

## Participant Directed Programs Policy Collaborative (PDPPC) Agenda

Date and Time: September 25, 2013

1:00 pm – 4:00 pm

Location: MS Society, 900 S. Broadway, 2<sup>nd</sup> Floor, Denver, CO 80203

Teleconference: Toll 1-720-279-0026; Toll Free 1-877-820-7831

Participant Passcode: 308112 #

- Please remember to mute your phone (\*6) except during Q & A sessions press \*7 to unmute
- Please do not put the meeting on “Hold”

### *PDPPC Agreements:*

- *We are trying to work together*
- *We will stay solution-focused*
- *Step up and step back – this means someone should say their piece but then listen to other comments and feedback and keep an open mind*
- *Don't repeat what others have said – just say ditto*
- *Ask people who have not spoken to speak*
- *Agenda item ideas for upcoming meetings will be sent to the PDPPC Co-Chairs by the second Wednesday of each month*

I. 1:00 – 1:05 Welcome & Introductions (Roll Call) John Barry

II. 1:05 – 1:10 PDPPC Attendance Record – comments, corrections Linda Skaflen

III.	1:10 – 1:12	PDPPC Agreements	Mary Colecchi
IV.	1:12 – 1:15	August PDPPC Draft Minutes	Julie Reiskin
		• Comments, Vote to approve by voting members	
V.	1:15 – 1:35	IHSS	Candie Dalton
		• Work Plan Review	
VI.	1:35 – 2:05	SLS / CES Recommendation Updates	Mary Colecchi
VII.	2:05 – 2:35	Work Plan / Recommendation Updates	Candie Dalton
VIII.	2:35 – 3:00	FMS Update	Candie Dalton
IX.	3:00 – 3:20	Rate increase	Sara Horning
X.	3:20 – 3:50	Training	Candie Dalton
XI.	3:50 – 4:00	Forum (5-minute limit per person, per agreement)	Public

**Next Meeting:           October 23, 2013, 1:00 – 4:00 pm, MS Society**

Reasonable accommodations will be provided upon request for persons with disabilities. Please notify [John Barry](#) at (303) 866-3173 at least one week prior to a meeting if you need special accommodations in order to participate.

**PDPPC Voting Structure Approved: June 2012; Amended March 27, 2013; Amended August 28, 2013**

Official Attendance List and up to date Voting Members are identified on the [PDPPC website](#).

Members of the PDPPC are identified in the following groups:

- CDASS participants
- Family Members (employees or not)
- Authorized Representatives
- Employees
- Single Entry Point (SEP) agencies
- Other Community Advocates
- PPL
- DDD
- HCPF

The ability to vote on the PDPPC is based on consistent participant activity demonstrating investment in the process and commitment to the development and implementation of the outcomes associated with the committee's work.

**Voting Structure**

1. State employees representing HCPF or CDHS in any capacity (including PPL) should not have a vote.

Representatives of those departments have the option to refuse implementation of any recommendations from the PDPPC.

2. Any currently defined voting member must have participated, in person or by phone, at a minimum of three (3) PDPPC meetings. This group is inclusive of:

- CDASS participants, family members (employees or not), Authorized Representatives and employees

- Single Entry Point (SEP) agencies, 1 vote per SEP
  - Other Community Advocates
3. Voting must be done by attendance (in person or on phone) at a meeting
  4. Votes cannot be by proxy
  5. Any new voting members in any of the categories included in #2 above will have a vote after attending three (3) consecutive meetings
  6. Three (3) consecutive unexcused absences will result in the loss of a vote
  7. Excused absences are given with notification to one of the PDPPC co-chairs.
  8. After three (3) consecutive excused absences a voting member will have a vote for the fourth consecutive meeting. If not present for the fourth consecutive meeting #5 above must be met.

The goals for the voting structure are to:

- Maintain consistency and knowledge of the issues and recommendations
- Allow new members into the process.
- Prevent any option to “occupy”/”control” any one meeting to get an outcome.
- Maintain a 60% voting participation by CDASS participants, family members (employees or not) and Authorized Representatives.