DRAFT

Arriba Town Hall
711 Front Street
Arriba CO 80804
TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, October 10, 2016

Call to Order Mayor Alex Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Lindsey Michal, Tom Rush, Carolyn Steinsiek, and Bob Rush. Troy McCue arrived late. Leigh Anna Andersen was absent.

Pledge of Allegiance was led by Mike Becker.

Public Audience included: Ed. E. and Jody Schifferns, Ted Grundmeier, Marcella Flores, Bob Schoonover, Curt Price and Jeff Fike.

Jeff Fike said there were a couple of things- holding court without having a court- but that will all work itself out he was pretty sure, but some of the things that were said he had disagreed with at the time with Dolle Lehrkamp and it turned out she was in error on a couple of things, the sheriff will get to us on that. Jeff Fike said the other situation is water. He said you know our Town- all of our revenue for the Town, every bit of it other than taxes, comes from water. He said and me, I've got water saving toilets, water saving sinks, water this, water that, and I can't tell if I'm doing good or doing bad because every time I get my water bill even when Tom read it, or Leroy, or when Mike Becker reads it, it says the exact numbers- it's usually rounded up or rounded down- could we please get some accurate numbers so I can see what the heck I'm doing with all my water saving equipment. He said if we're going to sell water we ought to be accurately measuring it. Tom Rush said that the meters and meter wand read in thousands. Jeff Fike said that he didn't know that.
Jeff Fike said that was it, and the situation with the judge, he said he thinks that we should come back to taking a look at posting the ordinance on the website like 121 is and 131 is, he said he had scanned all of those and given them to Josie Hart and all you'd have to do is upload them on the website. He said I think that would be cool for everybody to see what the ordinances are and eventually we could codify them but I bet you out of 131, 75 of those are just old budgets -where you guys are doing budgets like this- a lot of them, so you can just separate here's the dead ones they exist and here's the live ones, then you would have something for a judge to work with. Jeff Fike said that the town was looking great.

Bob Schoonover said that the yield sign at Lincoln and Curtis, he said it's been there for a 100 years- he doesn't think people realize it's there- his sister got t-boned there last

summer, people are still flying through that thing like it's not even there. He said there's not much the Town can do but if everybody could help spread the word remind them maybe that there is actually a yield sign there. Mayor Flores asked if the sign was clearly visible. Bob Schoonver said yeah, it is. Clerk Hart said it could be changed to a stop sign. Bob Schooner said when Leroy's pager goes off you better be standing off the road cause he's a coming, he said he was just one of them actually, twice he's had to stop to let Troy McCue go on through. Mayor Flores said maybe a stop sign would slow them down almost like a yield. Bob Schoonover said he wasn't what we could do but if everybody could help spread the word. Lindsey Michal suggested putting a note about it on the water bills. Mayor Flores said that they'd spread it around Town and discuss it again at the next meeting. He said it wasn't a bad place for a 4 way stop. There's a lot of kid traffic at the spot too.

Bob Schooner said he wanted to tell Mike what a great job he's doing, the town looks great, his place looks great- thank you.

Ted Grundmeier said that he's had trouble with the yield at Lincoln and Elm.

Ed Schifferns said that Mike was doing a great job and thanked him for helping them out with some signs that got destroyed and were missing. With Mike's help and the sheriff's office they got part of the signs back. Ed Schifferns said their signs had been stolen, Doug Stone lost a commissioner sign, they lost the signs on the thrashing machine, and the sign with the little car up at DJ's. He said they really appreciated Mike's help with it all.

Approval of Agenda Mayor Flores said that Employee Evaluation needed to be added under New Business. Trustee Michal moved to add 'Employee Evaluation' under New Business and 'Reimbursement for Travel for Drug Test' under Old Business and to approve the agenda as amended. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Minutes Trustee Bob Rush moved to approve the minutes from the September 12 regular meeting and the minutes from the September 23 emergency meeting as written. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee Michal asked if the AT&T bill was split in 2 ways? Clerk Hart said that the Town paid the $20 activation fee then the monthly charges were split. Trustee Bob Rush asked what the lien release was on. Clerk Hart said it was for Eversole's property on Pine Street. Trustee Michal asked what the payments to Family Support were for. Mike Becker said they were wage garnishments for child support that was in arrears. Trustee Michal moved to approve the Receivables and Payables for September. Trustee Bob Rush seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart asked Mike Becker what the service call from Witt Boys Napa was for. He said that it was a flat tire on the backhoe.

Trustee Michal moved to approve the October bills for payment. Trustee Steinsiek seconded and the motion passed unanimously.

Proposed 2017 Budget Clerk Hart went through each fund noting increases and decreases she had made. On the General Fund she had decreased Employee Retirement, she said that she wasn't sure why that number had been so high for the 2016 Budget. The Telephone line item was increased, Workman's comp went over a little bit she didn't know if it needed adjusted. She said that the Town did get the 2017 quotes for Workman's comp and it was going down a few dollars so the budgeted amount was probably fine. The line items for Dues, and Miscellaneous Expenses she decreased. She said she wasn't sure if the Board wanted to increase Town Celebrations. The Board agreed to leave it as it is. Election Expenses she wasn't sure if that was necessary to keep in as there was no planned elections for 2017. Trustee McCue said it might be good to keep in incase of special election. Clerk Hart said that for the yearly transfer from the general account to the general reserve she usually waits until the end of the year to make that transfer depending on how the budget looks, she said the budget was tight so she hadn't made that transfer and had removed it from the 2017 Budget.

Trustee Michal asked if the Contract Labor was low for the general fund considering Pat Parker. Clerk Hart said that his pay was figured in the water and sewer funds.

Jeff Fike said on the Municipal Judge- which is also on the agenda- $500 is budgeted for the whole year. As he understands it most municipal judges get like $450 a session on a monthly basis. He wondered who was going to do it for $40 a month if that is adequate and so forth to have a real court. Mayor Flores said the Town paid the previous municipal judge $50 a session. Jeff Fike said that would still be $600 a year. Clerk Hart said that was something the Board could discuss more about under the Municipal Judge portion of the agenda.

Clerk Hart said that on the second page of the general fund the Fuel line item had been decreased, and Repairs and Maintenance decreased also. Trustee Michal asked if the Road and Bridge budget line item need to be increased since they wanted to repair some of the roads. Mayor Flores said it might need to be doubled. Clerk Hart said to pay attention to the balance at the bottom because it was on the low side.

Jeff Fike asked why the labor for the maintenance man was high in 2015, a little lower in 2016 and lower still in the 2017 Budget but now we're getting the kind of service like Tom was still the maintenance man, he asked why are we dropping that. Trustee Michal explained there was a 90 day probation period that the Board will address. Clerk Hart said that depending on what got decided at the maintenance evaluation that number might need changed.

Clerk Hart said that for the sewer fund 2017 Budget again she adjusted the Employee Retirement, Town Insurance was adjusted based on the 2017 quote. She said that for Repairs and Maintenance there is $20,000 budgeted, she said obviously we never know what might happen out there but she wondered if that could be adjusted down. She said that she had decreased the Equipment budget because that had been increased for the purchase of the aerator. Trustee Tom Rush said that the Town shouldn't have to buy an aerator for years. Clerk Hart said that she removed the transfer to the reserve account. She said that she added a transfer from the sewer fund to the general fund and that was how she was able to keep the ending balance in the general fund a positive number, she said this transfer is all on paper. Trustee Tom Rush asked if the 2017 budget for lab fees needed to be increased. Clerk Hart felt that the $4,500 was adequate. Jeff Fike asked why Municipal Attorney was under general fund, sewer fund and the water fund. Clerk Hart said that the Town's general fund was not rich enough to cover the whole amount of the attorney's fees on its own so it's split between the funds.

Clerk Hart said for the water fund she adjusted the Employee Retirement, removing the transfer to the reserve account and adding a transfer to the general fund. Trustee Michal asked if the Employee Insurance was sufficient. Clerk Hart said it should be since the Town only covers $500 (per month) for each employee. Trustee Bob Rush said the Repairs and Maintenance could be decreased a bit. Trustee Michal said that the water tank leak wasn't covered under warranty anymore. Clerk Hart wondered about a water pipe break or something, she felt that number should remain what it was.

Ted Grundmeier asked if the DOLA loan was for the one completed in the year 2000 and if it was almost payed off. Trustee McCue thought that it was for the one in 2000.. Clerk Hart said that it was close to being paid off.

Jeff Fike asked what the Meter Refund in 2016 was- did that mean he gets his $200 deposit back that he asked for. Clerk Hart said that those were people that had sold their houses or renters that have moved out and their deposit was returned.

Clerk Hart said that the reserve accounts were pretty much how the actual accounts are, except the Town wouldn't be transferring the money from the general account to the reserve accounts. She said that capital outlay is always budgeted in the reserve accounts. She said that there wasn't a lot going on in the conservation trust fund. She asked if the Board had anything they wanted to budget for in it. She said she did decrease the expenses for 2017 as the 2016 budget showed the expenses possible if the Town had gotten that park grant. Clerk Hart said that the Road and Bridge fund doesn't have much going on. The Town usually just lets that continue to grow. There is capital improvements of $2000 that is budgeted. She said that last page of the Budget was the museum. She said that any miscellaneous income was donations to the museum and usually expenses was for mileage to meetings and lunches. She said that Eunice Burge and Jody Schifferns run the museum the Town just claims it in the budget.

Clerk Hart said that she would really like to have the budget hearing at the November regular meeting or a November action meeting. Mayor Flores said that an action meeting should be held in October so that the budget hearing could be right before the November regular meeting. The Board agreed that an action meeting would be held on Tuesday, October 25th at 7:30.

Executive Session to Discuss CIRSA Claim The Board agreed to wait until the end of the meeting to hold executive session.

Park Security Clerk Hart said that more drug paraphernalia was found in the park last week and the sheriff had been called about it. Mike Becker said that a syringe was found in the bottom of the toilet. He said that he'd found a bottle of butane and a torch in the tires at the park. Mike Becker said that there's been a lot of dumping the trash, putting hoses down the toilets, a lot of beer containers found on the ground. Mike Becker asked if the bathrooms were locked up in the winter. Tom Rush said that when the town had the old smaller bathroom it would be put up for the winter. He said the new ones didn't get locked. Clerk Hart wondered if the bathrooms should start being locked up for the winter. Trustee Bob Rush said that he bet every little town ran into the problem (with vandalism). Mayor Flores said to just let the public know what's going on, what was found, and have people be more aware and pass it on to their kids.

Trustee Michal said that based on the last Board meeting Sheriff Nestor had emailed- her which she had forwarded to the Board to review- so the Board knows where they stand and what our legalities are, and what the jurisdiction is per se, and that the Town can call them for anything because Arriba is in Lincoln County. Trustee Michal read the email from Sheriff Nestor out-loud (this email is attached to these minutes).
Trustee Bob Rush said that he would like to add to that by saying that he had talked to other towns' board members as well as former law enforcement from neighboring counties- all their versions of how things should be handled and what jurisdiction the sheriff has lies right in line with what Trustee Michal just read (from the email) which is a little bit different than what he gathered from what Dolle Lehrkamp said at the last meeting. Trustee Michal said that Sheriff Nestor said that there were some errors on the County's side too which he had wanted to clear up and the Board needs to come up with a plan on how to handle cases from now on and try to abide by that with every case, and that might be different from a juvenile to an adult. Trustee Bob Rush said that other towns decide collectively as a board if they're going to press charges or not. Trustee Michal said that Sherriff Nestor said that the DA usually likes to know a decision within a few days with the maximum being a week. Jeff Fike asked what ordinance the Board did charge under anyway. Trustee Michal said she thought it was Ordinance #7, section 8.

Employee Evaluation Trustee Michal moved to go into executive session to do the employee evaluation. Trustee McCue seconded. The Board agreed to wait until the end of the meeting to go into executive session.

Municipal Judge Clerk Hart said that according to the Town Attorney and CML the Town's municipal judge doesn't have to have a bachelor's degree. A court of record needs someone with a law license, a municipal judge for a court not of record doesn't have to have a law license but they don't recommend putting just anyone in the position. Trustee Steinsiek said that there was also mentioned in the email that they should attend an institute of municipal law. She asked if anybody knows where that is. Curt Price said that it was the Colorado Municipal League. He explained how it was the last time someone from Arriba went to it.

Clerk Hart said that she had talked with Vicki Edwards, the Hugo Municipal Judge and she charges $450 per session, she does have a Colorado Law license. Trustee Bob Rush said that Jeff Cure from Burlington was Flagler's Municipal Judge and Kirk Preston from Flagler was Burlington's Municipal Judge. Trustee Steinsiek said that her opinion was that the Board look at someone who is interested in going to that training that is not licensed to practice law- Arriba is too small of a town to afford $450 per session- but if somebody can be found that is willing to go to that training. Trustee Bob Rush said maybe check with Kirk Preston see if he would be interested in being Arriba's municipal judge. Trustee Michal said that this should be tabled to check with some people that would be interested and see what the training costs. Clerk Hart said that she would research it.

Mayor Flores said that he wanted to add that each of the Board members here are authorized to issue a citation for a dog at large or any other ordinance based violation.

Retirement Fund for Employee Clerk Hart said that she did check into a ROTH IRA for a retirement fund for Mike Becker. She said that the thing with a ROTH IRA is that if the employee quits or gets fired before the 3 year probationary period the Town wouldn't have control of the Town's contribution. Trustee Steinsiek said what if the Town took a set amount and put that into a CD separate from what the employee would have in the ROTH IRA. That way the Town still has control of that so if he does quit or is fired before the 3 years expires then the Town still has that money. Once the 3 years expires, cash out that CD and give that to the employee to put in the IRA. Trustee Michal commented that the Town wouldn't be able to put monthly deposits in the CD. Trustee Stiensiek said you would have to estimate what he would be putting in and the Town would have to put in the whole lump sum for a year or figure it for 3 years. Trustee Steinsiek said that the CD wouldn't earn as much interest as a retirement account but this way the Town would have control over the money. Trustee Stiensiek told Mike Becker to judge for himself if he wanted a regular IRA or a ROTH IRA. Trustee McCue said that if the Town matches $75 per paycheck that would be $1800 a year or $5400 for 3 years. Trustee Michal said that it made more sense to do a one year CD at a time. She said that if the employee doesn't match the whole $1800 in that year the next year could be adjusted and rolled into a CD. The Board agreed to give Mike Becker time to decide what he would like to do before opening any accounts.

Surge Protector for Wastewater Mike Becker said that the surge protector had been installed today by Nichols Electric.

Street Maintenance Mike Becker said that he had a contact number for the State and that Joe Rush said that there's a loader in Seibert that the Town can get roadomill from. There won't be a charge for this. Mayor Flores said that the Town should stockpile the roadomill. Trustee Bob Rush said that the roadomill is hard to blade on the streets. The Board agreed that the roadomill would work best for problem spots around town.
Mike Becker said that he switched 5 of the stop signs, but there were no extra yield signs. He said a few signs needed either moved or the surrounding trees needed to be trimmed. He said he moved a truck route sign on Main Street because a tree was blocking it. Usually if a tree is blocking a sign the Town can just trim the tree. Mike Becker said in that situation it was better to move the sign.
Trustee Tom Rush said that a four way stop will not work on Lincoln and Curtis, it had been tried before at another spot in town and didn't work.
Mike Becker said that he's been so busy he hadn't gotten to the concrete patches, but he hopes to get to it before winter.

Reimbursement for Travel for Drug Test Trustee Michal said that Mike Becker had been called for a random drug test, and had to go to Burlington to get it done. There was some confusion about whether he should take his vehicle or the town's, and if he gets paid hourly or for mileage, or both.
Mike Becker said that since it was the first order for a random drug test sending him to Burlington instead of Hugo had been their mistake. He said that his understanding was that an employee would be drawn every quarter, depending on the number of the pool. Employees should be able to call in and go to Hugo instead of Burlington. The Board agreed that if employees were using their own vehicles they should be paid mileage. Employees should be paid hourly for their time spent as well. Trustee McCue moved to pay employees hourly and mileage as per the IRS mileage rate for any future drug testing. Trustee Steinsiek seconded and the motion passed unanimously.

Maintenance Mike Becker said that he's been winterizing things around Town. Trustee Steinsiek asked if a decision had been made to close the bathrooms at the park. Trustee Bob Rush said he didn't think it would be a bad idea to lock them up for the winter, most other towns do. It was asked if any of the school kids use the bathrooms in the morning when waiting for the bus. Clerk Hart said that some of the little kids have used it. There was discussion about locking it up at night and opening it early in the morning. Trustee Steinsiek said her opinion was to lock it up at night. Trustee Michal said her opinion was to either keep it locked up, or leave it. Trustee Bob Rush said his opinion was to leave the bathrooms open for now.

Mike Becker said that he wanted to say something- he said yes he had gotten a lot accomplished these last 3 months but he has had a great amount of help from Tom Rush. He said that he respects Tom Rush, he said that everybody needs to recognize all of Tom

Rush's knowledge and what an asset he is. He said that if Tom Rush and Bob Rush didn't help the Town would have to call in outside help. He said that things with Pat Parker are good, things out at the sewer plant are going good, he said he's learning all the testing as far as the chlorine, all the wastewater testing, the flow and all the stuff that comes with the job- and there's a lot. He said it's not just cutting grass and picking weeds- there's a lot to it.
Mayor Flores asked how the chlorine levels were at the rest area. Mike said ever since he and Tom Rush put the throttle plate out at the sewer pond things have been going good and leveling out. He said that there's a surge of water in the mornings out at the sewer plant, the throttle plate keeps things distributing at an equal flow. Mayor Flores said that he remembers a few years ago when the flow plate was doing such a good job then it plugged and it had to be taken out.

Trustee Michal asked if the water pressure seemed low to anybody else. Jeff Fike said yes. Mike Becker said that the pressure was at 51. Trustee Bob Rush said he would take a look at it.

Clerks Report Clerk Hart said that Kenny Mills rekeyed the locks on the front door of Town Hall and the chlorine building, he had sent a bill of $218 but had noted on the bill that it was a donation to the Town.

Clerk Hart said that she is slowly getting ordinances put on the Town website, she said she has about half of them on there right now.

Treasurer's Report / Bank Statements
There was no report for the Board to review.

Trustees Report Trustee Bob Rush said that he talks with other Board members of other towns to see what they do in different situations.
Trustee Steinsiek said that TFAP is doing really well, they average about 50 families and making a huge impact.
Trustee Tom Rush said that he would like to see insurance get turned in on the vandalism in the park, like that merry-go-round that got bent up is going to take a pretty good amount of money to fix, if the Town wants to fix it. Trustee Michal said it did get fixed. Mike Becker said that he was able to bend it back into shape, he said it didn't take any money to fix just labor and time. Trustee Tom Rush said that you have to have a police report to go with an insurance claim. Clerk Hart said that the Town's deductible was $500 per claim. Mike Becker said JD didn't get charged with that, right? Mayor Flores said that he didn't admit to that. He said that a police report was just needed when an insurance claim was submitted, no one needed to get charged with anything. Mike Becker said that it was in the police report, right? Trustee Michal said that just the sign was in the police report. Mike Becker said that he reported it to the officer, he reported the signs, the tire marks, and the merry-go-round.
Trustee Bob Rush asked how the community service project was going with JD. Mike

Becker said that he has done 4 days. He's worked a couple of hours on those days doing things like raking the playground, sweeping the asphalt around the bathrooms and by the community center, cleaning up gravel in the streets, cleaning up on the lot west of the Town shop. Mike Becker said that he was doing good, he tells him to leave his phone in the car and to bring gloves.
Trustee Michal said that when she did look into Ordinance #7 she thought the ordinance was old and needed updating.
Trustee McCue said that the Town could think about codifying the ordinances- codifying helps delete out the old irrelevant ordinances and puts them all into a code with a code number. He said that Genoa went through and codified their ordinances. Clerk Hart asked where they got the funding because it was a very expensive process. Trustee McCue said that they spread it out over several years, there might be some grants to go after too.

LCEDC Report Trustee McCue had a written report for the Board (this report is attached to these minutes.) He discussed the Vista volunteer program in detail saying that he will start hearing from prospective volunteers and that it will a be a 40 hour week full year volunteer position. He said that he will be looking for low cost housing in the area for the volunteer, he said that the volunteer will get a very low stipend. He said the volunteer will be working on certain projects, they won't be his staff. He said that for Lincoln County it will be focusing on the strategic planning, he said he would like Arriba to revisit the CEDS goals and get a list of what direction the Town of Arriba should take. He said he would like to get the County Commissioners to submit some grand overarching goals that would really help Lincoln County with a direction, to say how are they going to fit each communities list of goals within the larger county effort. He would like to see by year one a full written revised strategic plan for the communities in Lincoln County. He said they would strictly stick with community development and economic development in each community as well as establishing a vision statement for each community. The volunteer's job would be to help him gather information and attend meetings, put everything in a concise document, and go through a lot of surveying and engaging with community members. He said that if things go well the first year the volunteer program can be renewed for a second year.

Jeff Fike commented that for $1500 a year the Town was getting a volunteer? He said he didn't see any economic development in this anywhere, he said it was a good system- TFAP was a good thing but he didn't see why the Town was paying LCEDC, it didn't make sense to him.

Trustee McCue said that the volunteer program for the strategic planning was a small part of the full running agenda of everything else that LCEDC has going on. The SBDC functions that is done for small businesses as well as the business attraction function. He said that Genoa has a new business coming in that will provide some jobs. He said that they had contacted him for help. He said that there is a dealership locating in Limon. He said that he has attended a couple of Foreign Trade Zone meetings and they might be signing their first Foreign Trade Zone user.

He commented that if Arriba takes a proactive role in the strategic planning process then the Town will have more say in what happens.
Trustee McCue spoke about the need for rental housing and the development of housing in Lincoln County.

EXECUTIVE SESSION

Trustee Steinsiek moved to go into executive session to discuss the CIRSA Claim. Trustee Michal seconded and the motion passed unanimously. At this time the public audience was dismissed. At 9:06 the Board went into executive session.
The Board came out of executive session at 9:14.

Trustee Michal moved to go into executive session to do the Employee Evaluation. Trustee Steinsiek seconded and the motion passed unanimously. The Board went into executive session at 9:14. The Board came out of executive session at 9:21.

Trustee Steinsiek moved to give Mike Becker a $1 pay increase, raising his hourly rate to $13. Trustee McCue seconded and the motion passed unanimously. Mike Becker's retirement and health insurance benefits will be started too.

Mayors Report Mayor Flores asked Clerk Hart about the Source Water Protection grant. Clerk Hart said that the grant had been submitted but she hadn't heard anything back yet.

Trustee Michal said that they were closing on a house in Flagler in November and will probably be resigning from the Arriba Board of Trustees in November. The Board agreed to have this on the action meeting agenda.

Adjournment Trustee McCue moved to adjourn the meeting, Trustee Michal seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 9:24pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores
Approved by the Board on:

Town of Arriba
Board of Trustees Regular Meeting
Monday, October 10, 2016
7:30pm

Sign In Sheet

Curt. Price 7:30pm
Ed & Jody Scheffers
Marcella Stokes
Bob Schoonover
Ted Grundmeier

FW: Re Town Board

Sheriff Tom Nestor

Wed 10/5/2016 1:55 PM

Inbox

To: [redacted]

Subject: Re Town Board

Lindsey,

Thanks for the phone conversation, I would be happy to clear up any confusion or misunderstanding regarding jurisdiction and law.

First I will say that the Lincoln County Sheriff's Office works under Colorado State Statue and have authority anywhere in Lincoln County to enforce traffic, Misdemeanor and Felony laws. We DO NOT need authority from the town to enforce these laws and we do so regularly in all areas including the Towns of Hugo and Limon who do have their own police departments.

Now there may be some confusion on City Ordinance which we DO NOT enforce for any town, If a Town wanted a specific ordinance covered by us we would have to work that out.

If Arriba had its own police department we would definitely dispatch that officer to calls in town like we do in Limon and Hugo. However, again that does not keep us from enforcement in town as well. We have a great working relationship with Limon PD and Hugo Marshals office and we work together well for the safety of our citizens.

As far as the recent park criminal mischief incident there are several things involving that.

- It does not matter who calls us to take a criminal mischief report on town property. (Something you guys can decide for future problems at the park)
- The town absolutely has a right to decide if they want someone charged in a property crime where the Town of Arriba is a victim. The Deputy can take the report and wait to hear from the town on whether or not they want to pursue charges
- If charges are already filed by the Lincoln County Sheriff's Office then the Town should contact the DA's Office for input on resolution of the case as the DA is the only one who can make those decisions.

In the recent case involving a juvenile a couple things happened. The deputy that took the complaint issued a citation to the juvenile in question which is NOT the proper way to charge a juvenile for a criminal complaint. What should have happened was a juvenile petition filed with the DA's Office in return would have produced a complaint to serve on the parents. We can only issue a citation to juveniles for traffic and minor in possession charges. Therefore after we got a call from the mayor that the board wanted charges dropped we discussed it with the DA

and agreed that we would not file the juvenile petition against the juvenile. Again, had that already been done properly the case would have been resolved with the DA.

I would recommend to the Town that you treat every situation at the park the same. If I were the Town I would call the Sheriff's Office for damage at the park and that we do only a report until the Town decides on their wishes for the crime.

I hope this clears a few things up as we have had a fantastic working relationship with the Town of Arriba.

Lincoln County Commissioners

October, 2016

Lincoln County EDC Report

I. **Arriba** –
   A. 3 business retention visits (Everything Mechanical, Brent Welding, Legacy Lane Antiques)
   B. Metal building manufacturer from Missouri lead on Kyle access/frontage

II. **Genoa-**
   A. Offering assistance for Rocky Mountain Crane Company locating to Genoa & access to rail siding
   B. Ongoing conversations with See Six States, LLC and issued letter of support for Colorado's Most Endangered Places for the Genoa Wonder Tower.
   C. Participated in first Agri-tourism Event at Homestead Barn on 10/6/16, giving brief remarks on agritourism in Lincoln County

III. **Hugo** –
   A. 8 business retention visits (The Hugo Inn, Designs by Dave -new building-, ES Tech, Loaf n Jug, Dragonfly Boutique, Framing Caucasians, Vimar Corporation, Maye G's Place)
   B. 1 Active SBDC Client - #15-008, Real Estate investor
   C. Managing incoming funds for Country Living Learning Center through Your Community Foundation
   D. Attended Hugo Fall Festival, helping manage 5K run in the morning

IV. **Limon** –
   A. 8 business retention visits (Eastern Colorado Bank, Poudre Bay Capital, Hoffman Drug/True Value, Ace Hardware, Ben's Family Pharmacy, Golden China, Coyote Coffee & Viaero Wireless)
   B. 3 active SBDC Clients: #15-018 West Limon development, providing sales tax data #15-026 Service-based business planning, #15-017 Service-based business payroll tax assistance
   C. Providing assistance to TransWest Trucks, building new dealership in west Limon
   D. Participating in Community Institute on Rural Design

V. **Karval** –
   A. Working with Jeff Thornton on greenhouse project for community
   B. Working with Francis Maskus for addition of ADA restrooms to community building, locating funding sources
   C. Working with school administrator Cody Weber on board of education visioning

VI. **Small Business Development Center (SBDC) Activities**
   A. Ongoing consulting scope of work, working with El Paso business development lead – Calhan for potential rail connection in Lincoln County

VII. **Americorps – VISTA Volunteer Program** – $4k local match/year.
   A. Awarded VISTA Volunteer on 10/7/16, receiving prospects by mid-November
   B. Making local arrangements for living quarters, transportation, etc.

VIII. **Foreign Trade Zone**
   A. Made visits to warehouse distributor 9/22, and manufacturer 10/4, both potential FTZ users