PERA Retiree Independent Contractor Paid out of CORE

The following information is intended for Departmental and Program use only:

The CMU is responsible for making the monthly payments to PERA for PERA retirees working as Independent Contractors who are being paid out of the CORE system.

What to do when you identify a Contractor is a PERA Retiree?

1) Please send an email to state_centralapproval@state.co.us with the following information: (This information will help us to flag the vendor and ensure proper reporting)
   a) Retiree Name
   b) Retiree SSN
   c) EIN retiree is working under (if applicable)

Has your Independent Contractor been identified as a PERA Retiree?

1) Open the VCUST screen for your vendor – pull record by TIN to see if there are multiple records associated with the TIN; at the bottom of the General Information tab you will see a PERA Status Flag and Retirement Date field; both fields will be populated.
2) If there are multiple records associated with the TIN only one of the records will have the fields populated.

What to do if the payment requires a correction?

1) Departments are responsible for ensuring that any corrections to retiree payments are completed in the same month as the original payment.
   If you make the adjustment in the same month as the original payment you do not need to contact the CMU.
2) If the department is unable to complete the correction within the same month of payment the CMU will need to be notified to identify the best method to remedy.
3) Please note that for corrections to be captured they must hit cash (just like a 1099 correction).
4) Examples that require adjustments
   a) A payment was reported to PERA but the payment was for services rendered prior to the retiree's retirement.
   b) A payment made in the previous calendar year requires an adjustment.
   c) A payment was miscoded.

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