

**Participant-Directed Programs Policy Collaborative (PDPPC)
Minutes for February 28, 2018**

FINAL / APPROVED at the March Meeting

Executive Summary: We spent a good deal of time working with the evaluators, TriWest, on the survey. We also discussed rates and decided to make a formal recommendation to HCPF and the JBC to assure that any rate increase to agencies also be provided to CDASS workers. We heard a great report from Consumer Direct following up on requests from the prior meeting and also heard about a great turnout at informational sessions and trainings about CDASS in SLS.

John called the meeting to order at 1:00 pm after appropriate adoration about the nice room.

Rhyann did attendance and voting rights were confirmed.

January draft minutes: Valerie Baker Easley moved and Stephanie from Montrose seconded approving minutes as written, passed unanimously.

Open Forum #1:

Heather Jones: There is a proposed law that might affect CDASS attendants for Colorado Adult Protection Services (CAPS) requiring background checks through Adult Protection database to identify individuals with substantiated perpetration of abuse, neglect or exploitation. Julie clarified that this was a rule and the law passed last year. Tim said the \$35 was proposed but it might go down. In a few months employers can request to find out if a potential employee has been in trouble for hurting an at-risk adult. The cost will be \$35 or less.

Julie Reiskin CCDC is tracking eligibility issues and people should contact her off line if there is a problem and their eligibility disappeared.

EVALUATION:

Tonya from Triwest wanted to give update on evaluation and give us opportunity to give input on survey methodology:

- 1) Update on where they are with interviews
- 2) Briefly go over sampling rationale
- 3) Are there glaring gaps in 30 questions? We are not going to edit each question, they have been used and have been vetted.
- 4) How to get a good response rate.

Tim-will this be shared with DORA for review? Answer-this will be shared with HCPF and after clearance it is public. This may not be done in time to be useful to Ellen Graham at DORA.

KEY INFORMANT INTERVIEWS:

Melanie from Triwest spoke to where they are with key informant interviews, they have been amazing. They had 19 folks respond to request and 18 have been completed and they learned amazing things from experiences. This included clients/employers and advocates. They are willing to speak with more folks if interested.

They hope to get to 30 interviews—need more response from direct beneficiaries. Let Rhyann or John know or email Melanie at mmarin@triwestgroup.net.

Survey Methodology:

Three main participant groups CDASS, IHSS and traditional agency. They are breaking it down further by agency type. In some areas the number is so small they are including everyone. They are assuming a 30% response rate which is high. There will be about 3200 mailed out. They can return on paper, go to a website or by phone.

Are there other demographics? They have a blurb at the end and know who they sent them to but the demographic info at the end will be optional.

Maria asked for contact number for TriWest and it is 303-717-2395

In order to come up with the questions TriWest did literature review. We turned to the questions that were provided in our handouts. Is there anything that is missing or anything should not be there?

Discussion about specific questions

- Should we discuss service plan? Will people know what that means? Is this the same as care plan? Will people know this is only about the three services or think it is for all HCBS services? Should we remove the question?
- There was a discussion about opting into the survey if someone does not get selected. If they want to make sure their perspective is included they should ask to be a key informant interview because the surveys have to be unbiased.
- Elizabeth asked from whose perspective is the survey and the answer was the client perspective.

- Maria suggested using Likert scale for the question does service coordinator help you get what you need?
- Debbie asked what if participant cannot fill it out? It should be answered from the perspective of the participant, who is the person with the disability receiving the services.
- There is a question if people will know what a Level of care assessment is? You are either eligible or not.
- Use either care plan or service plan

It was decided it would be best to send specific feedback in writing and that it would be easier to do if we could edit or make comments on the questions since they are not numbered. There will be NO wordsmithing of questions because the questions are already validated. John will send it out in a word document. **Responses due by close of business on Monday 3/5.**

Discussion about caregiver survey? Should we do it? Will it show how great this is for families especially when they went from being unpaid and in poverty to paid. However, this could dilute the survey and there would need to be discussion about what to ask.

Question: Will same questions be used with all programs? Yes

Consumer Direct: Kady wanted to give a follow up from last meeting: There had been someone saying they had a problem posting an ad on Indeed. Consumer Direct outreached and they were able to post the listing. Indeed has some checks to find out if you are real business. She is still in contact with them about national recognition of these programs. It does cost money so won't be option for everyone but progress was made. If you post an ad somewhere and the company reaches out, consumer direct can be a resource. Rhyann reached out to Applied Self-Direction the national group, and asked them to take this up, they are looking into it. Maria says places like state job services are catching onto CDASS but she is having issues with a local library that only posts for nonprofits. It is new territory for people. Elizabeth suggested nursing schools. You have them for a short time but you build the knowledge base. Curt had luck advertising at Starbucks lately.

There was more discussion about people getting used to this concept (of many individuals as employers of personal care) and maybe people should have a business name, the business name is our name under the documentation. Consumer Direct is also working on case manager flyer about open enrollment and CDASS that case managers can give out at the annual continued stay review (CSR). This flyer also has information about PDPPC. The flyer will come out soon.

RATE DISCUSSION: Curt: He is hoping that we could propose to HCPF to ask for a rate increase to the JBC. He said they are talking about an increase, but it may not be enough. He said that we should be focusing also on next year. There was a lot of discussion about how rates are set and Julie sent information about how they came up with the health maintenance rate which has a one hour minimum.

Question: Are all programs split into personal care, skilled, etc. Answer YES.

Julie moved that we ask HCPF and the JBC to make a formal request that any increase be given equally to CDASS. In other words no increase should go only to home care agencies. David Bolin seconded the motion. **Motion was unanimous.**

Linda clarified that this is two things: one to ask HCPF to oppose any increase that does not include us and one to the JBC saying that we need the increase to be equal, which we copy to HCPF and Governor's office. Linda asked to have a group that comes up with broad work group on rates. This was agreed to during the public forum.

Katie McGuire: SLS Update

Consumer Direct finished the case manager training and also compiled the questions from all four sessions. There was good attendance and questions showed engagement. Feedback was positive and case managers are excited about this. There is a 2.5-hour webinar you can listen to and read the questions as well. Also the info sessions for families and clients were completed, this also had good turnout between in person and on the phone. Over 224 attendees between the three sessions for clients between phone, in person and webinar. Most of the case manager sessions had over 100 with continuous questions. There was representation from all CCBs. They have not determined a specific date but have progressed with testing of the systems and moved to the next phase and trying to break the system. They hope to have a date soon. Curt did attend the case management trainings. He was impressed by the questions and people. Gerrie wanted to thank Curt for his time and Linda Skaflen for a great explanation of CDASS. Julie asked how they reached out to people and if we should have forum with them for all waivers. Linda said the brochures were great and there are two big panels that are part of an 8.5x11 panel. Kady said with IDD there are more advocacy groups.

Open Forum #2

Curt said that he will establish a work group to work on rates for an ongoing long-term rate system. He asked Julie and Linda to help—Julie also volunteered Josh Winkler, Elizabeth B. was also interested.

John Barry wanted to acknowledge two new members –YAY!! The group had been wanting to see more new members and were thrilled to see some join this meeting and hopes they will come back.

We were reminded to not use acronyms and if someone does another person should just say acronym as a reminder.

The meeting ended at 4:00 p.m.

Respectfully submitted,

Julie Reiskin