



A New Version of Compass is Coming Summer 2013!

The *Road Map to Compass* document is the first of three communications that all local agency WIC staff will receive over the next couple months on upcoming changes to Compass. The two *Road Map to Compass* documents will highlight those changes most often encountered during WIC visits. Expect to receive the second communication mid-June.

Closer to implementation of the new version of Compass, all local agency WIC staff will receive the *Compass Release Letter* (a listing of all changes pertinent to local agency operations) and a set of Colorado WIC FY13 Policy Letters.

One Year Child Certifications

Change Description: The Colorado WIC Program will be moving from 6 month certifications to one year certifications for children. Please note that a participant certified prior to one year of age is still an infant categorically and will be certified for 6 months. A participant that is one year of age or older and is a child categorically will be certified for 12 months.

New Procedures: When completing a certification or recertification for a child participant, a child will be certified on the WIC Program for one year. Proof of income and address will be assessed one time per year at the recertification. Approximately 5-7 months after the certification/recertification visit, a mid-certification visit must occur. The mid-certification visit for a child is similar to the mid-certification visit for an infant. For a mid-certification visit staff must complete the following:

- Anthropometric panel
- Blood panel (if applicable) – Follow current policy on when a hemoglobin must be obtained
- Nutrition Interview
- Risk (if applicable)– Must add any new risk identified during the mid-certification
- Nutrition Education
- Care Plan
- Food Package (if necessary)
- Food Benefits

Example: Appointment Schedule for a Child with a Certification End Date of 5/31/14

June 2013 – Certification visit (FB Issuance: June, July, August)

August 2013– Follow up visit (FB Issuance: September, October, November)

November 2013 – Mid-Certification visit (FB Issuance: December, January, February)

February 2014– Follow up visit (FB Issuance: March, April, May)

May 2014 – Recertification visit



Health Care Provider in the Nutrition Interview

Change Description: The Health Care Provider field has moved from the Identity panel to the Nutrition Interview.

New Procedures: When completing a Nutrition Interview, the Health Care Provider information must be completed. Staff must ask the participant if they give permission to share information with their health care provider. There are “Yes” and “No” radio buttons that the staff may choose based on the participant’s answer. If a participant does not have a Health Care Provider, the check box “No Health Care Provider” must be checked.

When A Participant Has A Health Care Provider and Gives WIC Permission to Share

Information: If a participant has a health care provider, staff must enter the health care provider’s name/practice in the Health Care Provider field and mark the “Yes” radio button.

Participant: Gavin Carter | 2 of 5

Category: Child (Male) | BW

Date of Birth: 06/22/2011 (1 y 10 m) | WIC Status: Active | Cert. End: 04/2014 | Last FB: Jun 13

Nutrition Interview

Record Dates: 05/10/2013 | 1 of 1 | New Edit Delete

Health Care Provider: Dr. John Smith | No Health Care Provider

Do you give WIC permission to share Gavin's WIC information with this health care provider? Yes No

Current Summary

When A Participant Has No Health Care Provider: If a participant does not have a health care provider, staff must check the “No Health Care Provider” box.

Participant: Gavin Carter | 2 of 5

Category: Child (Male) | BW

Date of Birth: 06/22/2011 (1 y 10 m) | WIC Status: Active | Cert. End: 04/2014 | Last FB: Jun 13

Nutrition Interview

Record Dates: 05/10/2013 | 1 of 1 | New Edit Delete

Health Care Provider: | No Health Care Provider

Do you give WIC permission to share Gavin's WIC information with this health care provider? Yes No

Current Summary

When A Participant Has a Health Care Provider but Does Not Give WIC Permission to Share

Information: If a participant has a health care provider, but does not give permission for WIC to share information, staff mark the “No” radio button and type “NA” into the Health Care Provider field.



Participant Gavin Carter | 2 of 5

Category: Child (Male) | **BW**

Date of Birth: 06/22/2011 (1 y 10 m) | **WIC Status:** Active | **Cert. End:** 04/2014 | **Last FB:** Jun 13

Nutrition Interview

Record Dates: 05/10/2013 | 1 of 1 | New Edit Delete

Health Care Provider: NA | No Health Care Provider

Do you give WIC permission to share Gavin's WIC information with this health care provider? Yes No

Participant Care Plan - New Counseling/Education text box

Change Description: On the Care Plan – Participant panel, a new text box is available to document additional counseling/education provided outside of the topics already entered in the Nutrition Education panel.

New Procedures: Previously, additional documentation of counseling/education was documented in the Objective or Assessment text box of the Care Plan. Now, counseling/education topics, in addition to the counseling/education topics chosen in the Nutrition Education panel, must be documented in the new text field labeled “Counseling/Education”.

Care Plan - Participant

Record Date: 3/22/2013 | 1 of 1 | New Edit Delete

Staff Member: Vanessa Hodack Expand All History

Links
Copy Goals

Counseling/Plan

Topics	Pamphlets
<input type="text"/>	<input type="text"/>
Goals	Referrals
*Goal 1 <input type="text"/>	<input type="text"/>
Goal 2 <input type="text"/>	<input type="text"/>
Goal 3 <input type="text"/>	<input type="text"/>

Counseling/Education

Participant Care Plan – Subjective Text Box Changes

Change Description: The date and staff member name are now before the 'Previous Goals' at the top of the subjective auto-assigned text box. The date and staff member name are before the 'From Nutrition Interview' portion of the subjective auto-assigned text. This change will make it easier to determine which staff member created the previous goal(s) and the staff member who created the most recent nutrition interview.

New Procedures: There is no new procedure.



Care Plan - Participant

Record Date: 3/22/2013

Staff Member: Vanessa Hodack

Print

Expand All History

Links

Copy Goals

Subjective

03/22/2013, Vanessa Hodack, Previous Goals:
Will try to eat family meals together 3-4x per week.
03/22/2013, Vanessa Hodack, From Nutrition Interview:
Danny had the stomach flu a couple months ago, but has been doing much better.
We brush Danny's teeth 2x/d.
Danny is very active. He loves to run, jump and play outside with his dog.

Identity Panel - Documenting Participation in Medicaid, SNAP and/or TANF

Change Description: The box labeled Other Program Participation is activated.

New Procedures: All participants must be asked if they are participating in Medicaid, SNAP and TANF. If a participant is participating in any of these programs, a check mark must be placed in the appropriate box. If a participant is not participating in any of these programs, a check mark must be placed in the box labeled "None." Proof of participation in these programs does not need to be provided by the participant unless the participant is using the program for proof of identity/residency/income.

Identity

Record Dates: 03/22/2013

Proof Of Identity: Colorado ID card

Physically Present: Yes

Reason:

Confirmation Date: / /

Other Program Participation

- Medicaid
- SNAP
- TANF
- None

Food Benefits – Future Issuance of Complementary Foods for Infants < 6 months of age

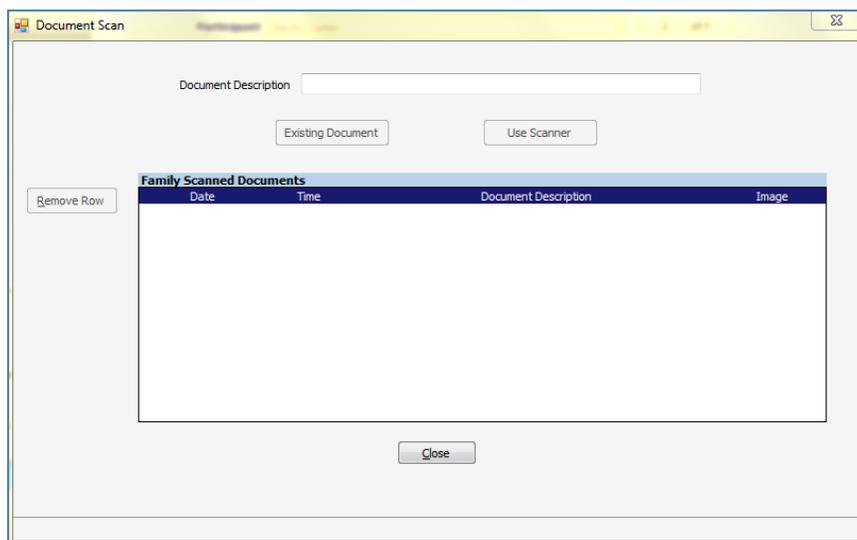
Change Description: The system allows future issuance of complementary food to infants with a breastfeeding description of “Exclusive Breastfeeding” or “Primarily Exclusive Breastfeeding/No Formula Package.”

New Procedures: Previously staff had to enter a breastfeeding description of “Primarily Exclusive/Complementary Foods” in order to issue 3 months of checks to an infant under 6 months of age who may have not started solids yet. This breastfeeding description was not accurate since the infant had not started any solids yet. Now, the system will allow staff to maintain an accurate breastfeeding description of “Exclusive Breastfeeding” or “Primarily Exclusive Breastfeeding/No Formula Package” and provide food benefits for future months. At the next appointment, the system will prompt staff to update the infant’s breastfeeding description (likely when the infant is 7 or 8 months old).

Scanning Documents into Compass

Change Description: New scanning functionality allows staff with a locally attached scanner (scanner attached to the computer) to scan documents directly into Compass. For networked scanners (a scanner not attached to the computer), scanning functionality will be the same.

New Procedures: For locally attached scanners, staff may click the “Use Scanner” button to scan the document from their locally attached scanner directly into the Family ID in Compass. For networked scanners, staff will follow their current local agency procedures for scanning. The only difference for networked scanners is that now to search for and attach the scanned document, staff will need to click the button called “Existing Document.” The “Existing Document” button is called “Scan” in the current version of Compass.





Pregnancy Panel – More Accurate Recording of Multifetal Gestation

Change Description: The Pregnancy panel has two new fields for more accurate recording of multifetal gestation. These fields include “# of Expected Babies” in the Prenatal section (left hand side of Pregnancy panel) and “# of Live Infants From This Pregnancy” in the Postpartum section (right hand side of Pregnancy panel).

New Procedures: Multifetal gestation information can now be recorded on the Pregnancy panel vs. in the Nutrition Interview. The “# of Expected Babies” is required when the “Multifetal Gestation” check box is checked. This field is used to record whether a mom is having twins, triplets, etc. The “# of Live Infants From This Pregnancy” is required and used to record the number of infants that were born. If the check box “Pregnancy Termination with No Live Birth (321c)” is checked, this field is not required.

Participant Valerie Carter | 1 of 5

Category: Not Breastfeeding
Date of Birth: 12/07/1982 (30 y) | **WIC Status:** Pending | **Cert. End:** | **Last FB:**

Pregnancy
Record Dates: 05/10/2013 | 1 of 1 | New | Edit

Infant(s) Born From This Pregnancy
Add | Remove

English Metric

Prenatal
Expected Delivery Date: 08/15/2013
Last Menstrual Period: 11/08/2012
Weeks Gestation: NA
Pre-Pregnancy Weight: 145 lbs
Pre-Pregnancy BMI: 23.4
 Multifetal Gestation | *# of Expected Babies

Postpartum
*Actual Delivery Date: 05/03/2013
*Weight Gained This Pregnancy: 35 lbs
 Pregnancy Termination with No Live Birth (321c)
 *# of Live Infants From This Pregnancy