



**COLORADO**  
Department of Public  
Health & Environment

## Meeting Minutes

Team: Nursing Home Innovative Board

Process/Project:

Date: 5/20/16

Time: 10:00 am - 03:00 pm

Place: CDPHE - C1E

Team Leader:

Facilitator:

Note Taker: Jamie Ormond

Team Members and Other Attendees:

Board Members: Nancy Fox, Cindy Webb, Sydney Gardner, Stacey Love, Carolyn Mickey, Steve Barton, Jim Schoedinger, Saori Kimura

Topics:

Presenter

10:20 am

(\*Denotes  
amount of time  
passed within the  
recorded  
meeting)

Call to order - 10:20 am  
Minutes from previous meeting approved (\*9:33)

Cycle 6 - Final reports, past due and new invoices (\*9:50)

Summit - Carolyn

- COMPLETED
- Status on presentation to board
  - Undetermined - Carolyn will speak with them to set a date for the presentation

10:25 am

(Old  
Business)

Wallbridge - Jo (Jo was unable to attend)

Edu-Catering - Steve

- COMPLETED
- Presentation to the board postponed - possibly June

AANAC - Stacey

- Received monthly report
- Extended until July 2016

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- The board asked if they can submit all invoices by June 30
  - Working on getting a site visit set up

Kruschke - Carolyn

- Final report should be sent to the committee within the next month

Centura - Dana

- Continued until June 2016
- Presentation to the board - possibly July or August
- 2 outstanding invoices
  - \$478.46
  - \$682.27
- Request to approve payment of invoices totaling 1,160.73
  - Board approved payment of both invoices

SE Colo Hospital - Jim

- Completed

CLC (Claremont Park) - Sydney

- No monthly report
- Presentation to the Board postponed until July
- Discussion of CMS payment rules and ability of grantees to spend grant funds

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**Cycle 7 Approved Grantees - P.O. Status/Info needed** (\*25:39)

CLC Suites at Someren Glen (Comfort Matters) - \$11,860 - Sydney

- Received final report
- Request to approve payment of invoice totaling \$1560.00
  - Board approved payment invoice

10:43 am  
(Old  
business)

Colorado Advanced Directive Consortium - \$20,941 - Stacey

- The board was emailed all docs that will be using for training
- First training -
  - June 22 (Grand Junction)

Eben Ezer Lutheran Care Center - \$13,104 - Dana

- No invoices submitted
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- 1<sup>st</sup> Eden trainings
    - Aug 9-11
    - October 6-12

Edu-Catering - \$20,000 - Steve

- No monthly report
- No invoices - still resolving PO issues

Focus Consultation, LLC - \$54,000 - Nancy

- PO was received late
- Funding is for summer camp so it will not be held until next year

Mirasol - The Green House Homes - \$7,721 - Jo

- Planting project update

North Star Rehabilitation - \$11,279 - Carolyn

- Received monthly report
- Continuing voice lessons
- Special guest Broadway singer
  - Request to approve payment of invoices totaling \$422.26
  - **Board approved payment of both invoices**

Southeast Colorado Hospital District - \$15,000 - Jim

- No monthly report
- Expecting all equipment to be delivered and installed by next month

Spanish Peaks Veterans Community - \$9,872 - Cindy

- Invoices have been approved, but have not received payment

Brookshire House - \$28,287

- Received monthly report
- Completion of construction of food preparation area delayed
- Education portion ongoing

Discussion of Cycle 7 grantees (\*10:32)

- Grants had a late start date
  - Should the committee closeout grants in July
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- The procurement process for distribution of funds has been slow
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Break (\*39:29-51:20)

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### Cycle 8 Grant Approval Decisions

#### C&G Health Care

\$80,000 (\*51:20)

- Primarily an app to officially collect data and analysis
- Does not discuss direct benefits to patients within application
  - Is there a request to fund labor or staff education to improve the quality of care to residents?
- No narrative to clearly define the process
- Did not address sustainability or replication
- Recommendations - fund app only, fund half and let the CDC fund the other half
  - Untested app
  - Technically if the app is approved the state owns the app
- **Board decision**
  - **Application rejected**

#### 11:08 am Someren Glen

\$18,720 (\*1:00:23)

- Discussion of additional funding to build on Cycle 6 grant
    - The original grant was funded late - January or February of 2016
    - How much of previous grant funds was the facility unable to spend because of HCPF procurement delays?
    - Previous grant was for monthly consultation fees - \$1,560 mo
    - Board asked grantee to send a new Cycle 8 grant proposal to extend project and support ongoing work
    - Submitted a letter to proposing to use the funds differently than what the original grant stipulated.
  - Requesting funding for monthly staff training and material cost
  - Requesting funding for full 2<sup>nd</sup> year of a 2 year training program
    - Original grant was for partial funding for the first year
    - This request is to fund consulting for an additional year
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- Foundational work occurred under cycle seven grant
  - Must be sustainable and not continue to be funded by grants
  - Recommendation - partial funding of \$975 month for staff training totaling \$11,700
    - Is it the same training?
    - Is it for the same staff or different staff?
    - Application does not clearly support need for additional training
  - **Board decision**
    - **Application rejected**
    - **Sydney opposed**

#### Edu-Catering

\$23,500 (\*1:26:50)

- Part 1 - CMS Dementia Care Focused surveys
    - Training for nursing homes staff on new survey guidelines
    - Requesting funding for delivery, not development of curriculum
    - Innovative
      - Cutting edge of person centered care
      - Grantee receives information on what is coming out sooner than most nursing homes
  - **Board decision - Part 1**
    - **Approved**
  - Part 2 - Training on validation and communication techniques
    - Copyrighted by third-party
      - Would it be intellectual property infringement?
      - Must show evidence that grantee is authorized to use intellectual property
      - Will need to work with HCPF to understand what it is that the state owns after grant ends
  - **Board decision - Part 2**
    - **Contingent** - Must present evidence to the board that she has approval from the intellectual property owners that she is authorized to do the training - Otherwise rejected
  - **UPDATE**
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- 6/7/16 - Email to committee - "Carmen (edu-catering) has now contacted Validations. A tad vague, but indicates she is expecting to be "level 3" trained by the key date and will be able to use trademark in advertising the course."
  - 6/7/16 - Reply from Nancy Fox - "As long as she can validate ( no pun intended ) that she has attained level 3 trainer before she teaches the course, I think this covers us."
  - 6/7/16 - Reply from Cindy Webb - "Agreed"
  - **Board decision**
    - **Approved**
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Break (\*1:45:40 - 1:53:41)

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**Health Center at Franklin Park** \$28,785 (\*1:53:41)

- Have previously funded iN2L
- Not new/innovative
- **Board decision**
  - **Rejected**

**Genesis Health Care Center** \$22,126 (\*2:00:06)

- Have previously funded iN2L
- Not innovative/new
- **Board decision**
  - **Rejected**

**Brookside Inn** \$5,085 (\*2:01:25)

- Discussion of components of food dispensing
- Different food delivery method than what is available
- Not innovative - Standard practice
- **Board decision**
  - **Rejected**

**Devonshire Acres Nursing Home** \$16,608 (\*2:09:15)

- Have previously funded Music and Memory
  - Not innovative/new
  - Asking for top of the line equipment
  - Encourage getting under the CHCA program
  - **Board decision**
    - **Rejected**
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Vivage Senior Care \$33,662 (\*2:12:53)

- Sleep study program
- Board first funded sleep program in other facility was not successful
- Will be working with 3 homes
- Impacting 3 different populations
- Can use study evidence to support change in standard practice
- All funding is for equipment
- **Board decision**
  - Approved
    - Recused - Nancy Fox

Alzheimer's Association \$38,793 (\*2:23:25)

- Site specific - Training and consultation for 6 skilled care communities
  - 15 month grant
  - 24 customized trainings for staff and family
    - At least 364 staff members
    - 6 family specific training
    - Site specific tip sheets
  - Ongoing 1:1 consultation
  - Bringing together best practices of person centered care for dementia and use of non-pharmacological alternatives
  - Included research and evaluation components
  - Board feels that this is very needed and innovative
  - Question about paying 30% of training coordinator salary
    - Current trainer is already working for facility
    - Trainer will not be able to do current duties while training
    - Will need clarification on how hours will be submitted to procurement
  - Evaluation tool
    - Contracting with organization to conduct evaluation and analyze data
  - **Board decision**
    - **Approved**
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Cherry Creek Nursing Home \$36,985 (\*2:34:07)

- Requesting funding for equipment and landscaping
  - Cannot fund capital funding
- Not portable
- Does not meet criteria for grant
- **Board decision**
  - **Rejected**

CHCA \$101,250 (\*2:36:22)

- Requesting funding for Music and memory training
  - Requesting funding for equipment purchases
  - 50 nursing homes in different regions
    - Denver
    - Fort Collins
    - Colorado Springs
    - Pueblo
    - Durango
  - Does not address how they will choose the Nursing Homes
  - 2 year grant - Why is it 2 years?
    - Certification first
    - Receive equipment
    - 1<sup>st</sup> year - conducting informational meetings in six regions to prospective participants
    - 2<sup>nd</sup> year - educate participants
  - Will hire third-party to analyze data
  - Travel included in budget
  - Does not specify trainer
  - The board will consider adding to grant for additional homes
  - contingent on funds that will roll over from last year
  - Board decision
    - **Contingent** - on board approval of the facility selection process
  - The board will notify CHCA that there will most likely be additional funds for the inclusion of more nursing homes
    - Will require revising the grant.
  - Total grant requests \$309,264
    - Total available funds \$225,000
    - Total approved grants \$197,205
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- If any other grant applications are received by COB today, 5/20/16, the board will set up a conference call to discuss the applications.

- End of grant application decisions (\*2:51:22)
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New Board Member Applications

1:08 Kristine Moore (\*2:51:50)

- To replace Dana
- Enthusiastic, committed
- Very interested
- Well qualified, highly recommended
- No concerns
- End of August - Dana will bring Kristine to the August meeting for observation

\*2:51:50 • **Motion - Approved**

Cherl Green (\*2:55:12)

- To replace Sydney Gardiner
- Visits facility 3 to 4 times a week
- Involved in son's care
- Personable
- Advocate for consumer
- **Motion - Approved**

Anthony will contact governor's office to process letters

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**1:14 pm** Meeting originally adjourned at 1:14 pm (\*2:57:53)

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Further conversation (\*2:57:54)

Letters

- Must state that all grants are contingent on CDHCPF and CDPHE approval

**1:25 pm**

Verbal approval from Saori for all Cycle 8 board grant recommendations (\*03:02:12)

PO approval process

- Review and approval from Jo
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- Carolyn will send form letter to Jo and Anthony and cc Jamie.
  - Final approval signature from Randy
  - Approval signature from HCPF
    - Per Saori - Send form letter to Jason Takaki as delegate for HCPF
  - Per Saori - Send to Anthony to put through the procurement process.
    - Anthony will send w-9, EFT, etc. to grantees

If it a part of the CMS or CCD bill category D it does not have to get CMS approval

Notes:

- Steve will contact Edu-Catering regarding contingency
- Carolyn will send form letters
- Anthony should be cc'd on all emails to track process

Meeting ended (\*3:08:36)

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Other Grant Applications

- **Englewood Post-Acute Rehabilitation** **\$1,721.86**
  - Missing sections of the application. Waiting for complete application. Application is missing items. Application submission and TA closed.
  - The board's decision was that aromatherapy was not new or innovative, but requested to see the application anyway.
  
- **Mesa Manor Care Center** **\$13,508.85**
  - Missing sections of the application. Waiting for edited version. No response to email. Application submission closed.
  
- **Sloan's Lake Rehabilitation Center** **\$13,838.85**
  - Application needs edits - no response. No response to email. Application submission closed.

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Next meeting:

Date: 06/17/16

Time: 10:00 am - 01:00 pm

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Place: CDPHE, C1E

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