



**COLORADO**  
Department of Public  
Health & Environment

## Minutes

**Project:** Nursing Home Innovations Board

**Call in:** Dial in number 1-712-775-8968

**Conference Code:** 339028

To mute your line, press 4\*

**Date:** January 26, 2018

**Time:** 10:00 a.m. - 1:00 p.m.

**Place:** CDPHE, C1E

### Team Members and Other Attendees:

Stacey Love (Chair), Jenny Matlock, Cheri Green, Hope Carwile, Cindy Webb, Steve Barton (via phone), Jo Tansey (CDPHE), Richard Clark (HCPF)

### Topics

### Presenter

Call to Order - 10:08 am

- Quorum.

-Stacey Love

Welcome & Agenda Review

- Approval of minutes from previous meeting.
  - Approved.

-Board members

### Final Presentations to the Board

- Focus Consulting, Beth Irtz - Intergenerational Camps Final Grant Report Presentation.
  - Intergenerational Experience grant.
    - Deliverables.

- All deliverables met.

- Pre and post test results.
- Eden Wellbeing questionnaire results.
- Facilitator guide.

- MOUs developed for facilities that use someone outside their organization for the training.
- Release/waiver.

-Board members

- Intergenerational Camp Manual.

- End of camp final summary.

- 3 camps.

- Camps can be customized for specific interests or needs.

- Final Report Form.

### Cycle 9 Initial email from board liaison

- Delineate attachments - Monthly Report Form, Invoice Approval. Form, Final Report Form.

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- Establish due date.
    - Approved pending update of date.

-Board members

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### Cycle 9 Grant Finalization

- Updates.
  - Southeast Colorado Hospital District -\$7437.00.
    - Liaison - Cheri Green.
    - PO# 2018\*6398 - sent.
  - Larimer County Office on Aging - \$1000.00.
    - Liaison - Richard Clark.
    - PO# 2018\*6886 - sent.
  - Aponi Partners, Inc. - \$125,000.00.
    - Grant contract not a PO, because it is for a 3 year period.
      - Delayed due to staff turnover.
      - Contract should be finished in February.
      - Bulk of spending will be done in year 2.

-Stacey Love

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### Cycle 8 Grants - Monthly report and Invoices

- Edu-Catering - PO #2017\*6300 3/11/18 \$23,500 Jenny
  - Progress report submitted.
    - Request made to move location of workshop.
      - Request received in writing.
      - Approved by Board.
  - Deliverables.
    - Scheduled 6 workshops.
  - No new invoices.
- Alzheimers Assoc. - PO#201700006626 \$38,793 Jo
  - Progress report submitted.
  - Deliverables.
    - 4 trainings completed.
    - 1 training rescheduled.
    - Received of training material.
  - Invoices.
    - No new invoices.
- CHCA \$151,250 Steve
  - Grant extension requested to 6/30/18.
  - No Progress report submitted.
  - Invoices.
    - \$4200.00.
      - Approved.
  - Remaining funds must be spent by June 30.

-Board members

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### Cycle 7 Grants - Monthly reports and Invoices (State FY 15/16)

- CO Advance Directive - PO Exp. 03/11/18 (Extended) Stacey

-Board members

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- No progress reported submitted.
- Deliverables.
  - 1 outstanding deliverable.
    - Develop website.
- Eben Ezer Lutheran - PO Exp. 2/11/18 (Extended) Cheri
  - No progress reported submitted.
  - Deliverables.
    - Completed training.
    - Need to complete final report.
    - Need to do final presentation.
  - No new invoices.
- Brookshire House - PO Exp. 02/11/18 (Extended - 6/30/18 ) Cindy
  - No progress report submitted.
  - Deliverables.
    - Delayed due to change in leadership.
  - Invoices.
    - Outstanding invoice from April.
      - Invoice needs to be corrected before payment can be made.

#### Cycle 10 Grants

- Call for Proposal. - Board members
  - Approved w/edits.

#### Open Board Member Positions

- 1 Long Term Care Provider position -Board members
  - Board actively recruiting to fill position.

Adjourn 12:15

Next Meeting: February 23, 2018

CDPHE, C1E

#### Nursing Home Innovations Grant Board Meetings Schedule: 2018

January	Friday, 1/26/18	10 am – 1 pm	Room C1E
February	Friday, 2/23/18	10 am – 1 pm	Room C1E
March	Friday, 3/23/18	10 am – 1 pm	Room C1E
April	Friday, 4/27/18	*10 am – 3 pm	Room C1E
May	Friday, 5/25/18	10 am – 1 pm	Room C1E
June	Friday, 6/22/18	10 am – 1 pm	Room C1E
July	Friday, 7/27/18	10 am – 1 pm	Room C1E
August	Friday, 8/24/18	10 am – 1 pm	Room C1E
September	Friday, 9/28/18	10 am – 1 pm	Room C1E
October	TBD	10 am – 1 pm	Room C1E
November	Friday, 11/23/18	10 am – 1 pm	Room C1E
December	Friday, 12/28/18	10 am – 1 pm	Room C1E