

ROUND MOUNTAIN WATER & SANITATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
October 5, 2017

Board Members Present: Peggy Quint, Charles Bogle, Steve Lasswell, Randy Wilhelm, and Greg Smith.

Board Members Absent: None

Staff Present: George Medaris, District Manager; Dave Schneider, CORC; Herdis Sobel, Office Manager.

Visitors Present: Randy Sackett from SGM, Wayne Ewing from Wet Mtn. Trib.

Call to Order:

The meeting was called to order at 5:15 p.m. by Peggy Quint.

Roll Call

Pledge Allegiance

Additions to the Agenda for the Next Meeting:

None

Public Input:

None

Consent Agenda

Approval of Minutes for the September 7, 2017 Regular Board Meeting.  
Financial Report and Approval of Checks.

Randy Wilhelm made a motion to approve the consent agenda and Greg Smith seconded. The motion passed 5-0.

Approval of Minutes for the September 28, 2017 Special Board Meeting.

Steve Lasswell made a motion to approve the Special Meeting minutes. Charles Bogle seconded the motion. Motion passed 5-0.

## Old Business:

### Approve SGM Preliminary Engineering Report

Manager Medaris reminded the Board that this PER is just the first step in the process of presenting our needs to USDA.

Randy Sackett has been talking with Rural Development and CDPHE; mostly to keep the lines of communication open and let them know we are moving along. He agreed that this PER is just the first step. The purpose is to get an obligation of funding and then further refine the needs for subsequent phases of the project. Time is of the essence and the sooner the PER is submitted the better, especially since he has been told that there are delays in the review and approval process due to staffing shortages. He provided a fee information form that he thinks the District should submit immediately.

Randy went over the sections that were updated and fine-tuned since the last meeting. There were various discussions about updates and changes the Board would like to see done before submitting.

Charles Bogle made a motion authorizing SGM (Randy Sackett) and the District Manager (George Medaris) to incorporate the changes discussed, and submit as soon as possible. Steve Lasswell seconded the motion. Motion passed 5-0.

## New Business:

### Present Resolution 2017-10 for review to Amend the 2017 Budget

George presented the Board with a proposed Resolution for Amending the 2017 Budget. He went over all the unforeseen expenses of the Main St. and Rosita Ave. project, the Edwards & 6<sup>th</sup> valve repair, adding a new full-time field tech employee, and installing taps pre-purchased years ago. Also, the District has sold more taps than usual this year. The numbers will need to be fine-tuned and a meeting will need to be setup for public review. The Board set a public meeting for December 7, 2017 for adopting the Budget Amendment Resolution 2017-10.

### Discuss 2018 Preliminary Budget

Manager Medaris told the Board that they will receive the proposed 2018 Budget by Friday, October 13, 2017. After some discussion the Board scheduled a Budget Workshop for Tuesday, October 24, 2017 at 5:15 p.m.

### Discuss Property & Liability Insurance Premiums for 2018

The discussion focused on discounts the insurance company offers that the District is not taking advantage of. Such as, sewer maintenance and training opportunities. The District did purchase a sewer line jetter this year and hopes to have a maintenance schedule in place by next year. Another opportunity for savings is having an annual maintenance schedule for camera inspections of sewer lines. CSDPL also offers webinar safety training, as well as, off site safety training. Taking advantage of these training opportunities also offers discounts on insurance rates. To take advantage of these savings, any safety measures taken will need to be documented.

### District Manager Report

George talked about the need for getting teleconferencing equipment setup to communicate with Engineers, Attorneys, CDPHE, USDA, RD, etc. Next year is going to be very expensive as the District moves ahead with the wastewater project. Finding the most reliable service to run the equipment is also very important.

### CORC Report

Dave Schneider went over his CORC report; reporting on projects completed and ones coming up. His CORC report is on permanent file.

The District was awarded a \$800 grant from CSDPL to go towards safety equipment. Dave would like to use the grant for purchasing an OSHA compliant confined space/ladderless entry tripod for accessing manholes and tanks. The Board agreed, by consensus, that the purchase should be made.

Dave told the Board that he has added a GIS system to the Budget. He was so impressed with the improvements made that he feels it will be very beneficial in helping map the Districts infrastructure to aid in their maintenance programs.

Meeting adjourned at 7:40 p.m.

Respectfully Submitted by,  
Herdis Sobel