

Monitoring Visit Nutrition Education Contacts

Local Agency & Clinic:

Date:

Nutrition Education Contacts Review

	PID Number	Category	Did this participant receive the appropriate # of nutrition education contacts?* (Y/N)	Total # of Nutrition Education Contacts in Participant's Certification Period	Comments
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

	PID Number	Category	Did this participant receive the appropriate # of nutrition education contacts?* (Y/N)	Total # of Nutrition Education Contacts in Participant's Certification Period	Comments
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

*In order for a nutrition education contact to be counted, it must be documented correctly which includes documentation on the Nutrition Education panel and the Participant-Care Plan panel. Exceptions include participants who complete a contact via WIChealth.org (only the Nutrition Education panel is required).

Total # of Records	# of records reviewed with required nutrition education contacts	Percentage of participants receiving required number of nutrition education contacts (Audit Finding: Below 90%)	Comments

	PID Number	HR NRF(s)	Date HR NRF Identified	Staff Member who identified HR NRF	Was this participant seen by RD/RN? (Y/N)	Was the HR counseling documented correctly? (Y/N)	Was HR NRF seen by RD/RN within required timeframe? (Y/N)	Timeframe the participant was seen by RD/RN	Comments
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									

Total # of HR Reviewed	# of HR Seen	Percentage of HR reviewed that were seen (Audit Finding: Below 85%)	# of HR that were seen within timeframe	Percentage of total HR reviewed that were seen within timeframe (Audit Finding: Below 85%)	Comments