

2015 SLV Functional Exercise Planning Process

Early Planning

- Doodle Poll to determine Exercise Date: October 21, 2015
- Joint HCC Meeting August 20 – Discuss objectives, form planning committee
- Regional staff met to plan for the planning meeting
- Planning Committee Video Conference – September 8
 - Used PowerPoint to give overview
 - Assignments- Each Site POC to send in:
 - Evaluator(s)
 - Controller(s)
 - Anticipated players
 - Any additional objectives? Specific injects?

Marketing

- EPR staff did first draft modification of media release and flyer, sent to planning committee for review.
- Sent out executive briefing to planning committee members, LPHA directors, Emergency Managers.
- Discussed at meetings (All-Hazards, MRC/Citizen Corps, RETAC, LEPC, 402 classes)

Mid-Stage Planning

- Lots of one-on-one phone calls
- Develop a MSEL
- Reporting form to CDPHE
- Planning committee call
- CDPHE call

Late-Stage and Day of Exercise

- Packets for Site POC's (Sign-in sheets, participant evaluations, EEGs, ExPlans)
- Evaluator/Controller Briefing
- Player briefing
- PLAY!

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