

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
5 FIREHOUSE ROAD, BRIGHTON, COLORADO 80601

**November 26, 2012**

1. Call to Order

President Morris called the meeting to order at 6:03 p.m.

2. Roll Call

Present

Dean Morris, President  
Scott Gerhardt, Vice President (Absent and Excused)  
Frank Serafini, Treasurer  
Arlin Riggi, Secretary  
Mike Benallo, Assistant Secretary (Absent and Excused)

Also in Attendance

Mark A. Bodane, Fire Chief	Carl Craigle, PVA
Kris Kregel, Division Chief- Fire Marshal	Mark Faluotico, Pierce Representative
John Schissler, Division Chief- Tech Services	Ron Delvanthal, Retired Firefighter
Mike Schuppe, Division Chief - Operations	Phil Beehler, Battalion Chief
Rita Saunders, Finance Manager	Brian Olivas, Lieutenant
Carol Thompson, Administrative Assistant	Chris Kennison, Engineer
Michelle Ferguson, District Legal Counsel	Aaron Schissler, Firefighter
Dino Ross, District Legal Counsel	

3. Presentations

Division Chief John Schissler introduced Stephanie Hackett, the new Emergency Management Coordinator, to the Board. Ms. Hackett came to the City of Brighton from Aurora, where she also served as an Emergency Management Coordinator. She highlighted several of her priorities and goals for 2013.

4. Call for Changes to the Agenda

MOTION: Secretary Riggi made a motion to approve the agenda as presented.  
SECOND: Treasurer Serafini  
APPROVAL: Motion carried unanimously.

5. Public Comment

None.

6. Action Items

Consent Agenda

1. Approval of Financial Report year to date ending September 30, 2012

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2. Approval of October 2012 accounts payable checks.  
GF check numbers 23718 to 232794 and ACH AFLAC  
CD check numbers 26170 to 26177 and AC Sun Trust  
HW check numbers 1594 to 1604 Medical Reimbursement and  
check numbers 186 to 194 and ACH CIGNA and on-  
going Flexible Spending Account  
Total October 2012 expenditures \$731,799
3. Approval of October 17, 2012 Board Meeting Minutes.
4. Approval of October 24, 2012 Special Board Meeting Minutes
5. Approval of November 1, 2012 Special Board Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

### 8. Executive Session

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 6:07 p.m., pursuant to C.R.S. § 24-6-402 (4)(b) and (e), to receive advice of Legal Counsel regarding matters subject to negotiations. Chief Staff also was present during executive session.  
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SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Treasurer Serafini made a motion to return to the general meeting at 6:50 p.m.

SECOND: President Morris

APPROVAL: Motion carried unanimously.

### 9. Reports/Informational Items

#### Chief's Report:

In addition to his written report, Chief Bodane highlighted the following to the Board:

- Public Hearing Notice for 2013 Budget will be published November 28 in the Brighton Blade.
- City of Brighton will be paving Tower Road between Bromley and Bridge next year, as well as finishing Southern Street.
- Former volunteer who left the District before his contract was completed has reimbursed the District for training costs.
- The combined graduation with the other Fire Districts following the North Area Academy went well.

#### Division Chief – Fire Marshal Report:

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In addition to his written report, Division Chief Krengel reported:

- Received the DRC for the new King Soopers to be located at Bridge Street and 50<sup>th</sup> Avenue. Construction is scheduled to begin in 2013, with a 2014 opening. Will also include a jewelry store and filling station.
- Truck or Treat doubled its attendance over last year.
- To date, 174 permits have been issued in 2012, with a value of \$39,686.
- Received a development agreement for the Church of Latter Day Saints for a site at Buckley and 150<sup>th</sup> Avenue.
- There are potential tenants for two of the old Platte Valley Medical Center facilities.

### Division Chief – Technical Services Report:

Division Chief Schissler added the following to his written report:

- Parade of Lights is scheduled for December 8<sup>th</sup>. District will have a vehicle and color guard participating in the event.
- Opticom at Bromley and Hwy 85 will be replaced in next couple of weeks. Area was struck by lightning.

### Division Chief – Operations:

In addition to his written report, Division Chief Schuppe noted that six new recruits are attending a three-day car seat tech class and that the new members will go online December 3<sup>rd</sup>.

### Financial Report:

In addition to the written report, Rita Saunders noted that she is completing the 2013 Budget.

### Attorneys' Report

- Nothing to add to the written report, but Ms. Ferguson indicated there are several items she needs to discuss with the Board in executive session.

## 10. Old Business

### A. Fire Engine Purchase Update

During its last special meeting, the Board directed Chief Staff to negotiate an acceptable price with Pierce for the purchase of a fire engine. The negotiated pre-paid price is \$554,888, which is about \$18,500 lower than the original price. The Board did not find this price acceptable.

MOTION: Treasurer Serafini made a motion to reject all previously submitted bids and directed staff to solicit new bids.

SECOND: President Morris

APPROVAL: Motion carried unanimously

Pierce Representative Mark Faluotico addressed the Board and noted that, in the negotiations, Pierce originally offered additional savings that brought the original price down to \$532,000, which didn't affect the design or the specifications of the truck. However, Chief Staff did not elect to take

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these additional saving options or discounts.

### 11. New Business

#### A. Waiver of Attorney Conflict of Interest – North Area Training Consortium.

Attorney Ferguson advised the District that her firm, Ireland Stapleton Pryor & Pascoe, PC, has been asked to develop the rules and procedures of the North Area Training Consortium and a Memorandum of Understanding that would govern the relationship of all participating fire departments. She stated that this presents a potential conflict of interest because Ireland Stapleton represents several of the participants in the Consortium. As such, in order to conduct this work for the Consortium, the firm must advise its clients of the potential conflict of interest and seek a waiver of the potential conflict of interest from the District.

MOTION: Treasurer Serafini made a motion to accept and approve the Waiver of Attorney Conflict of Interest regarding the establishment of the North Area Training Consortium.

SECOND: President Morris

APPROVAL: Motion carried unanimously.

### 12. Executive Session

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 7:09 p.m., pursuant to C.R.S. §24-6-402 (4)(b) and (f), to Receive Advice of Legal Counsel and to Discuss Personnel Matters. No further action will be taken after the Executive Session.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Treasurer Serafini made a motion to return to general session at 9:25 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

#### Adjournment

MOTION: Treasurer Serafini made a motion to adjourn the meeting at 9:26 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 9:26 p.m.

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Arlin Riggi, Secretary

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I hereby attest that the information communicated during the first Executive Session, which was not recorded, constituted privileged attorney-client communications.

\_\_\_\_\_  
Dino Ross, Esq.

I hereby attest that the first Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402(4)(b) and (e).

\_\_\_\_\_  
Dean Morris, President

I hereby attest that the information communicated during the second Executive Session, which was not recorded, constituted privileged attorney-client communications.

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Michelle Ferguson, Esq.

I hereby attest that the second Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402(4)(b) and (f).

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Dean Morris, President