

**TOWN OF ARRIBA  
BOARD OF TRUSTEES REGULAR MEETING  
Monday November 10, 2014  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order**

Mayor Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Jody Schiffers, Caleb Brent, and Marcella Flores. Karen Kovar was absent.

**Pledge of Allegiance** was led by Marcella Flores.

**Public Audience** included: Maria Root, Dianne Reismann, Twila Schoonover and Ted Grundmeier. Twila Schoonover told the Board that her mom lives at Leisure Pines, she said that today the parking lot was full so she parked her car in the only spot available. One of the residents of Leisure Pines said that it was his parking spot and started hitting her car with his car. Twila Schoonover said that there have been a lot of problems with the residence of Leisure Pines, and mentioned a few other things that had happened over there. She felt that it was out of control. She also felt that Diane Petty did not act professional and showed the Board a text she had received from Diane Petty. Twila Schoonover felt that someone needed to be at Leisure Pines 24/7 to monitor the behavior of the residence.

Mayor Flores said that Leisure Pines was not an assisted living, it's just a HUD housing department, so there is no requirement to have someone there 24/7.

Mayor Flores said that he would attend the next Leisure Pines meeting to see what could be done about this issue.

**Approval of Agenda** Trustee McCue moved to add 'Sludge Removal' under Unfinished Business and to approve the Agenda as amended. Trustee Schiffers seconded and the motion passed.

**Approval of Minutes** Trustee McCue moved to approve the minutes of the October 13<sup>th</sup> Public Hearing and Regular meeting. Trustee Schiffers seconded and the motion passed.

**Approval of Accounts Receivable and Payable October** The Board reviewed the receivables and payables. Trustee Schiffers asked why Leroy King had to pay his own insurance with the Town reimbursing him and questioned why the Town couldn't just pay it. Clerk Hart explained that since the Town only has 1 full time employee the Town doesn't qualify to have group insurance plans.

Trustee McCue asked what the payment to the First National Bank was for. Clerk Hart explained it was the loan payment wired to Colorado Water Resources & Power Development Authority. The check is written out to the bank then they wire the money. Trustee McCue moved to accept the October Receivable and Payable. Trustee Brent seconded and the motion passed.

**Approval to Pay November Bills** Trustee Schiffers asked what the \$80.24 on the DJ Petro bill was for. Clerk Hart explained that the originals of the tickets weren't out yet and at first she hadn't been able to find two of the copies, but she had eventually found them and that the correct amount was \$146.06 for fuel for the pickup and \$62.31 for fuel for the JD tractor. There was discussion about painting parking lines at Leisure Pines. Trustee Brent moved to approve the November bills, Trustee Flores seconded and the motion passed.

**Open Trustee Seat** Will Rowe had emailed the Board a letter stating that he would like to be on the Board. (The email is attached to these minutes) He apologized in the letter for not being able to attend the Board meeting, he explained that his godmother was in the hospital and he was staying with her.

Mayor Flores asked the public audience if anyone was interested in being on the Board. The Board needs to appoint someone tonight or the Town will have to hold a special election to fill the position. Twila Schoonover said that she was interested in being on the Board. The Board voted between Twila Schoonover and Will Rowe. The results being 2 votes for Twila and 2 votes for Will. Mayor Flores cast his vote in favor of Will Rowe. Will Rowe will fill the open Trustee seat.

**Christmas Lights** Clerk Hart said that she had ordered a 14 foot LED lighted tree to put in the park. This cost around \$1550, which leaves the Town about \$950 from the money the Tourism Board gave the Town for Christmas lights. The Town has about 15 light poles and 17 pole Christmas decorations. Trustee Schiffers said that the plan was to change all the light bulbs in the light pole decorations so that they all match and look nice. She volunteered to help with this. There was discussion on buying lighted deer or lighted gift boxes to put around the tree at the park. Trustee Flores asked if the Town could purchase a new tree for the Santa Claus event at the firehouse. The trees that the Town uses now are falling apart. The Board agreed that this was fine. Trustee McCue moved to approve purchase of a large tree not spending over \$300. Trustee Schiffers seconded and the motion passed.

**Code Enforcement** Mayor Flores said that he would like to send a letter to Kelby Vick thanking him for getting rid of the pile of trash on his property and that the Town would appreciate it if he doesn't pile anything else up. The letter should also remind him that he can always take tree limbs to the Town's brush pile.

The Board discussed Monty Rand's property and agreed to send him a letter.

There was discussion about the house at the end of Curtis Street. Mayor Flores said that the fire department is supposed to use that as training and burn it down.

The Board agreed that Jim Littlehorn should be sent a letter as well.

**Sludge Removal** Leroy King said that it will cost \$6,000 per truck load to haul off the sludge at the wastewater facility. Parker Ag will be doing this, they have to do testing on the sludge and file paperwork to haul it off and dump it. Leroy King said that he has to load the sludge for them. Mayor Flores said that this sludge is from when a pipe broke under the liner of one of the ponds. The sludge had to be scraped out before the liner could be repaired. Clerk Hart said that the state will be inspecting the wastewater facility on November 18th and the Town will have to show that the sludge is being taken care of.

It was explained that the wastewater ponds are tested every few years to make sure there is not too much sludge in them.

Trustee McCue moved to approve Parker Ag removing the sludge at \$6,000 per truckload. Trustee Schifferns seconded and the motion passed.

**2015 Budget** Clerk Hart said that she is still working on the budget and will have it completed by the December Regular meeting. The Board agreed that a Budget Hearing will be held on December 8<sup>th</sup> at 7:00pm before the Regular meeting. Clerk Hart said that there were a few items that would need to be increased such as the Town's liability insurance and repairs and maintenance. Leroy King said that lab fee expenses would need to be increased as well.

Trustee Brent asked what the Franchise taxes were. It was explained that the utility companies have an agreement with the Town to collect a tax and give it to the Town. There was discussion about how long the agreement lasts.

There was discussion about putting funds in the reserve accounts. Clerk Hart said that this might not be able to be done considering the ending balances in the budget.

Leroy King said that the Town will need to budget for the well meters to be tested next year. Leroy King said that the park well meter would need to be repaired or replaced.

**Santa Claus / Christmas Event** The Board agreed that a new Santa suit should be bought. Each Board member will bring a couple dozen cookies for the event. The Town will provide coffee and hot chocolate.

**Lisa Nolder, LCEDC** Trustee McCue said that Lisa Nolder was running late at another meeting, but could still make it if the Board wanted her to. The Board agreed that she didn't really need to attend the meeting this time as there wasn't anything important to discuss with her.

**Maintenance** Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Trustee Schiffers said that the shop needs to be cleaned and suggested that Board members volunteer to do this.

The Town's pipestand was supposed to be repaired tomorrow but because of the cold weather the repairs had been postponed.

**Clerks Report** Clerk Hart told the Board that it would be about February or March before the Town heard anything about the park grant. She said that she did send in the CIRSA application but has not heard anything from them. Clerk Hart said that she still has not gotten a retirement fund set up for Leroy King. She asked if the Board had any suggestions. She asked if maybe the Town should ask the bank about an IRA or other options. The Board agreed that she could do this.

Clerk Hart told the Board that during the week of Thanksgiving she would only be working Monday and Tuesday.

Mayor Flores thanked Leroy King and Josie Hart for the good work they do.

**Treasurers Report** The Board reviewed the Treasurer's report. All accounts looked good. No discrepancies had been found.

**Trustees Report** Trustee McCue said that he would schedule a Leisure Pines Board meeting for Wednesday November 19<sup>th</sup> at 7pm at Leisure Pines.

He gave an update on LCEDC and the changes it has made to ensure more accountability from Lisa Nolder. He explained that there have been changes in the LCEDC personnel policies to oversee Lisa Nolder very closely. Trustee McCue felt that Lisa Nolder is putting in an effort to save her job. He explained what the LCEDC is and what it hopes to accomplish. He said that if the Town pulls their support he will not be able to participate in LCEDC.

There was discussion on Trustee Schiffers communications with Lisa Nolder.

Trustee McCue said that Lisa Nolder needs to come to Arriba one day a month to conduct small business development visits.

Trustee Brent asked what Lisa Nolder would be doing when she came to the Town. Trustee McCue said that her main focus would be Small Business Development Center counseling. Basically she would meet with small business owners and help them fill out applications for help with small business development. Trustee McCue said that if the person doesn't qualify for SBC then LCEDC would find other options of help for the small business owner.

Trustee Brent said that he has not gotten pictures of the Town yet but hopes to get that done soon.

Minutes of the November 10, 2014  
Regular Meeting

**Mayors Report** Mayor Flores said that there wouldn't be an action meeting this month.

**Adjournment.** Mayor Flores adjourned the meeting at 9:03pm.

Submitted by: Josie Hart

Signed by:

Approved by the Board on: December 8, 2014

Dear Mr. Mayor and members of the board:

I sincerely apologize for not being able to appear in person and address this to each of you personally and individually. My godmother is in intensive care, and family matters have required that I stay in Denver this evening to caretake and follow up on a variety of legal financial and emotional issues.

I understand that there is a vacancy on the town board which the members of the board will be looking to fill. Without being presumptuous, I would very much like to advance my name for consideration to the position. As you know, I am committed to the town, and I believe I could offer some substantial leadership and experience in government from my background, especially as an attorney licensed in Colorado for 17 years. I have also worked substantially in state government both on the regulatory and legislative level for many years.

Also as you know, I call Arriba Home, and if on the board, I would certainly commit to consistent attendance and participation.

Again, I apologize for the email. However, Jody Schiffers suggested that I make this communication because I cannot be there in person. If anyone has any questions or wish to contact me please feel free.

Very truly yours,

R. William Rowe  
Sent from my iPhone  
(Please forgive any typos or autocorrect errors)

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- 10-10 TOOK WATER & WASTEWATER
- 10-13 PICK UP TREE BRANCHES OUT OF PARK  
WORKED ON LIMB SAW
- 10-14 FILLED HOLES IN STREETS  
DRUG STORES  
CUT LIMBS OVER PINE ST
- 10-15 FINISHED CUTTING TREES OUT OF  
WASTEWATER PONDS
- 10-16 PAT PARK CALLED AND WILL BE HERE THE 18<sup>TH</sup>  
FOR WATER SAMPLES  
MARK FOXWORTHY STOP BY
- 10-17 PUT ROTOMILL IN HOLES IN STREETS  
HAD NAPA FIX GRADER TIRE  
BLADED NORTH STREET
- 10-20 WORKED WITH PAT
- 10-21 PLUGGED TIRE  
CHECK PRESSURE SWITCH  
TALK WITH ALEX ABOUT ~~SEB POOLS~~ <sup>SEB POOLS</sup> IN TOWN
- 10-22 WORK AT WASTEWATER PLANT
- 10-23 WORK AT WASTEWATER PLANT
- 10-24 WORK AT WASTEWATER PLANT  
TALK WITH PARKER AG ABOUT SLUD
- 10-27 DRAINED & PICK UP HOSES OUT OF PARK
- 10-28 READ METERS  
PAT CALLED NOV 30 FIX TANK
- 10-29 PREPARING TO DRAIN WATER TANK  
PAT CALL AT 4:45 AND CANCELLED TANK REP.

- 10-30 WORK 1 HOUR
- 10-31 WORK 1 HOUR AND TOOK 7
- 11-3 MIKE FROM PARKER AG CALLED  
SLUDGE REMOVAL \$5000.00 A LOAD  
SOMEONE WILL TEST THE PILE ON 11-5
- 11-4 PAT CALLED ABOUT DOING WATER  
TANK ON 11-11
- 11-5 PAT ~~CALL~~ CALLED AND 11-11 THEY  
WILL WORK ON TANK WITH GAS
- 11-6 FUELED DUMP TRUCK AND LOADED ROTOMIL  
FOR SNOW PLOWING
- 11-7 PUT PLOW ON TRUCK  
PUT SNOW FENCE UP AT WASTEWATER POND
- 11-10 PREPARING TO DRAIN WATER TANK