

**Logan County Commissioners Work Session
October 16, 2018**

Present: Byron Pelton, Dave Donaldson, Joe McBride, Alan Samber, Rob Quint, Debbie Unrein, Valerie Richards, Lindsey Reeves, Kristan Lange, Sarah Waite, and Jennifer Crow.

Chairman Pelton called the meeting to order at 8:30 a.m.

The Board noted two corrections to the Business Meeting minutes: Logan County Director of Economic “Health” should be Economic “Development” (in the list of those present and in the fifth paragraph on page 2) and correct the spelling of “definitely” (in the first paragraph on page 2.)

The meeting recessed at 8:50 a.m. and reconvened at 9:30 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSION - Commissioner McBride moved to approve the minutes of the October 9, 2018 work session as written. Commissioner Donaldson seconded and the motion carried.

REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) SCHEDULE OF BILLS - Valerie Richards met with the Board to review the DHS schedule of bills dated October 16, 2018. The Board approved all bills as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Lindsey Reeves and Kristan Lange met with the Board to review the Logan County schedule of bills dated October 16, 2018. The Board approved all bills as presented.

IT BUDGET - Les Archuleta met with the Board concerning the Board’s questions on the Information Technology budget. The budget has increased by \$30,000 with the majority of that being a new firewall (\$26,000) and a firewall extension (\$3,000.) Mr. Archuleta explained that the current firewall is identified as “end of life” by the year 2022. Software can still be purchased for the current firewall in the amount of \$3,280 which will still be good through 2020. If the budget allows, the new firewall could be purchased next year instead of waiting. The Board needs to be aware of the need for these items in the future.

There will be a need to replace the catalyst for a cost of \$11,600. It will not stop running, however there will be no security updates after October, 2019. It will definitely will need to be replaced at that time or in 2020.

All items in the new hardware/software IT budget are things for consideration. They do not have to be budgeted for in 2019 except for the software renewal in the amount of \$3,280.

The Board agreed to allow the firewall to remain to the end of life period and not replace it before that but to prepare for those years.

NEW COURTHOUSE TELEPHONE SYSTEM - There are some new switching components that will need to be purchased for the new telephone system which will cost approximately \$5,725.

Alan Samber had asked for some minor changes in the contract with CenturyLink for the new telephone system. Those changes were made but a new addition to the contract was received that added MPLS communication. The county's RFP had asked for a way to connect the Road and Bridge Department to the Courthouse phone system. This system has recurring fees of \$1,300 per month for this connectivity and another \$600 per month to go to CenturyLink.

This was not included in the end price of the telephone system contract. Mr. Archuleta discussed with Gary Fleshman of CenturyLink that the county will not do the (MPLS) portion of the contract.

There has been mention of other vendors requesting to bid on trunking. Mr. Archuleta asked if the Board wanted to do a formal RFP or if he should get bids back from those who have expressed interested in bidding which includes Newcloud (current vendor), CenturyLink and a couple other vendors. This is a separate issue from the purchase of the new phone system.

The Department of Human Services uses Newcloud as well. The costs seem to be reasonable. The Board asked if vendors would be able to bid on the same thing without a formal RFP. New communications standards are using Internet Protocol with SIP. The courthouse is now using PRI. The new telephone system was bid on PRI. Les agreed to write a simple specification sheet for the trunking.

CenturyLink is supposed to be revising the contract a third time. They are still interested in bidding on trunking. The Board agreed that it would like to get the telephone system contract approved without the trunking and bid out that portion.

LOGAN COUNTY AMBULANCE COLLECTION ASSIGNMENTS - Commissioner McBride moved to approve assignment of a Logan County Ambulance debt collections account to Wakefield and Associates, the account number ending in 1024 and allow the Chairman to sign. Commissioner Donaldson seconded and the motion carried 3-0.

There being no further business to come before the Board, the meeting adjourned at 9:55 a.m.