

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
5 FIREHOUSE ROAD, BRIGHTON, COLORADO 80601

October 17, 2012

1. Call to Order

2. President Morris called the meeting to order at 6:00 p.m.

3. Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Mike Benallo, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Michelle Ferguson, District Legal Counsel
Kris Kregel, Division Chief- Fire Marshal	Dino Ross, District Legal Counsel
John Schissler, Division Chief- Tech Services	Carl Craigle, PVA
Rita Saunders, Finance Manager	Ron Delvanthal, Retired Firefighter
Carol Thompson, Administrative Assistant	Mark Faluotico, Pierce Representative

4. Presentations

None.

5. Call for Changes to the Agenda

Director Gerhardt requested that an Executive Session be added as item 6 on the agenda, pursuant to C.R.S. § 24-6-402(4)(b), (e) and (f), to receive advice of legal counsel regarding negotiations and personnel matters. Director Gerhardt noted that the second executive session will stay on the agenda as item 11.

MOTION: Vice President Gerhardt made a motion to approve the agenda with the changes.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

6. Public Comment

None.

7. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending August 31, 2012
2. Approval of September 2012 accounts payable checks
GF check numbers 23642 to 23717 and ACH AFLAC
CD check numbers 26161 to 26169
HW check numbers 184 to 185 Medical Reimbursement and
check numbers 1593 to 1598 and ACH CIGNA and on-going
Flexible Spending Account
Total September 2012 expenditures \$539,844
3. Approval of September 12, 2012 Board Meeting Minutes
4. Approval of September 26, 2012 Special Board Meeting Minutes

MOTION: Vice President Gerhardt made a motion to approve the Consent Agenda.

SECOND: Assistant Secretary Benallo

APPROVAL: Motion carried unanimously.

RECORD OF PROCEEDINGS

8. Executive Session

MOTION: Vice President Gerhardt made a motion to enter into an Executive Session at 6:05 p.m. pursuant to C.R.S. §24-6-402(4)(b), (e) and (f) to receive advice of legal counsel regarding negotiations and personnel matters.

SECOND: Assistant Secretary Benallo

APPROVAL: Motion carried unanimously.

Chief Staff was allowed to attend the executive session. Attorney Ross certified for the record that the executive session will constitute a privileged attorney-client communication and will not be recorded.

MOTION: Vice President Gerhardt made a motion to return to general meeting at 7:02 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

9. Other Action Items

MOTION: Vice President Gerhardt made a motion to issue a Collective Bargaining Agreement in the form discussed in executive session and, without recognizing the I.A.F.F. LOCAL 4477 as a collective bargaining unit, submit the Collective Bargaining Agreement to the union, with a response date of November 14th.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Vice President Gerhardt made a motion to authorize Chief Bodane and Legal Counsel to serve as the Board representatives with respect to discussions with the I.A.F.F. LOCAL 4477 regarding the Collective Bargaining Agreement.

SECOND: Assistant Secretary Benallo

APPROVAL: Motion carried unanimously.

The Board excused Attorney Ross from the meeting.

10. Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane highlighted the following to the Board:

- City Councilwoman Cynthia Martinez was unable to attend this meeting due to prior commitments.
- There has been discussion with a couple of council members who may be interested in pursuing the Fuller Estates annexation through unilateral City Council action.
- The District has sponsored a table at the November 16 Economic Development dinner.

Division Chief – Fire Marshal Report:

In addition to his written report, Division Chief Kregel reported:

- He received four applications for the Fire Inspector position. Three applicants were eliminated as unqualified; the fourth will be interviewed next week.
- Dan Biro and several certified Lieutenants have been conducting inspections in addition to their regularly-scheduled shifts.
- Director Riggi thanked Carl Craige and PVA for their participation in the open houses. Attendance was lower than in previous years due to other City and County events taking place at the same time.

Division Chief – Technical Services Report:

Division Chief Schissler added the following to his written report:

- The Turbo went out in E53.
- Update on the Town of Lochbuie.

RECORD OF PROCEEDINGS

Director Gerhardt inquired about the injuries at the Ft. Lupton training center. Division Chief Mike Schuppe did not have any concern regarding the types of injuries noted. It was noted that: the District requires all injuries, no matter how minor, to be reported; only one incident required medical treatment; a lot of live burn evolutions are done in Ft. Lupton; and that Training officer Battalion Chief Gerard Lutz is always on site, along with other safety officers.

Division Chief – Operations:

In addition to his written report, Division Chief Schuppe noted:

- Engineer promotional testing has been completed and the results have been posted.
- 2013 Shift Calendars are available.
- The current academy is going well; it is about half-way completed.

Financial Report:

In addition to the written report, Rita Saunders noted:

- She attended an FPPA pension financial meeting.
- Valley Bank and Trust CD will come due soon; current rates will be checked before it is renewed.
- The specific ownership tax for Adams County paid \$12,500 more than last year. The specific ownership tax for Weld County paid \$78,900, which is \$24,000 more than last year.

Attorneys' Report

- Attorney Ferguson had nothing to add to the written report, but will need to discuss several of the items in the report with the Board in executive session.

11. Old Business

None

12. New Business

A. 2013 Proposed Budget (Acknowledge Receipt).

State law mandates that the Board receive the proposed 2013 Budget by October 15th; the Board members confirmed for the record that they received the proposed 2013 Budget prior to October 15th. The Board will review the proposed 2013 Budget at the October 24th special meeting (study session).

B. Third Amendment to the April 14, 2010 Member Policy Manual

The Third Amendment to the Member Policy Manual dated April 14, 2010 was discussed in detail at the last study session; it deals specifically with the subject of longevity pay.

MOTION: Secretary Riggi made a motion to approve the Third Amendment to the Member Policy Manual dated April 14, 2010.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

C. Recommendation to Award Bid for Fire Engine Purchase

Division Chief Schissler reviewed the KME, Pierce and Rosenbauer bids with the Board. Using the specifications provided by the committee, Battalion Chief Beehler and Division Chief Schissler recommend that the District approve the lowest bid, a custom KME Engine at a cost of \$497,174. Following extensive discussion, the Board members felt this item should be tabled until further information needed to make a decision can be provided.

MOTION: Vice President Gerhardt made a motion to table the approval of engine purchase until the October 24th special Board meeting.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously

D. Amendment to Fire Chief Employment Agreement

Legal counsel prepared an amendment to the Fire Chief Employment Agreement to revise some of the deadlines outlined in the Agreement.

RECORD OF PROCEEDINGS

MOTION: Vice President Gerhardt made a motion to approve the Amendment to the Fire Chief's Employment Agreement.

SECOND: Assistant Secretary Benallo

APPROVAL: Motion carried unanimously

13. Executive Session

MOTION: Vice President Gerhardt made a motion to go into Executive Session at 7:56 p.m., pursuant to C.R.S. §24-6-402(4)(b) and (f), to receive advice of legal counsel regarding personnel matters.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

Chief Staff was excused from the meeting. Attorney Ferguson certified for the record that the executive session will constitute a privileged attorney-client communication and will not be recorded.

MOTION: Vice President Gerhardt made a motion to return to general session at 8:20 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

14. Adjournment

MOTION: Vice President Gerhardt made a motion to adjourn the meeting at 8:20 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 8:21 p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the two Executive Sessions, which were not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the two Executive Sessions, which were not recorded, were confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b), (e) and (f).

Dean Morris, President