

ROUND MOUNTAIN WATER & SANITATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
October 4, 2018 at 5:15 p.m.

Board Members Present: Peggy Quint, Steve Lasswell, Randy Wilhelm, and Greg Smith

Board Members Absent: Charles Bogle

Staff Present: George Medaris, District Manager; Dave Schneider, Operations Manager; Herdis Sobel, Office Manager

Visitors Present: Gayle Spitzfaden, Terry Gulliver

Call to Order:

The meeting was called to order at 5:16 p.m. by Peggy Quint.

Roll Call

Pledge Allegiance

Additions to the Agenda for the next meeting

- Steve Lasswell has been conferring with Terry Gulliver, a retired Geologist and Ground Water Hydrologist, who has offered his services pro bono plus expenses to the District. Discuss when would be a good time to add Mr. Gulliver to the agenda.
- Randy Wilhelm has requested that the Board look at reinstating the practice of property owners signing over their non-tributary water rights when a tap is purchased.
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Consent Agenda

1. Approval of Minutes for the September 6, 2018 Regular Board Meeting.
2. Approval of Minutes for the September 26, 2018 Emergency Board Meeting.
3. Approval of Minutes for the September 27, 2018 Special Board Meeting.
4. Financial Report and Approval of Checks.

The minutes did not get completed in enough time for the Board to review. Only item 4 needs approval.

Randy Wilhelm made a motion to approve item 4 of the Consent Agenda. Steve Lasswell seconded the motion. Motion passed 4-0.

Old Business

1. Archer RV Park

Manager Medaris and Dave Schneider met with the Archer's to discuss changes that have been made to the RV Park plans. They will provide paper & pdf copies for the Board. The RV Park will be located outside the Districts service area and because we are unable to provide sewer service, the decision to allow septic systems falls to the County. Because of our Source Water Protection Plan, which the County is also committed to uphold, we have a significant amount of input. The District's biggest concern regarding the RV's waste is the toxic Blue Goo used. One solution would be to have a closed system that would need to be pumped out. It's advisable to consult with the District's attorney.

2. Westcliffe Filing 2

The District has received a request to extend service to a property on S 5th Street. Mr. Medaris asked if the Board is willing to allow more low-pressure systems. This is going to be a continuing problem. The District should come up with a policy defining low-pressure vs gravity to the filing 2 area. Rebates should also be discussed.

3. USDA & EIAF Grants and Loans

We have a commitment for the USDA funding, and Manager Medaris continues to work with DOLA to finalize the grant documents.

New Business

1. Additional Office Staff

Doris will be leaving the end of January and the Board needs to decide what is needed for staffing the office. With the upcoming construction projects additional account support will be needed. Whether that is hiring a CPA, or a management company, or hiring someone as full-time staff. One of the main goals of attending the SDA conference was to meet with Management Company's to see what services are available. The Board needs to have a visioning session to decide how they would like to organize the District.

2. 2019 Budget – Set Budget Workshop Date

Work on Budget at the October 18, 2018 Board meeting.

3. Discussion Regarding Service Construction Costs

These are the costs relating to extending service from the main to the property line. This will be addressed at the Oct 18th meeting.

4. SDA Conference Review

This item was moved to the end of the meeting.

The Board members each took turns sharing the highlights of the conference, and their learning experiences. The Board will need to decide on a budget for the annual conference and possibly adopt an attendance policy. A big focus at the SDA conference was to meet with different management companies and see if that might be a good fit for future needs.

District Manager Report

1. Johnson Ranch Dry-Up, Meeting with State Engineers Office

The meeting went well, just waiting on a revised letter. They agreed that most of the area has met dry-up, but the NE corner remains questionable. The State and our water engineers are recommending that we install three piezometers and monitor them for a period of several years to come up with a defensible number to base the percentage of dry up. There is no need to hold up the sale of the property. RMWSD will need to include access and maintenance easements for the diversion structures and piezometers.

2. Infiltration Site Geotech Survey

Geotech is scheduled for the 8th, but it may not happen until the end of the month.

3. Coordination of Grants, Bonding, Legal and Engineering Work

There was a phone conference on Wednesday with all the players from DOLA. Discussion on the need to get interim financing. We have received contact information concerning firms who do this on a regular basis. Inquired at FSB, but no one was available to discuss this until next week. Bond counsel seems unconcerned about using water funds to assist in paying construction, legal, or engineering expenses until it can be repaid through the grant and other revenues. A Resolution would need to be adopted recognizing any water funds used and repayment schedule. The attorney will be providing a list of what they need to do to meet the conditions in the letter and will give us a cost estimate.

Manager Medaris & Schneider will be attending a class in Denver on dealing with the CO Revolving Loan Fund. They will take the opportunity to discuss with them the specific needs of replacing the Hermit Well.

Operations Manager Report

Dave Schneider went over his Operations report; reporting on projects completed and ones coming up. His Operations report is on permanent file.

1. Water Use and Storage Report

The storage water at end of the season is 154-acre ft. We will need to see what winter brings. Unless we have a substantial winter, there may be early restrictions next year.

2. Effluent Pump Replacement

The new effluent pump has been installed and is up and running. It is a much better pump than the previous one and can be used with new system.

3. Steven Koch to Attend Backflow Certification School

Steven will be attending training next week to allow the District redundancy with the back-flow prevention program. The commercial back flow needs to be up to speed by 2020.

4. Management Certification Course

Dave Schneider will be attending this course on Oct 16th sponsored by CRWA. He will also attend managerial training in Canon City in December and management courses offered at the CRWA convention in February.

Meeting adjourned at 7:04 p.m.

Respectfully Submitted by,
Herdis Sobel