

# Minutes



**Project:** Nursing Home Innovations Grant Board

**Call in:** Dial in number is 1-712-775-8968

**Conference Code:** 339028

**To mute your line,** press 4\*

**Date:** June 1, 2018

**Time:** 10:00 a.m. - 1:00 p.m.

**Place:** CDPHE, C1E

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## Team Members and Other Attendees:

Stacey Love (Chair), Cindy Webb, Jo Tansey - CDPHE, Jenny Matlock, Richard Clark - HCPF

Via phone: Hope Carwile, Steve Barton

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## Topics

## Presenter

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### Call to Order

-Stacey Love

- Meeting called to order @10:08 by Stacey Love.
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### Welcome and introductions

-Board members

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### Final Presentations to the Board

- Brookshire House.
    - Complete.
    - Final presentation scheduled for August 2018 meeting.
  - Southeast Colorado Hospital District.
    - Complete.
    - Need final presentation.
      - Hope will schedule for August. (10:30 a.m.?)
  - Alzheimer's Association.
    - Need final presentation.
      - Jo will schedule for August. (11:00 a.m.?)
  - Larimer County Office on Aging.
    - Complete.
    - Need final presentation.
      - Richard will schedule for August. (11:30 a.m.?)
  - Edu-catering.
    - Need final presentation.
      - Jenny will schedule for August.
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-Board members

### Cycle 10 Initial email from board liaison

#### Next steps

- Delineate attachments - Monthly Report Form, Invoice Approval Form and Final Report at the end of the project.
    - Richard send Cycle 10 document templates once the Board has formal grant approvals.
  - Send out application status update emails.
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-Board members

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- Send summary of grants and recommendation letter for Colin and Randy to sign.
  - Once the Board has the signed letter, send letter to CMS with applications.
  - Wait for final approval from CMS before sending out congratulations letter.
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**Cycle 10 Grant Finalization (State FY 18/19) Until 10:30**

- Establish date for approval letters to be mailed. \*TBD after final grant approval from CMS.
    - Visible Hands (Conditional - 2<sup>nd</sup> Review) - \$142,500.00
    - Christian Living Centers - (Conditional - 2<sup>nd</sup> Review) \$25,050.00.
    - Northstar Rehabilitation and Care Community - \$27,738.00. Approved.
    - Hillcrest Care Center (Conditional - 2<sup>nd</sup> Review) - \$36,990.00 - Richard will contact.
    - Julia Temple Healthcare Center - \$12,000.00 - Approved - Jenny will contact.
    - Brookside Inn - \$10,000.00 - Approved.
  - Review drafts of denial letters. Establish date for denial letters to be mailed.
    - Stacey will send out 6/1/18.
      - Life Care Center of Stonegate application 1.
      - Life Care Center of Stonegate application 2.
      - Sunny Vista Living Center.
      - VOHRA Wound Physicians.
      - Lakewood Villa Skilled Nursing.
      - Genesis - Pikes Peak Care.
      - Edu-catering.
      - Myers and Stauffer.
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-Stacey Love

**Cycle 9 Grants - Monthly report and Invoices (State FY 17/18)**

- Southeast Colorado Hospital District - Complete.
    - Need final presentation.
  - Larimer County Office on Aging - Complete.
    - Need final presentation.
    - Last invoice will be sent in July.
  - Aponi Partners, Inc. \$125,000.00
    - Cindy spoke with them.
      - Would like to come in and share grant progress with Board.
      - Schedule for June 22<sup>nd</sup> @ 10:00 a.m.
    - Signed invoice cover sheet to hold for invoice submission and approval.
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-Board members

**Cycle 8 Grants - Monthly reports and Invoices (State FY 16/17)**

- CHCA \$151,250 Steve
    - Nothing received.
    - Just finalized option letter starting in July through next year.
  - Alzheimer's Association
    - Still missing invoices.
  - Edu-catering
    - June training scheduled.
    - Submit invoice in July to finalize grant.
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-Board members

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- Must be done by July 31<sup>st</sup>.
  - Submit final report.
  - Jenny will schedule final presentation for August.
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#### Cycle 7 Grants

- CO Advance Directive Stacey
    - Need final deliverable. -Board members
    - Have not been paid.
      - Will not get final payment.
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#### Open Board Member Positions

- Have not received any formal Governor appointment letters.
  - Resident Represent Disability community - Shonda Miller.
    - Have application.
    - Reference check - Jenny sent email.
    - Conditional approval based on reference check. -Board members
  - Provider employee - Lindsey Walters.
    - Works in LTC facility.
  - Consumer (in facility) resident - Jackie Furch.
    - Approved.
    - Cindy will let her know about June meeting.
  - Current family member.
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#### To-dos

- Hope.
    - Southeast Colorado Hospital District - schedule final presentation.
  - Richard.
    - Send Cycle 10 document templates once we have formal approvals.
    - Larimer County Office on Aging - schedule final presentation.
    - Contact Visible Hand with application update.
    - Contact Hillcrest Care Center with application update. -Board members
  - Jo.
    - Alzheimer's Association - schedule final presentation.
    - Look for CMS letter to Randy and Colin.
    - Christian Living Communities - confirm they will submit curriculum at end of grant.
  - Jenny.
    - Contact Julia Temple Healthcare Center with application update.
    - Contact Carmen at Edu-catering for follow-up and to schedule final presentation.
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- Stacey.
  - Will have drafts for next meeting.
  - Fwd letters.
  - Send out application status update emails.
- Cindy.
  - Update membership list.
  - Will send Board member approval recommendation.
  - Contact Aponi Partners, Inc. to come to the June 22<sup>nd</sup> @ 10 a.m. meeting for project update.
- Assign official liaison for Hillcrest Care Center, North Star Rehabilitation and Care Community, Julia Temple Healthcare Center, Brookside Inn.
- Confirm no Dec. meeting.
- Additional meeting for grant reviews - Oct. 5 - 10-3

Cycle 11 - Grant application cycle to begin in September 2018.  
Review meetings in October.

Meeting adjourned - 11:10 a.m.

Next Meeting: June 22, 2018  
10:00 a.m.-1:00 p.m. CDPHE, Rm C1E

***2018 Nursing Home Innovations Grant Board Meeting Schedule***

Date	Time	
Fri 06/22/18	10:00 a.m.-1:00 p.m.	C1E
Fri 07/27/18	10:00 a.m.-1:00 p.m.	C1E
Fri 08/24/18	10:00 a.m.-1:00 p.m.	C1E
Fri 09/28/18	10:00 a.m.-1:00 p.m.	C1E
*Fri 10/05/18	10:00 a.m.-3:00 p.m.	C1E
Fri 10/19/18	10:00 a.m.-1:00 p.m.	C1E
Fri 11/16/18	10:00 a.m.-1:00 p.m.	C1E
Fri 12/21 or 28/18	10:00 a.m.-1:00 p.m.	C1E