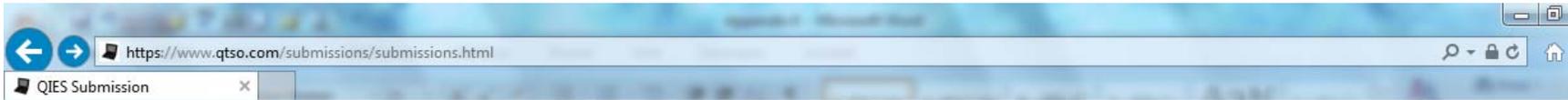


Accessing the Casper Quality Measures Reports

You must first login to the QIES Submission portal to access the Casper Login portal. You can do this by going to <https://www.qtso.com/submissions/submissions.html> where you then select the appropriate state by either selecting the state through the drop down box or by clicking on the state.



Submission Access

Select your state from the dropdown list or from the image below.

Select Your State



You will then come to a pre- sign in notification screen. Click on “Proceed”.



Pre Sign-In Notification

WARNINGWARNING***WARNING***

You have accessed a U.S. Government information system. There is no right of privacy on this system.

All data contained within this system is owned by the Centers for Medicare & Medicaid Services of the U.S. Department of Health and Human Services. For the purpose of protecting the rights and property of the Department, and to monitor compliance with all applicable statutes, regulations, agreements and policies; data access, entry and utilization may be monitored, intercepted, recorded, copied, audited, inspected or otherwise captured and/or analyzed in any manner.

Use of this system by any user, authorized or unauthorized, constitutes consent to this monitoring, interception, recording, copying, auditing, inspecting or otherwise capturing and/or analyzing of data access, entry and/or utilization through this system.

Unauthorized access is prohibited by Title 18 of the United States Code, Section 1030. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action. System personnel may give any potential evidence of crime found on Department computer systems to law enforcement officials.

System users are required to adhere to all applicable statutes, regulations, agreements and policies governing their access to and use of the data contained within this system including, but not limited to CMS Information Security Policies, Standards and Procedures.

*****WARNING***WARNING***WARNING*****
Click OK to continue

Proceed

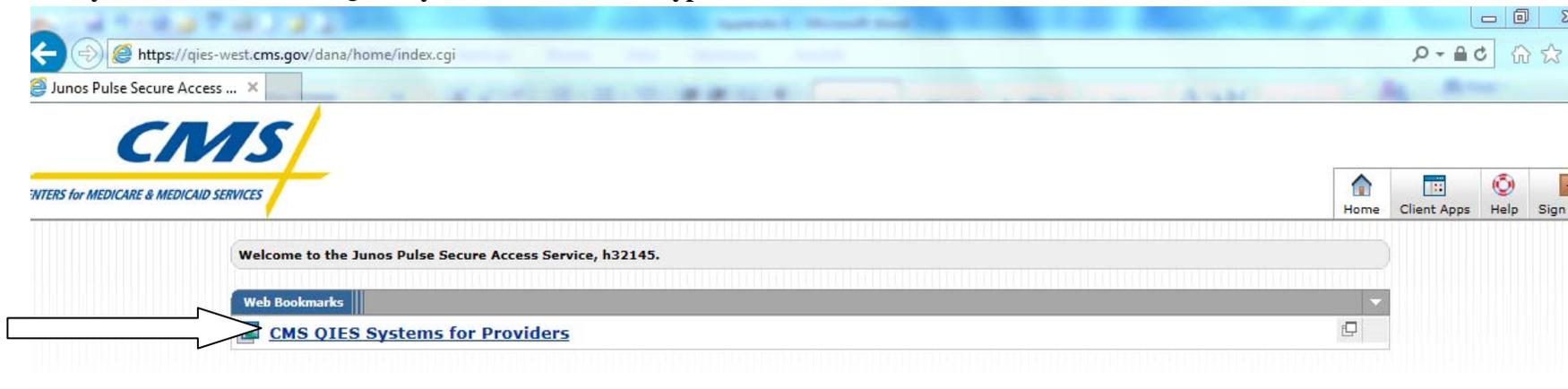
Decline

At the Welcome screen you will type in your user name and password that you obtained from QIES



Note: If you do not know your user name and password, your MDS Coordinator will know or you can contact the QIES Help Desk at help@qtso.com or 1 (800) 339-9313.

Then you click on the CMS QIES Systems for Providers hyperlink.



At the Welcome to the CMS QIES Systems for Providers screen, click on the [CASPER Reporting](#) hyperlink to access CASPER for the QM and Provider reports.



Welcome to the CMS QIES Systems for Providers

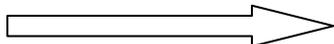
[MDS and ePOC User Registration](#)



[MDS 3.0 Submissions](#)

MDS 3.0 Provider User's Guide

CASPER Reporting User's Guide for MDS Providers:

 [CASPER Reporting](#) - Select this link to access the Final Validation and Provider reports.

[QIES User Maintenance Application](#)

[QIES User Maintenance Application User's Guide](#)

[ASPEN Access \(ePOC\)](#)

You will then come to a secondary login screen for the CASPER Reporting. Enter your user ID and password and click on “login”.



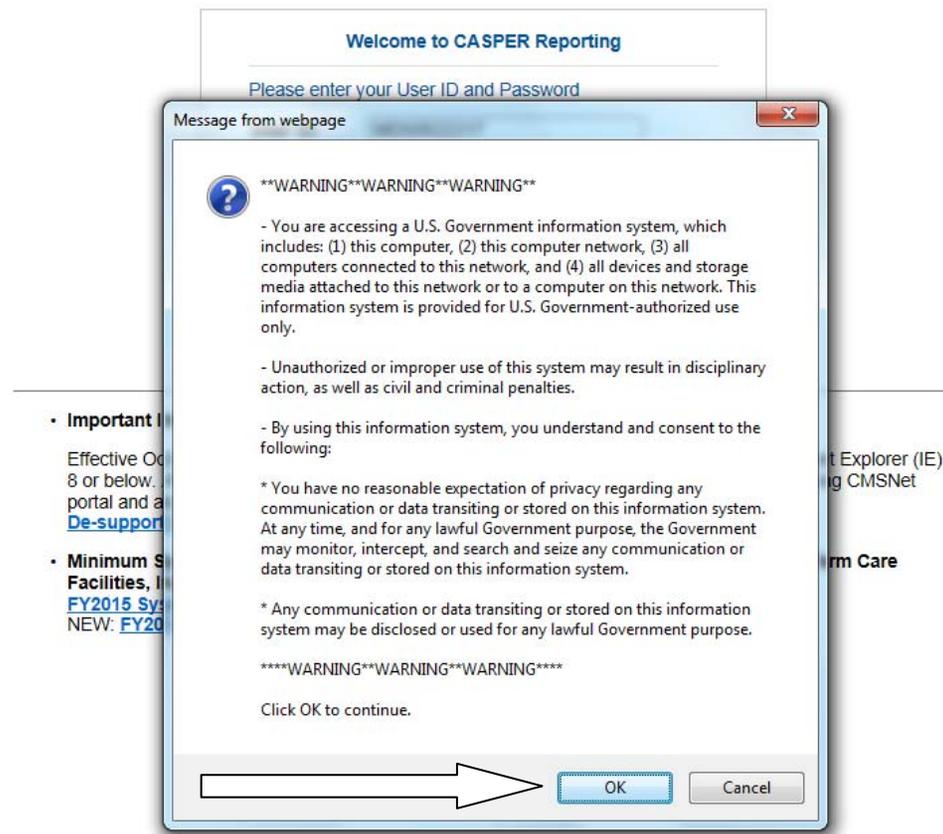
• **Important Information: De-support Notice - Internet Explorer 8 / Windows XP**

Effective October 1, 2014, the CMSNet portal and QIES systems will no longer support Internet Explorer (IE) 8 or below. After this date anyone using an unsupported browser will be blocked from accessing CMSNet portal and any QIES applications. More information regarding this change is available in the [De-support Notice Internet Explorer 8 / Windows XP](#) Posted 7/11/2014

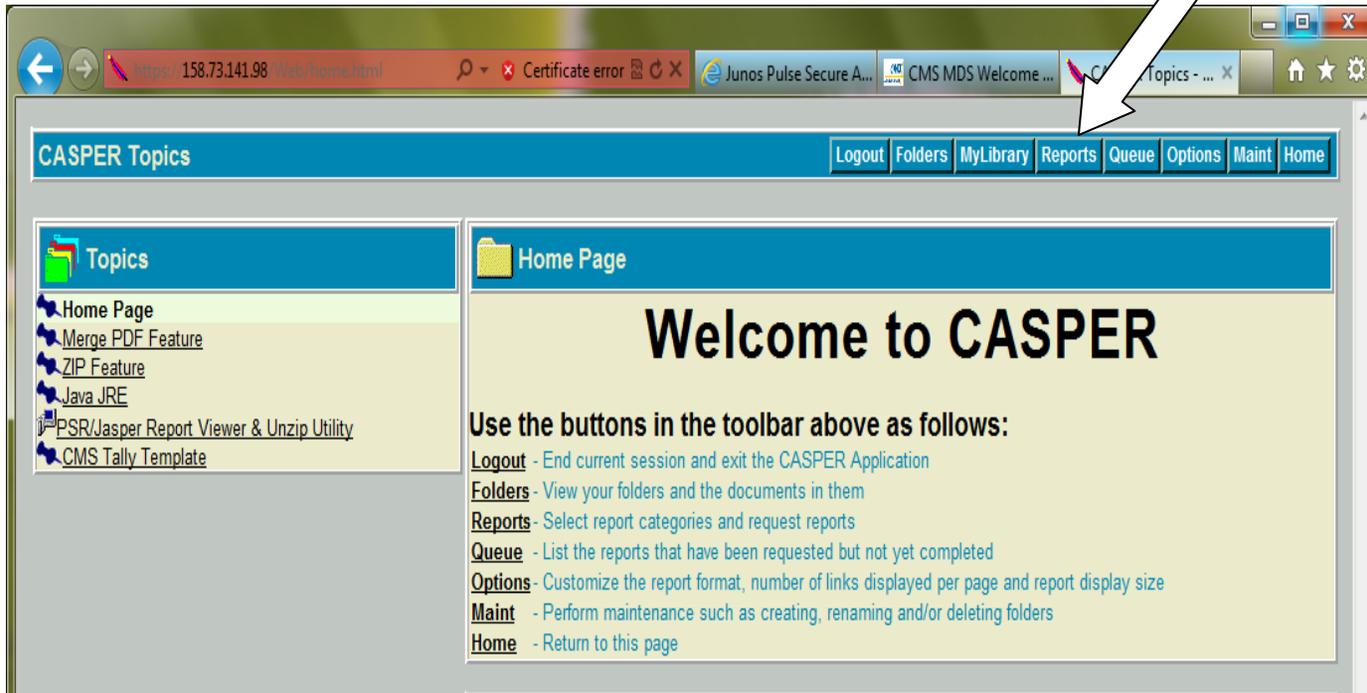
• **Minimum System Requirements for Home Health Agencies, Hospice Providers, Long Term Care Facilities, Inpatient Rehabilitation Facilities and Long Term Care Hospitals.**

[FY2015 System Requirements \[PDF 23KB\]](#) Effective 10/01/2014 - 09/30/2015
NEW: [FY2014 System Requirements \[PDF 22KB\]](#) Effective 10/01/2013 - 09/30/2014

You will have a window pop up explaining that you are accessing a U.S. Government website. You want to select the “OK” button at the bottom after you have read the content to continue.



Once you are at the Welcome to CASPER screen click on the Reports button on the CASPER Topics toolbar and the CASPER Reports page will display..



Select your reports by clicking on the MDS 3.0 QM Reports link (under Report Categories). Users may request reports individually by selecting the report name link or to request multiple reports with one submission, select the MDS 3.0 QM Package Reports link.

The screenshot displays the CASPER Reports web application. The browser window shows the URL <https://158.73.141.98/Web/Reports.jsp>. The page title is "CASPER Reports". The navigation menu includes "Logout", "Folders", "MyLibrary", "Reports", "Queue", "Options", "Maint", and "Home".

The "Report Categories" sidebar lists the following categories:

- MDS 3.0 NH Final Validation
- MDS 3.0 NH Provider
- MDS 3.0 QM Reports**
- MDS 3.0 Submitter Validation
- Utility Reports

The "MDS 3.0 QM Reports" folder is expanded, showing the following reports:

- MDS 3.0 Facility Quality Measure Report
- MDS 3.0 Monthly Comparison Report
- MDS 3.0 QM Package Reports
- MDS 3.0 Resident Level Quality Measure Report

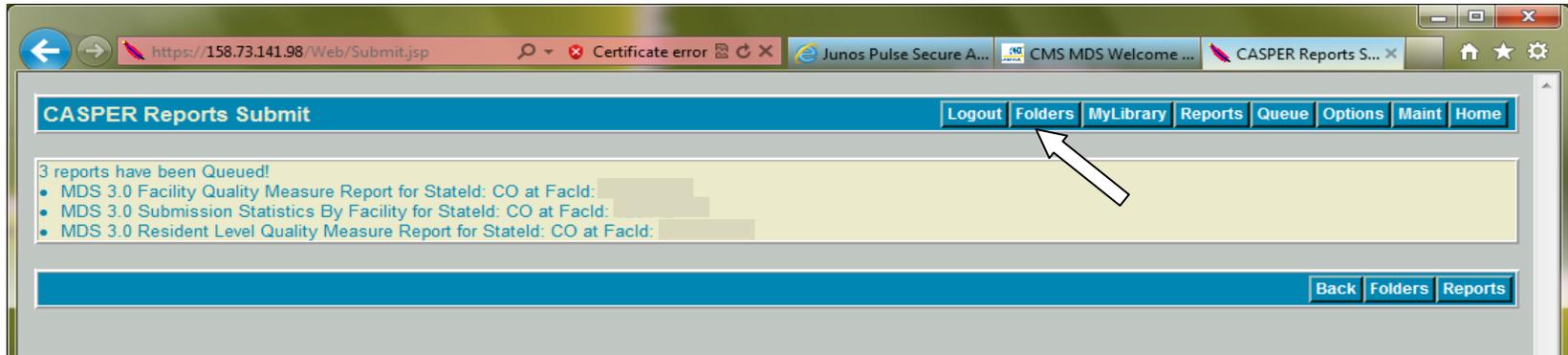
At the bottom of the page, there is a search bar with the text "Enter Criteria To Search For A Report: (Hint: Leave blank to list all reports)" and a "Search" button.

Set your report dates:

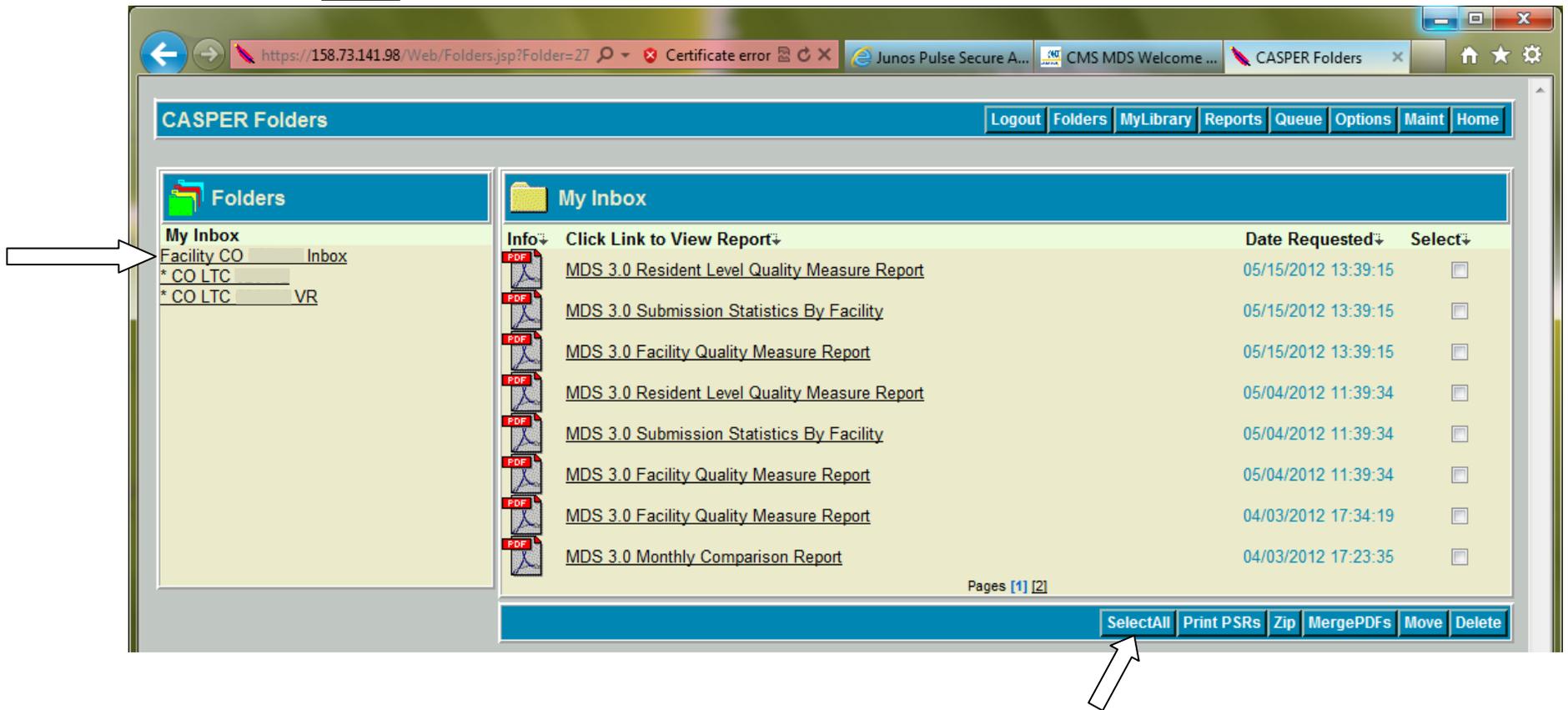
The screenshot shows a web browser window with the URL <https://web.qiesnet.org/Web/Req.jsp>. The page title is "CASPER Reports Submit". Below the title bar, there are navigation links: "Logout", "Folders", "MyLibrary", "Reports", "Queue", "Options", "Maint", and "Home". The main content area is titled "Report: MDS 3.0 QM Package Reports". It contains a "Reports:" section with four checkboxes: "MDS 3.0 Facility Characteristics Report" (checked), "MDS 3.0 Facility Level Quality Measure Report" (checked), "MDS 3.0 Resident Level Quality Measure Report" (checked), and "MDS 3.0 Submission Statistics By Facility" (unchecked). Below this, there are date fields: "Begin Date(mm/dd/yyyy): 06/01/2014" and "End Date(mm/dd/yyyy): 11/30/2014". A "Comparison Group:" dropdown menu is set to "04/01/2014-09/30/2014", with a note: "Only applicable to the Facility Characteristics report and Facility Level Quality Measure report". The "Data was calculated on:" field shows "12/15/2014". At the bottom, there are two dropdown menus: "Template Folder:" set to "My Favorite Reports" and "Template Name:" set to "MDS 3.0 QM Package Reports". To the right of these are four buttons: "Submit", "Back", "Save & Submit", and "Save". A footer note reads: "Do not use the browser back button. To make changes to the data or navigate between pages, use the links provided in the application."

- **Generate a report for Quarter 3 by setting the Begin Date to 07/01/2014 and the End Date to 09/30/2014.**
- Unselect any '**Reports**' that you don't want to run with the Package, however the MDS 3.0 Facility Quality Measure Report box must be checked.
- Select the **Submit** button to generate the report(s)
- A confirmation message will display on the CASPER Reports Submit page.

Reports are under the Folders tab:

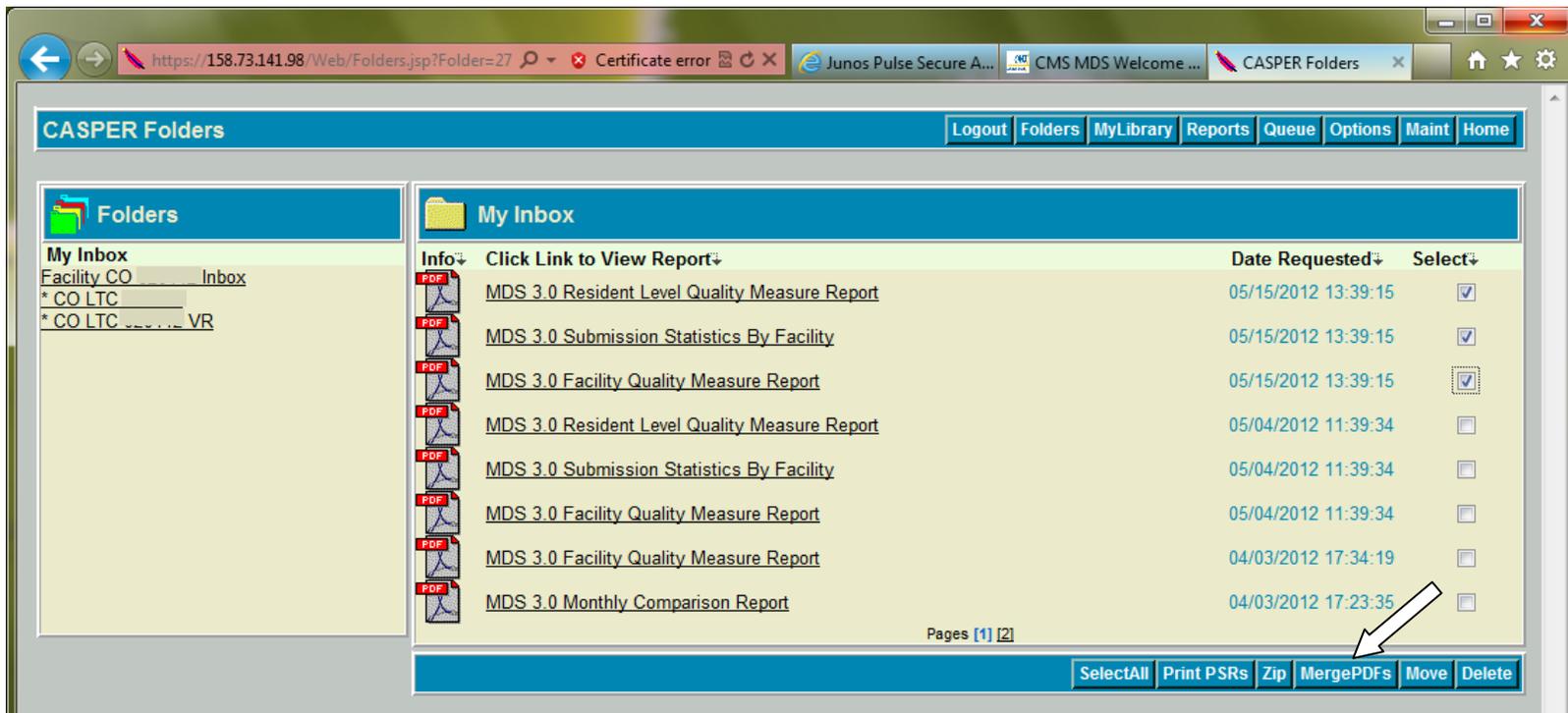


- Reports have been **Queued**
- Next, Click on **Folders**



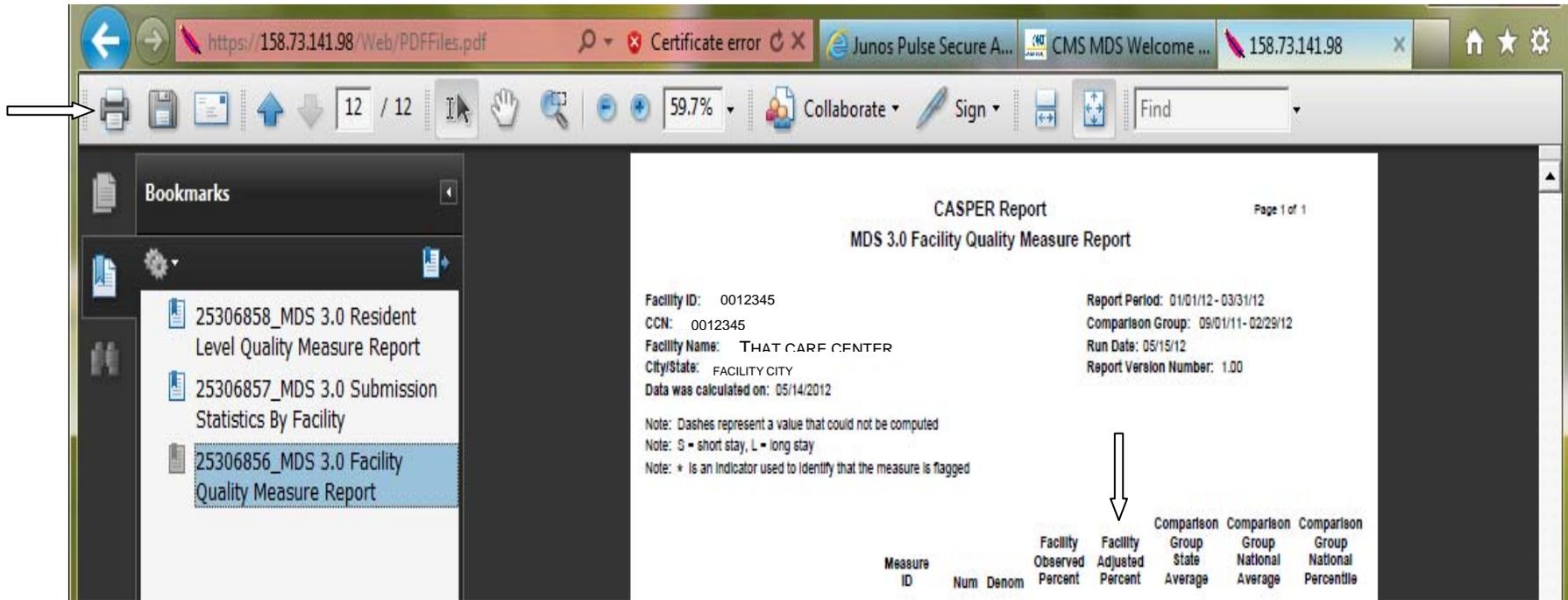
- Completed reports will post to your “**My Inbox**” folder. If your reports do not appear, make sure you are on the correct page, and you have given your reports time to run.
- To print multiple Reports, Select “**Select all**” – a *check mark* will appear in each of the **Select** boxes.

Viewing and printing your reports:



- Click **Merge PDFs** to create 1 PDF file for printing. Adobe Reader should launch.

Print your document:



- Click the **print** button on the Adobe Reader toolbar.

Now you must go back and follow the same process for a report for Quarter 4 2014 by setting the Begin Date to 10/01/2014 and the End Date to 12/31/2014.

Once you have a report for **2014 Quarter 3** and **2014 Quarter 4**, add the two values together and divide by 2 to calculate the average value (showing one decimal point, such as 8.4) for the 2 quarters for the quality measures designated in the P4P application:

- Measure ID 674 Falls with Major Injury (use Facility Adjusted Percent value)
- Measure ID 677 Moderate/Severe Pain (L) (use Facility Adjusted Percent value)
- Measure ID 679 High Risk Resident with Pressure Ulcer (L) (use Facility Adjusted Percent value)
- Measure ID 684 UTI (use Facility Adjusted Percent value)

The average value to one decimal point for the 2 quarters for each of the quality measures is entered into the P4P application.