COLORADO
Department of Health Care Policy & Financing

Person-centered Module Role Play Activity

This role play activity is designed to collect feedback about the flow and content of the draft Person-centered Module. During this activity you will work with a partner to walk through each section of the Module and discuss any potential changes that should be made to improve the tool. Your feedback is very important, and will lead us to a tool that is most applicable for assessors to use on a daily basis throughout the state. Below we have outlined the steps that should be taken to complete this activity.

Preparation for the Role Play

1. Ensure that you have the following forms:
    - ***Draft Person-centered Module Form***
    - ***Additional Feedback Sheet***
    - ***Person-centered Module Role Play Activity Time Table***
2. Select an individual sitting near you to be your partner as you walk through the Module. If you are calling in, you will be able to walk through the module on your own.
3. Decide which partner will be the 1) Assessor and 2) Participant being assessed.
4. **Individuals acting as the Assessor-** The partner acting as the assessor should review the Key at the top of the document and familiarize him/herself with the directions and questions being asked throughout the module.
5. **Individuals acting as the Participant/Individuals on the phone-** The individual acting as the participant should complete the module in a manner most applicable to his/her life. For sections that may be more appropriately completed from the perspective of a person with an LTSS need(e.g., V. Service Related Preferences), if the individual does not have an LTSS need, they should develop a scenario of an individual with an LTSS need. This should be a common scenario that occurs in his/her work with the SEP/CCB/other entity. If the participant is an individual with an LTSS need, he/she should complete these sections based upon the most appropriate need.

Working through the Module

6. The assessor should begin by reading the *Introduction to the Module* in the ***Draft Person-centered Module Form*** to the participant and collecting the preliminary participant information. You may write in the information, mark up the form, or just talk through the section.
7. When you have completed the *Introduction to the Module*, both partners should utilize the corresponding section in the ***Additional Feedback Sheet*** to provide feedback on items and/or directions that should be updated, added, or removed. If the feedback is in reference to a particular question, be sure to identify the question number in the ***Sheet.***
    - **Note:** During today's activity we will be walking through the paper tool, however, this form will be automated during implementation. As a result, spaces in the paper tool may not look large enough, but will be expandable in the automated tool.
8. Continue through the remainder of the module in a similar fashion, taking time at the end of each section to provide feedback in the corresponding section of the ***Additional Feedback Sheet***.

Switching Roles

9. Upon completing the module, the partners should switch roles as assessor and participant.
10. Complete steps 6-8 outlined above.

Person-centered Module Additional Feedback Sheet

1. **Introduction to Module**

2. **Personal Profile**

3. **People Important to Me**

4. **My Support Planning Meeting**

5. **My Future**

6. **Service Related Preferences**

7. **Who Should Have this Information**

8. **Other Feedback** (e.g., Are there other items that should be known if you had an LTSS need)