



Colorado Immunization Information System (CIIS) Instructions for WIC Read-Only Users
 CIIS Application web address is: <https://ciis.state.co.us/ciis>

CIIS WIC Read-Only Users: Can view and print patient immunization records.

How to log into CIIS:

1. Enter the CIIS website address in your browser: <https://ciis.state.co.us/ciis>
2. Enter your current CIIS User Name and Password. **Note:** User Name is NOT case sensitive; however, the system will auto-convert it to all caps. The password IS case sensitive.
3. Click the “Log In” button or hit the Enter key on your keyboard. **Note:** When you first log into CIIS, the system will prompt you to change your password and answer password security questions.

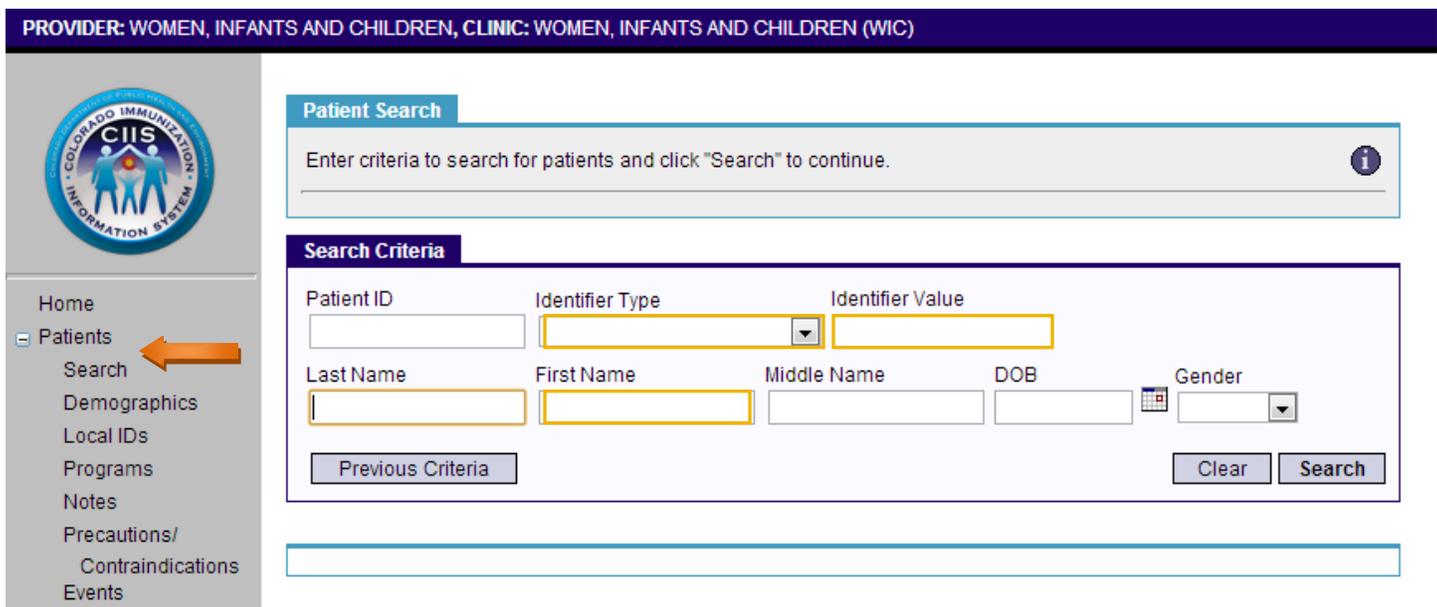
Note: If you forget your password in CIIS, you can click the “Forgot your password?” link located on the CIIS Login screen to reset your own password. You **must** have answered your password security questions in order to utilize this feature.

 The Help icon, located on most screens within CIIS, gives you more information about the topics on the screen.

How to search for a participant:

1. **By Name:**
 1. Click the “**Patients**” link located in the left-hand menu. Doing so will navigate you to the Search screen.
 2. Enter at least two letters of the first and last name and click the “**Search**” button.
Tip: Date format is dd/mm/yyyy. The system will add the slashes for you.
2. **By WIC Person ID Number:**
 1. Click the “**Patients**” link located in the left-hand menu. From the “**Identifier Type**” drop down menu select “**Local IDs.**” Manually enter in the WIC Person ID number in the “**Identifier Value**” field. Click the “**Search**” button.
Note: If this is a new participant you may not be able to search using the WIC Person ID number.

PROVIDER: WOMEN, INFANTS AND CHILDREN, CLINIC: WOMEN, INFANTS AND CHILDREN (WIC)





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How to view a participant's record:

1. Once you locate the participant in the search results, click the corresponding radio button to select the participant.
2. Click the "**Immunizations**" button once you have selected the participant. You can view the participant's record on the Immunizations Home screen, as well as view recommended vaccines and immunization details for the participant.

Search Results - 1 record(s)						
	ID	Name	Insurance	Gender	DOB	
<input checked="" type="radio"/>	445000	DOE, JANE 11111 S HOLLY CIR, UNIT #150 CENTENNIAL, CO 80112	OTHER: 121212	F	06/06/2011	?

Buttons: Demographics, Local IDs, Programs, Precautions / Contraindications, Notes, Events, Immunizations, Duplicates

Procedure for referral & recording immunization (IZ) information into Compass:

1. IZ assessment for WIC continues to be based on counting valid DTaPs (only) for all infants and children. Count the valid DTaPs listed in "**Vaccine, Dose, Date, Age, Clinic**" section on the participant's immunization record in CIIS, and enter that number into Compass in the Nutrition Interview panel.

Important Note: Do not count invalid DTaP doses that are listed in "**Vaccine, Dose, Date, Age, Clinic**" section. Invalid DTaP doses are indicated by a **!** symbol to the right of the "Dose" column, as shown on page 3.

2. If one or more vaccines are listed in the "**Recommended Immunizations for today**" section on the participant's immunization record in CIIS, then share the list with the endorser/proxy and refer the family to where IZs may be received.



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View

Precautions / Contraindications ARE specified

DOB: 04/29/2009 Age: 4Y 7M 28D History of Varicella?: NO Date of Varicella: The patient has previously refused one or more vaccines.

2 Recommended Immunizations for today, 12/27/2013 (4Y 7M 28D) (1703 days)

Vaccine

- DTaP
- Hep B, Ped/Adol
- MMR
- Polio-IPV
- VAR (Varivax)
- Influenza, Seasonal

Please do not rely solely on the Recommender to forecast immunizations. Utilize clinical recommended immunization schedules and the CDC Pink Book @ <http://www.cdc.gov/vaccines/pubs/pinkbook/index.html#chapters>

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Vaccine	Dose	Date	Age	Clinic			
Tetanus containing							
DTaP	1	03/08/2006	0Y 2M 7D	PR	H	?	View
DTaP	2	! 03/15/2006	0Y 2M 14D	PR	H	-	View
Hib							
Hib, PRP-T (ActHib)	1	03/15/2006	0Y 2M 14D	PR	H	?	View
HEPB							
Hep B, Ped/Adol	1	03/08/2006	0Y 2M 7D	PR	H	?	View

List of recommended IZ

List of IZ received. In this example 1 DTaP shot should be counted. The 2nd DTaP is invalid, indicated by ! symbol and should not be counted.

How to view the participant’s Immunization Record (Yellow Card) or School Certificate of Immunization to use as proof of ID for infants and children only:

CIIS does generate an official Immunization Record (Yellow Card) and a School Certificate of Immunization. Either of these forms may be viewed by WIC staff and used as proof of ID for infants and children only.

1. When on the Immunization Home Screen, you can click “Immunization Record (Yellow Card)” or “School Certificate of Immunization” to view. To print the record after clicking on the link hit Ctrl +P.

Immunizations Home

Use this Screen to view a Patient’s Immunization History and to add new Immunizations.

- Immunization Record (Yellow Card) ←
- Patient Immunization Summary
- Patient Administrative Record
- College Certificate of Immunization
- School Certificate of Immunization ←