

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

October 9, 2013

- Call to Order

Vice President Gerhardt called the meeting to order at 6:00 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Jeff Jacobucci, Retired Firefighter
Michelle Ferguson, Legal Counsel	Robert Baumgartner, Retired Firefighter
Mike Schuppe, Division Chief – Operations	Ed Doty, Retired Firefighter
Rita Saunders, Finance Manager	Platte Valley Ambulance
Carol Thompson, Administrative Assistant	Matt Court, Ireland Stapleton

- Presentations

Flood Response - Division Chief Schuppe showed slides of, and updated the Board on, the District's participation and response during the recent floods in Boulder and Jefferson County. The presentation was very informative and well received.

- Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

- Public Comment

There was no comment from the public. Attorney Ferguson introduced Matt Court, an Associate Attorney with Ireland Stapleton, who will be assisting the Special Districts Practice Group.

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending August 31, 2013
2. Approval of September 2013 accounts payable checks
GF check numbers 24539 to 24582 and ACH Standard Insurance and American

RECORD OF PROCEEDINGS

Family Life Assurance

HW check numbers 245 to 245 and
check numbers 1670 to 1673 and ACH Anthem, Standard Insurance, and on-going Flexible
Spending Account

CD check numbers 26199 to 26200

Total September 2013 expenditures: \$423,199

3. Approval of September 11, 2013 Board Meeting Minutes

MOTION: Vice President Gerhardt made a motion to approve the Consent Agenda.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

- EDC Gala will be held October 24th at the Waymire Building starting at 6:00 p.m. District will sponsor a table. Directors will advise Chief Bodane if they plan to attend.
- The Brighton Chamber Dinner will be held on November 16th.
- The Taste of Denver Dinner sponsored by the North Area Chamber went very well; the event filled up fast. One of the vendors, South Philly Cheese Steak, will be coming to the Brighton Pavilion complex.
- Denver Chili Cook-off was held on October 4th. District is waiting on the winner results.

Division Chief – Technical Services Report:

Division Chief Kregel was absent. There were no questions from the Board for Chief Bodane to address.

Division Chief – Technical Services Report:

Division Chief Schissler noted that the truck 53 pump was damaged in an April 17th vehicle accident; the repairs will be covered by insurance.

Division Chief – Operations:

Division Chief Schuppe added the following to his written report:

- Pink T-Shirts were passed out to the Directors.
- Electrical shock injury during the rain event: when truck returned to the station, instead of being dried off, the unit was immediately plugged in to the Kussmaul and the engineer received a shock. The engineer was cleared to return to work.

Financial Report:

Ms. Saunders had nothing to add to her written report.

RECORD OF PROCEEDINGS

Attorneys' Report

In addition to her written report, Attorney Ferguson updated to Board on the status of the inclusion of The Villages at Southgate property. The recorded order has been received from the Adams County Clerk and Recorder and a copy was sent to opposing counsel and the property owner. From a statutory perspective, the exclusion of this property from South Adams and inclusion of this property into Greater Brighton's District is now complete. Effective next tax year, the District will see the tax revenue of this action.

- Old Business

Retiree Statue – Retired Firefighter Jacobucci presented for Board approval the retirees' suggested text for the bronze plate on the memorial stone. The rest of the funding for the project will come from the sale of donation bricks that will create a pathway to the memorial. City of Brighton will execute an agreement with the volunteer firefighters in which it will be noted that the statue can be moved.

Chief Bodane noted that the District and the City Council have concerns regarding the wording on the stone; the wording was not approved as presented. A variety of suggestions were presented for the revised wording. It was decided that the final text will read "BRIGHTON FIRE RESCUE DISTRICT.....COMMEMORATING THOSE VOLUNTEER FIREFIGHTERS WHO SERVED WITHOUT THOUGHT OF PERSONAL GAIN, FOR THE GOOD OF THE BRIGHTON COMMUNITY AND THE SURROUNDING AREA".

- New Business

- 2014 Proposed Budget (Draft)

By statute, a draft of the proposed budget must be presented to the Board by October 15th of each calendar year. Fire Chief Bodane presented the Board with a copy of the 2014 Proposed Budget. Further discussions regarding the Proposed Budget will take place during the October 23 study session.

- Executive Session

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 7:10 p.m., pursuant to C.R.S. §24-6-402 (4) (b), (e) and (f), to receive advice of legal counsel, to discuss matters subject to negotiations, and to discuss personnel matters. It was noted that there will be no Board action after the Executive Session.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

Attorney Ferguson certified for the record that the Executive Session will constitute a privileged attorney-client communication and will not be recorded.

MOTION: Treasurer Serafini made a motion to return to general session at 9:20 p.m.

SECOND: Secretary Riggi

RECORD OF PROCEEDINGS

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Treasurer Serafini made a motion to adjourn at 9:20 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 9:20p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402 (4) (b), (e) and (f).

Dean Morris, President