

Phillips County Commissioner Meeting

November 7, 2014

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer.

The board approved an accounts payable batch for the month of October.

Joe Kinnie made a motion, seconded by Don Lock, to approve the minutes from the October 31, 2014 meeting. Motion carried.

The board visited with PC Telcom representative Lonnie Krueger concerning the new telephone system. Lonnie had been made aware of concerns expressed earlier by the County Treasurer.

The board reviewed an email from Golden Plains Director Dennis Kaan regarding 2015 budgetary issues raised at the November 3, 2014 meeting with area commissioners.

Following that review, a motion was made by Joe Kinnie, seconded by Don Lock, regarding the 2015 budget. They resolved that:

- 1) Each county will be responsible for its own 4-H associate,
- 2) The entomologist position costs should be distributed equally between all five counties, and
- 3) That the pay for the horticultural position be set by using a defined formula (to be reviewed annually) of county population (latest DOLA estimate) plus current assessed value, divided by 2, each county paying its calculated percentage of the overall cost.

Motion carried unanimously.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve the requested amount of \$9,244 as the Phillips County 2015 contribution to the NE Colorado Bookmobile. Motion carried unanimously.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve up to \$3,646 for the Crime Star software update for the County Sheriff. Motion carried.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve a step increase for dispatcher Sara Kumm. She moves to GN40 Grade 11 Step 2, effective November 1, 2014. Motion carried. She received a satisfactory performance appraisal.

The board approved a request from the Department of Social Services to close its office on the morning of November 21, 2014 for training.

The commissioners met with NE Health Director Tony Cappello. He gave them an update on all the issues NE Health has had to deal with in the past year.

The board reviewed the existing farm lease with Duane Harms. As no changes were discussed, the lease will automatically renew.

The board reviewed current policy on the use of county equipment. Current policy reads as follows:

“e. Personal Use of County Property – Use of any county property, equipment, vehicle, or convenience for any purpose other than the performance of official duties is prohibited unless said use is specifically authorized by the Board of County Commissioners.”

The board asked Randy to put out a memo reminding department heads and employees of the policy including mention that county vehicles are not be used to commute from home to work.

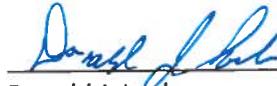
The board reviewed a bid received from Peter Farquhar, Farquhar Masonry, to repair the Courthouse parapet cap. Randy will contact him concerning the work which is estimated at \$3,600.

The meeting adjourned at 1:39 pm.

Submitted by Randy Schafer
Phillips County Administrator



Harlan Stern

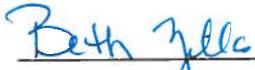


Donald J. Lock



K. Joe Kinnie

Attest:



Beth Zilla, County Clerk