

# Minutes



**Project:** Nursing Home Innovations Grant Board

**Call in:** Dial in number is 1-712-775-8968

**Conference Code:** 339028

**To mute your line,** press 4\*

**Date:** July 27, 2018

**Time:** 10:00 a.m. - 1:00 p.m.

**Place:** CDPHE, C1E

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## Team Members and Other Attendees:

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Topics	Presenter
Call to Order	-Stacey Love
Welcome and introductions	-Board members
Final Presentations to the Board <ul style="list-style-type: none"><li>Final Presentations August 2018<ul style="list-style-type: none"><li>Brookshire House - 10:00 a.m.</li><li>Southeast Colorado Hospital District - 10:30 a.m.</li><li>Alzheimer's Association - 11:00 a.m.</li><li>Larimer County Office on Aging - 11:30 a.m.</li><li>Edu-catering - 12:00 p.m.</li></ul></li></ul>	-Board members
Cycle 10 Initial email from board liaison teps <ul style="list-style-type: none"><li>Delineate attachments - Monthly Report Form, Invoice Approval Form and Final Report at the end of the project.<ul style="list-style-type: none"><li>Richard will send Cycle 10 document templates once the Board has formal grant approvals.</li></ul></li><li>Update re: summary of grants and recommendation letter for Colin and Randy to sign.<ul style="list-style-type: none"><li>Signature pending.</li></ul></li><li>Wait for final approval from CMS before sending out congratulations letter.<ul style="list-style-type: none"><li>Richard will start working on contracts after CMS approval.</li></ul></li></ul>	-Board members
Cycle 9 Grants - Monthly report and Invoices (State FY 17/18) <ul style="list-style-type: none"><li>Larimer County Office on Aging.<ul style="list-style-type: none"><li>Invoice.<ul style="list-style-type: none"><li>\$150.</li><li>Approved.</li></ul></li><li>Close out grant.</li></ul></li><li>Aponi Partners, Inc. (Update) \$125,000.00</li></ul>	-Board members

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- Invoice submitted.
    - \$6000.00
    - Approved.
  - Remaining balance is \$5,100.00
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#### Cycle 8 Grants - Monthly reports and Invoices (State FY 16/17)

- CHCA - Research paper deadline. (Steve)
    - Project update.
      - Richard spoke with them about the deadline.
      - They are aware that September will be their last quarter.
    - Invoice.
      - No June invoice
  - Alzheimer's Association - Verify all final invoices received. (Richard)
    - Richard is verifying submission and payments.
  - Edu-catering - Submit final report. (Jenny)
    - Jenny will confirm final presentation date.
    - Project summary received.
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-Board members

#### Cycle 10 Liaisons

- Christian Living Communities - Jo
  - North Star Rehabilitation and Care Community - Steve
  - Hillcrest Care Center - Hope
  - Julia Temple Healthcare Center - Jenny
  - Brookside Inn - Cindy
  - CHCA - Richard/Steve
  - Visablehand - Richard
  - Will wait to contact until final CMS approval.
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#### Follow-up from last meeting

- Use of State property for Penny.
    - Need a copy of liability insurance if using State property.
    - Penny may choose a different site.
    - Cindy will follow up to see which venue she will use.
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#### Cycle 11

- Grant application cycle to begin in September 2018.
    - Application submission start date - 8/10/18.
    - Application close date - 9/10/18 @ 5 p.m.
  - Review meetings in October.
  - Updated Call for proposals, application, deliverables worksheet and flyer will be posted on CDPHE and HCPF websites.
  - \$250,000.00 rolled over from last year.
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- Some of these funds are reserved for multiple year projects.
  - The statute change could add an additional \$250,000.00.
  - The Board would like to find a way to get information out on what types of projects they have funded in the past and what they are looking for when reviewing applications.
  - The Board discussed the value of resident councils.
    - They are interested in funding projects that support the use of and improvements to resident councils.
  - The Board is looking for other entities that meet the requirements and may be interested in applying for grants.
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### To-dos

- Hope.
    - Reach out to see if there is anyone that may be interested in filling the open Board position.
    - Contact presenters to see if they need any IT equipment.
  - Richard.
    - Contact Alzheimer's Association to confirm all invoices have been paid.
    - Contact presenters to see if they need any IT equipment.
    - Get email address for Lindsay Walters.
  - Jo.
    - Christian Living Communities - confirm they will submit curriculum at end of grant.
    - Contact presenters to see if they need any IT equipment.
  - Jenny. -Board members
    - Contact Carmen at Edu-catering with deadline for final invoices and to schedule final presentation.
    - Contact presenters to see if they need any IT equipment.
  - Stacey.
    - Reach out to see if there is anyone that may be interested in filling the open board position.
    - Email contact info for Northstar to Steve.
  - Cindy.
    - Reach out to see if there is anyone that may be interested in filling the open board position.
    - Contact presenters to see if they need any IT equipment.
    - Follow up with Penny to see which venue she will use.
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Next Meeting: August 24, 2018  
10:00 a.m. - 1:00 p.m. CDPHE, Room C1E

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***2018 Nursing Home Innovations Grant Board Meeting Schedule***

	Date	Time	
	Fri 07/27/18	10:00 a.m.-1:00 p.m.	C1E
	Fri 08/24/18	10:00 a.m.-1:00 p.m.	C1E
	*Fri 10/05/18	10:00 a.m.-3:00 p.m.	C1E
	Fri 10/19/18	10:00 a.m.-1:00 p.m.	C1E
	Fri 11/16/18	10:00 a.m.-1:00 p.m.	C1E