

## Agenda/Meeting Notes



Project: Nursing Home Innovations Grant Board

Call in: Dial in number is 1-712-775-8968

Conference Code: 339028

To mute your line, press 4\*

Date: March 22, 2019

Time: 10:00 a.m. - 1:00 p.m.

Place: CDPHE, Bldg C, Room C1D

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Team Members and Other Attendees: Jo Tansey, Richard Clark, Cindy Webb, Hope Carwile

Via phone: Jenny Matlock,

Topics	Presenter
Call to Order	- Jo Tansey
Welcome and introductions	- Board members
<b>Cycle 11 Grant Review</b> <ul style="list-style-type: none"><li>● Status Update.<ul style="list-style-type: none"><li>○ CMS sent comments and gave timeframe to make corrections.</li><li>○ No formal denial, but need to submit edited application within time frame.</li><li>○ Travel expenses and food.<ul style="list-style-type: none"><li>▪ CMS response - money for food and travel are being used as an incentive.</li><li>▪ These expenses have been approved in the past and are in the Federal guidelines.</li></ul></li><li>○ Returned back to CMS on time.</li><li>○ Will not fall within this fiscal year.</li></ul></li><li>● HCPF currently redoing grant board contracts.</li></ul>	- Jo Tansey
<b>Cycle 10 Updates and Next Steps</b> <ul style="list-style-type: none"><li>● Next Steps re: assistance with recommendations/rewriting grants to gain CMS approval.</li></ul>	- Board Members
<b>Cycle 9 Updates</b> <ul style="list-style-type: none"><li>○ Aponi Partners - Cindy<ul style="list-style-type: none"><li>○ Submitted invoice.<ul style="list-style-type: none"><li>▪ \$1050.</li><li>▪ Approved.</li></ul></li></ul></li></ul>	- Cindy
<b>Cycle 8 Updates</b> <ul style="list-style-type: none"><li>○ CHCA - Richard<ul style="list-style-type: none"><li>○ Requested reopen project to offer to all nursing homes in state.</li></ul></li></ul>	- Richard

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- June 30 deadline for inventory.
  - Need to figure out status of completion of facilities first. (completed, in progress, and signed up but did not do program).
  - No research funding.
    - Do not have enough data.
    - Want to make available to as many facilities as possible. Direct impact for NFs.
    - Still need to do pre- and post-test.
  - Hope - guidance on how to sustain (other program - Deedra).

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### Board Member Update

- Resident Member - Jackie Furch.
  - No valid email address.
    - Contact Burkley Manor.
    - 303 320 4377.
- Nursing Home Provider - Open.
  - Cindy heard back for St. Paul - was interested - sent link and info. - Jo
- Open Positions.
  - Front line staff - Jenny - potential applicants.
- Sent out a Portal message and info to Deborah Lively.
  
- Can Board members be flexible/split responsibilities?

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### Timeline for Cycle 11 grant applications/Upcoming Grant Ideas

- Preliminary submissions until Aug 15.
  - This includes Technical Assistance and feedback from Board.
- Regular grant application cycle Aug 16-Sept 15.
  - This includes Technical Assistance.
- Final date - Sept 15.
  - No applications, edits, documents, etc. will be accepted after this date.
  - No Technical Assistance after this date.
- Not sure what next fiscal year funding will look like.
- Should we wait to start until the Board is sure what will be approved by CMS? - Cindy
- Still do not have previous applications approved.
  - Resubmitted to CMS -
    - Marisol - green house - need back by 25<sup>th</sup>.
      - Fees collected?
        - Detailed explanation of expansion to other facilities.
        - Website management, maintenance, etc. - how will it support program?
    - Union Printers - took out travel and food and resubmitted.

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## Grant Idea - Eden Alternative

What - we're planning is to submit an application requesting funding for local nursing home team members, elders and family members to attend the conference. We received CMP funding in Georgia for our 2018 conference and it was great! There were CNAs and other folks in attendance who normally don't get to go to conferences. But it takes time to do the promotion and get people signed up so I think we would need to know by December 2019/January 2020 at the latest if it was a go.

- Will be held in Colorado.
- Need travel and food determination.
- Can they submit a proposal without opening up a whole new grant cycle?
- Statutory amendment - not sure what it will look like.
- Possible no cap on funding amount - determined by HCPF and CDPHE.  
Won't know how it will look for another month or two.
- Do not know what funding limitations will be.
- Do they have a preliminary amount?
- Submit it as 2 grants (one for conference and one for travel).
- Did they fund travel for Georgia project?

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## Oversight and Grant Management documents - Revisions & Updates - Review for approval

- Grant Invoice.
- Monthly Reporting Document.
- Draft Charter.
  - Edit and send out new copy.
  - Basic parts required under the Bill.

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## Legislative Updates

- Waiting.
  - Governor suggested no cap.
  - Answered some questions.
  - Does not affect the budget.
- Received from CMS - report to CMS on funding done and sent by Richard. - Richard
  - They only asked for deposits.
  - Not sure if regulated by the interest income.
- ALs CMPs are being deposited in the fund.
  - They should be separated out.

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## Web Design/Logo

- Finalize Logo Option I or II, select color.
    - House, no heart, with sun.
    - Richard will contact.
    - Need follow guideline requirements for color. No request for specific colors.
  - State approval of website development and Part-Time Assistant. - Richard
    - Should funding piece be added in the HCPF IA?
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- Discussion re: website development options. List from Hope.
    - ✓ Bootstrap (website development)-<https://getbootstrap.com/>
    - ✓ Pinegrow (website development) <https://pinegrow.com/>
    - ✓ Namecheap (domain host)-  
[https://www.namecheap.com/hosting/shared/?gclid=Cj0KCQjwg73kBRDVARIsAF-kEH-TbXqjB9PnVa1YefxauKkXzIVoNOYMKsTK3ST-WN5oiFByArmhJcaAsu9EALw\\_wcB](https://www.namecheap.com/hosting/shared/?gclid=Cj0KCQjwg73kBRDVARIsAF-kEH-TbXqjB9PnVa1YefxauKkXzIVoNOYMKsTK3ST-WN5oiFByArmhJcaAsu9EALw_wcB)
    - ✓ Squarespace (website development)-  
[https://www.squarespace.com/?channel=pbr&subchannel=go&campaign=pbr-dr-go-us-en-squarespace-core-e&subcampaign=\(brand-core\\_squarespace\\_e\)&gclid=Cj0KCQjwg73kBRDVARIsAF-kEH\\_D8kMpTD13RQn3ZwDXsDp\\_ksKuLzKkL0Q-XKz-kZxJhWuVeUKmmmUaAoksEALw\\_wcB](https://www.squarespace.com/?channel=pbr&subchannel=go&campaign=pbr-dr-go-us-en-squarespace-core-e&subcampaign=(brand-core_squarespace_e)&gclid=Cj0KCQjwg73kBRDVARIsAF-kEH_D8kMpTD13RQn3ZwDXsDp_ksKuLzKkL0Q-XKz-kZxJhWuVeUKmmmUaAoksEALw_wcB)
    - ✓ GoDaddy (domain host)-[https://www.godaddy.com/offers/domains/godaddy-b?isc=gofd2001aj&gclid=Cj0KCQjwg73kBRDVARIsAF-kEH-Hypl64bSx8QA5nqvTEpadeDrn3Un1vCdJYf4zfU61A722PrLIFcMaAvYREALw\\_wcB&gclsrc=aw.ds](https://www.godaddy.com/offers/domains/godaddy-b?isc=gofd2001aj&gclid=Cj0KCQjwg73kBRDVARIsAF-kEH-Hypl64bSx8QA5nqvTEpadeDrn3Un1vCdJYf4zfU61A722PrLIFcMaAvYREALw_wcB&gclsrc=aw.ds)

- Option - Use Google sites.
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#### 2019 Meeting dates

- April 26, 2019
- May 24, 2019
- June 28, 2019
- July 26, 2019
- August 23, 2019
- September 27, 2019
- October 25, 2019
- November 22, 2019
- December - TBD

Adjourned at 11:27 a.m.

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Next Meeting: April 26, 2019  
10:00-1:00pm  
CDPHE, Bldg C, Room C1D

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