

Public Health Accreditation Board (PHAB)

Standards for Statewide Community Health Assessment

Measure	Purpose	Significance
1.1.1 S Participate in or conduct a state partnership that develops a comprehensive state community health assessment of the population of the state	The purpose of this measure is to assess the state health department’s collaborative process for sharing and analyzing data concerning state health status, state health issues, and state resources towards the development of a state level community health assessment.	<ul style="list-style-type: none"> • Development of a community health assessment requires partnerships with other organizations in order to access data, provide various perspectives in the data analysis, present data and findings, and share a commitment for using the data. • Assets and resources in the state should be addressed in the assessment, as well as health status challenges. • Data are provided from a variety of sources and through various methods of data collection.

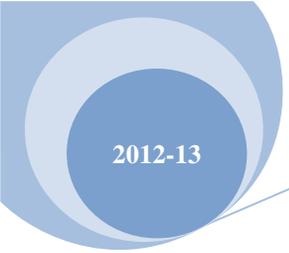
Required Documentation	Guidance
1. Participation of representatives of various sectors	1. Must provide documentation that the process for the development of a state level community health assessment includes participation of partners outside of the health department that represent state populations and state health challenges. A membership list and meeting attendance records could provide this documentation.
2. Regular meetings or communications with partners	2. Must document that the partnership meets or communicates throughout the process on a regular basis to consider new data sources, review newly collected data, consider changing assets and resources, and conduct additional data analysis. Meeting agenda, meeting minutes, and copies of emails could provide this documentation.
3. Description of the process used to identify health issues and assets	3. Must provide documentation of the collaborative process to identify and collect data and information, identify health issues, and identify existing state assets and resources to address health issues. The process used may be an accepted state or national model; a model from the public, private, or business sector; or other participatory process model.

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Standards for Statewide Community Health Assessment

Measure	Purpose	Significance
1.1.2 S Complete a state level community health assessment	The purpose of this measure is to assess the state health department's completion of a comprehensive state level community health assessment	<ul style="list-style-type: none"> • Provides a foundation for efforts to improve the health of the population. • It is a basis for setting priorities, planning, program development, funding applications, coordination of resources, and new ways to collaboratively use assets to improve the health of the population. • Provides the general public and policy leaders with information on health status of the population and existing assets and resources to address health issues. • Provides the basis for the development of the state health improvement plan.

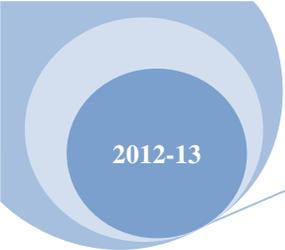
Required Documentation	Guidance
1. A state level community health assessment dated within the last five years that includes:	1. Must provide documentation that identifies and describes the state's health status and areas of health improvement, the factors that contribute to the health challenges, and the existing resources that can be mobilized to address them.
a. Documentation that data and information from various sources contributed to the community health assessment and how the data were obtained	a. Evidence that comprehensive, broad-based data and information from a variety of sources were used to create the state health assessment. The assessment must include both primary and secondary data
b. A description of the demographics of the population	b. A description of the demographics of the population served by the state health department
c. A general description of health issues and specific descriptions of population groups with particular health issues	c. A narrative description of the health issues in the state and their distribution, based on analyses of the data listed in a) above. The description should include health issues of the uninsured/low income and minority populations.
d. A description of contributing causes of state health challenges	d. A discussion of the contributing causes of the health challenges. Health status disparities, health equity, and high health-risk populations must be addressed.
e. A description of state assets or resources to address health issues	e. A listing or description of state assets that can be mobilized and employed to address health issues. These may include other sectors.



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2. Documentation that the state population at large has had an opportunity to review drafts and contribute to the community health assessment.

2. Must provide documentation that preliminary findings of the state level community health assessment were distributed to the population at large and that their input was sought.



Public Health Accreditation Board (PHAB)

Standards for Statewide Community Health Assessment

Measure	Purpose	Significance
1.1.3 A Ensure that the community health assessment is accessible to agencies, organizations, and the general public	The purpose of this measure is to assess the Tribal, state, or local health department’s efforts to share the community health assessment with other agencies and organizations and to make the assessment results available to the general public.	<ul style="list-style-type: none"> • Community health assessment is a resource for all members of the public health • It is a basis for collaborations in priority setting, planning, program development, funding applications, coordination of resources, and new ways to collaboratively use assets to improve the health of the population. • Other governmental units and non-profits will use the community health assessment in their planning, program development, and development of funding applications.

Required Documentation	Guidance
1. Documentation that the community health assessment has been distributed to partner organizations	Health departments must provide two examples of how the community health assessment is distributed to partners, stakeholders, other agencies, entities, and organizations. Samples of emails to partners and stakeholders providing information of how to access the assessment could be provided.
2. Documentation that the community health assessment and/or its findings have been made available to the population of the jurisdiction served by the health department	Health departments must provide two examples of how they communicated the community health assessment results to the public. Documentation of distribution to libraries could provide evidence, as could the publication of the community health assessment on the department’s websites. Summaries of the findings could also be published in newspapers.