanne-Marie reported that no applications had been received for an incentive category, and therefore the FY15 would continue without such a mechanism. Eric Schmidt asked that the incentive category be released for submissions earlier next year, and the committee agreed that it would be released in April 2015. Jeanne-Marie listed the upcoming dates for the opening of the new grant cycle, including a SEMTAC evaluator training session on Wed., Jan. 29, 2014. The committee agreed to have guidance documents emailed to them in November for review and approval prior to the opening on Dec. 16, 2013.

The committee discussed Linda Joseph's idea of moving conference support out of system improvement and into CREATE. This topic had come up at the July meeting, but there wasn't enough time to fully discuss it then. Discussion centered on the pros and cons of moving it, and it was determined that there were some complications with moving it including match. The committee also agreed that the process was currently working well. The committee agreed by consensus to not pursue the idea at this time.

Art Kanowitz summarized the process used to determine the process for the regional medical direction program. The SEMTAC had previously approved allocating \$363,000 each year for three years from the system improvement pot for the purposes of regional medical direction, with a maximum of up to \$33,000 available to each region annually. To determine process, the RMD program was discussed at several RETAC forums and PP&F committee meetings as well as with regional medical directors. At the September RETAC forum, there was agreement to: 1) move forward with an online application process that would ask for the region's current status, proposed deliverables, a budget, time lines and responsible parties and evaluation criteria; 2) have the online application released in December with the other grant applications and be due on March 14, 2014; 3) have the deliverable document available as a guide; and 4) have the PP&F review each application during their April meeting using a checklist style review tool. The regional medical direction requests for funding would not be competitive with other grant projects, and in the instance that a region's request was lacking pertinent or required information, the PP&F and department would work with the RETAC to get the necessary information.

Discussion followed, and the committee agreed to the process. **Rich Martin made a motion to accept the process for the regional medical direction program, and Lew Gaiter seconded. Motion passed unanimously.**

Grantee Presentations:

Four presentations followed by grant recipients, so they could explain the benefits of the grant funds and the outcomes of their projects. Cheryl Lindstrom and Kim Greene presented for Vail Clinic; Dwayne Smith presented for Children's Hospital Colorado; Chief Mel Steward presented for City of Steamboat Springs; and Josh Eveatt and Cheryl Gilmore presented for Southeastern Colorado RETAC.

The committee agreed that these presentations were beneficial and should be a part of future meetings.

Meeting adjourned:

With no further business to discuss, the meeting was adjourned at 11:45 a.m.

Next regular meeting:

Jan. 29, 2014, 10 a.m. Colorado Department of Public Health and Environment, Denver